

# **Town of Wrentham**



# **2013 Annual Report**

*Cover Photo*

**Selden 1925 Foamite/Childs Triple Combination Pumper  
Ferrara 2013 Igniter Class A Pumper**

# TOWN OF WRENTHAM



FOUNDED IN 1660 - INCORPORATED 1673

2013 CENSUS - POPULATION – 11,300 (as of 6/30/13)  
Voters - 7,485 (as of 6/30/13)

## TOWN OFFICERS FOR THE YEAR 7/1/12-6/30/13

### Selectmen

JOSEPH F. BOTAISH, CHAIRMAN  
(Term Expires 2016)

GAIL L. PRATT, CLERK  
(Term Expires 2016)

MICHAEL CARROLL  
(Term Expires 2014)

STEPHEN J. LANGLEY  
(Term Expires 2015)

CHARLES R. KENNEDY  
(Term Expires 2015)

WILLIAM KETCHAM, TOWN ADMINISTRATOR  
CYNTHIA L. THOMPSON, ADMINISTRATIVE ASSISTANT  
HOPE F. BEAL, BOARD SECRETARY/LICENSING CLERK

### Moderator

KEITH BILLIAN  
(Term Expires 2014)

### Town Clerk

CAROL A. MOLLICA  
(Term Expires 2017)

### Assistant Town Clerk

ELLEN C. WOJCIK

**POLITICAL REPRESENTATION  
FISCAL YEAR 7/1/12 – 6/30/13**

**SENATORS IN CONGRESS**

Honorable Elizabeth A. Warren  
Honorable John F. Kerry

**CONGRESSIONAL DISTRICT – 4th**

Honorable Joseph P. Kennedy III

**STATE SENATORIAL DISTRICT  
NORFOLK, BRISTOL & MIDDLESEX**

Richard J. Ross of Wrentham

**STATE REPRESENTATIVE DISTRICT**

9th Norfolk  
Daniel B. Winslow of Norfolk

**COUNTY SEAT - NORFOLK COUNTY, DEDHAM**

COUNTY COMMISSIONERS

John Gillis, Quincy  
Francis W. O'Brien, Dedham  
Peter H. Collins, Milton

REGISTER OF DEEDS

William P. O'Donnell

COUNTY ENGINEER

Joseph McNichols

COUNTY TREASURER

Joseph A. Connolly, Weymouth

DISTRICT ATTORNEY

Michael Morrissey

SHERIFF

Michael G. Bellotti



## In Memoriam

### EDWARD F. ROSE

Born February 10, 1931 – North Attleborough, MA  
Died July 7, 2012 – Wrentham, MA  
Served the Town faithfully:  
Asst. Building Inspector 2001-2003  
Asst. Plumbing Inspector 1988-2003  
Asst. Gas/Plumbing Inspector 2006-2012

### HOWARD M. SEARS

Born January 6, 1943 – Milford, MA  
Died August 8, 2012 – Uxbridge, MA  
Served the Town faithfully:  
Wrentham Public School Teacher 1972-2002

### CHARLES H. COLE, JR.

Born April 24, 1929 – Canton, MA  
Died October 18, 2012 – Norwood, MA  
Served the Town faithfully:  
Salary Study Committee 1982-1983  
Cable Advisory Committee 2004-2008  
Recreation Committee  
Finance Committee

### DONALD E. FISHER

Born June 14, 1943 – Bronx, NY  
Died October 6, 2012 – Wrentham, MA  
Served the Town faithfully:  
Bike Trail Committee 1997-1998  
Fiske Library Trustee 1995-2002

### ROBERT J. FARQUHARSON, JR.

Born July 13, 1927 – Boston, MA  
Died October 24, 2012 – Norwood, MA  
Served the Town faithfully:  
Board of Health 1979-1980  
Board of Selectmen 1980-1995  
Fence Viewer 1982-1992  
Memorial Restoration Committee 1983-1992  
Building Study Committee 1985-1993  
Personnel By-Law Study Committee 1986-1991  
Norfolk County Advisory Board 1987-2006  
Host Community Commission 1993-1995

### CARL F. MOORE

Born October 19, 1932 – Boston, MA  
Died December 3, 2012 – Wrentham, MA  
Served the Town faithfully:  
Personnel Board 1999-2006  
Election Inspector 2002-2005

### EDWARD MARTISIUS, JR.

Born April 3, 1945 –  
Achberg-Esseratsweiler, Germany  
Died January 24, 2013 – St. Petersburg, FL  
Served the Town faithfully:  
Election Inspector 2005-2012

### NORMAN BUSBY, SR.

Born June 26, 1929 – Framingham, MA  
Died April 26, 2013 – Wrentham, MA  
Served the Town faithfully:  
Public Safety Dispatcher 1982-1994  
Volunteer Fireman

**Births, Marriages, and Deaths  
Recorded in the Town of Wrentham, Massachusetts**

	<b>Fiscal Year 12</b>	<b>Fiscal Year 13</b>
Births	81	81
Marriages	38	29
Deaths	149	164

**Miscellaneous Items  
Purchased at the Office of the Town Clerk**

	<b>Fiscal Year 12</b>	<b>Fiscal Year 13</b>
Birth Certificates	222	212
Marriage Certificates	122	90
Marriage Intentions	40	27
Death Certificates	750	629
Burial Permits	113	109
Zoning Regulation	1	11
Zoning Maps	5	10
Persons Listed Books	13	11
Business Certificates	115	109
Pole Locations	3	3
Raffle Permits	9	9
Flammable Permits	9	11
Extracts	2	4
Dog Licenses	1,291	1,750
Dog Late Fine	165	158
Dog Citations	30	32
Kennel Licenses	9	8
Police Violations	18	18

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## Minutes of the State Primary Election – September 16, 2012

The polls were opened at 7:00 am with the reading of the warrant by Warden Mary Geromini. There were two voters standing in line to cast their ballots. Sample ballots, Instructions to Voters, Voters Bill of Rights, and a zero tabulation were posted.

The ballot boxes were opened and examined by Officer Fred True. A test tabulation was run and the zero results were posted. The Auto MARK handicap voting machine was turned on. The keys were handed over to Officer True.

The election workers were sworn in and their reminders and instructions for write-ins were reviewed.

Election workers were:

Precinct 1      IN – Marilyn Cataldo, Sue Harris; OUT – Joyce Baldyga, Nancy Mure  
Precinct 2      IN – Marylou Barton, Mel Gouthro; OUT – Bill Jones, Chip Harris  
Precinct 3      IN – Lynn Hallion, Frances Padula; OUT – Sue Martisius, Ed Martisius

Officers on duty during the AM were Sgt. Jeffrey Smith, and Officer Fred True; and in the PM Officer Darrell True, and Officer Peter Preston.

At the close of registration for this election, there were 7,676 registered voters. Voter turnout was very slow at the beginning and continued slow for the entire day, which is typical of a primary election. In the first hour, .4% of the voters had cast their ballots.

Reporters and photographers from television station NECN were outside the school interviewing Scott Brown and several voters in the morning. There were no observers.

At 11:15, there was a voter listed under a different last name, and her license did not match up. She was given a provisional ballot. It was later determined that her vote should count, and her ballot was added in the next morning.

At 11:20, another voter was not listed. He said there was a mix-up at the RMV. He was given a provisional ballot, and after research, it was determined that his vote would count.

There was a sticker campaign being run for Rep. Winslow, R-Norfolk, who was listed on the Republican ballot for Representative in General Court. The campaign was for a seat on the Democratic ballot also for Representative in General Court. A letter had been mailed to Wrentham Democrats with stickers. Several voters seem to be confused by this and questioned the Clerk. A total of 12 voters voted for Rep. Winslow for Democrat for this seat.

All voting machines ran well with no problems. Even though there were write-ins, some with stickers, all ballots passed through the tabulators with no problems. The two ballots were placed in the side pockets and later added in to the total.

This was also the first election with the new quad voting booths. There were many positive comments on the booths. The election equipment was set up the day prior to the election by the DPW workers.

Also, thank you to volunteer who helped count and record the write-ins at the close of the election.

At 8:00 pm, Warden Geromini declared the polls officially closed. The workers immediately started reconciling their books, and the computers were programmed for tabulation. Results of the election were available by approximately 9:00 PM, excluding the write-in votes. The Warden read the unofficial results to those present. There were 716 voters who had cast ballots, or 9.3%. The last regular state primary drew 11.6% of the registered voters.

There were 4 Affirmations of Current and Continuous Residence for Inactive Voters in Precinct 1, 7 in Precinct 2, and 6 in Precinct 3. There were two provisional ballots, and one spoiled ballot, and two electronic ballots.

All materials were returned to Town Hall at approximately 10:45 pm. Results were posted at the Town Hall.

Official results of the election are attached.

A True Copy, Attest: \_\_\_\_\_  
Carol A. Mollica, Wrentham Town Clerk

<b>DEMOCRAT</b>	<b>PCT. 1</b>	<b>PCT. 2</b>	<b>PCT 3</b>	<b>Results</b>
<b>SENATOR IN CONGRESS</b>				
Elizabeth A. Warren	102	55	102	259
WRITE-IN	2	6	7	15
BLANK	14	4	17	35
	118	65	126	309
<b>REPRESENTATIVE IN CONGRESS</b>				
Rachel E. Brown	10	7	13	30
Joseph P. Kennedy, III	100	55	105	260
Herb Robinson	4	0	4	8
WRITE-IN	1	0	0	1
BLANK	3	3	4	10
	118	65	126	309
<b>COUNCILLOR</b>				
Brian M. Clinton	19	9	18	46
Robert L. Jubinville	33	25	37	95
Patrick J. McCabe	13	6	15	34
Bart Andrew Timilty	36	11	38	85
WRITE-IN	0	0	0	0
BLANK	17	14	18	49
	118	65	126	309
<b>SENATOR IN GENERAL COURT</b>				
WRITE-IN	16	8	34	58
BLANK	102	57	92	251
	118	65	126	309
<b>REPRESENTATIVE IN GENERAL COURT</b>				
WRITE-IN	21	10	26	57
BLANK	97	55	100	252
	118	65	126	309
<b>CLERK OF COURTS</b>				
Walter F. Timilty, Jr.	92	54	95	241
WRITE-IN	0	0	0	0
BLANK	26	11	31	68
	118	65	126	309
<b>REGISTER OF DEEDS</b>				
William P. O'Donnell	97	55	98	250
WRITE-IN	0	0	0	0
BLANK	21	10	28	59
	118	65	126	309

	PCT. 1	PCT. 2	PCT 3	Results
<b>COUNTY COMMISSIONER</b>				
John M. Gillis	62	38	68	106
Francis W. O'Brien	82	49	85	216
WRITE-IN	0	0	2	2
BLANK	92	43	97	232
	236	130	252	618
<b>REPUBLICAN</b>				
<b>SENATOR IN CONGRESS</b>				
Scott B. Brown	118	122	153	393
WRITE-IN	0	0	2	2
BLANK	4	1	6	11
	122	123	161	406
<b>REPRESENTATIVE IN CONGRESS</b>				
Sean Bielat	86	80	114	280
Elizabeth Childs	21	23	28	72
David L. Steinhof	7	11	13	31
WRITE-IN	1	0	0	1
BLANK	7	9	6	22
	122	123	161	406
<b>COUNCILLOR</b>				
Earl H Sholley	98	89	128	315
WRITE-IN	1	0	1	2
BLANK	23	34	32	89
	122	123	161	406
<b>SENATOR IN GENERAL COURT</b>				
Richard J. Ross	112	115	144	371
WRITE-IN	2	0	2	4
BLANK	8	8	15	31
	122	123	161	406
<b>REPRESENTATIVE IN GENERAL COURT</b>				
Daniel B. Winslow	110	106	139	355
WRITE-IN	1	0	0	1
BLANK	11	17	22	50
	122	123	161	406
<b>CLERK OF COURTS</b>				
WRITE-IN	13	10	17	40
BLANK	109	113	144	366
	122	123	161	406

	PCT. 1	PCT. 2	PCT 3	Results
<b>REGISTER OF DEEDS</b>				
WRITE-IN	10	9	14	33
BLANK	112	114	147	373
	122	123	161	406
<b>COUNTY COMMISSIONER (2)</b>				
WRITE-IN	5	7	10	22
BLANK	239	239	312	790
	244	246	322	812
<b>GREEN-RAINBOW</b>				
<b>SENATOR IN CONGRESS</b>				
WRITE-IN	0	0	1	1
BLANK	0	0	0	0
	0	0	1	1
<b>REPRESENTATIVE IN CONGRESS</b>				
WRITE-IN	0	0	1	1
BLANK	0	0	0	0
	0	0	1	1
<b>COUNCILLOR</b>				
WRITE-IN	0	0	1	1
BLANK	0	0	0	0
	0	0	1	1
<b>SENATOR IN GENERAL COURT</b>				
WRITE-IN	0	0	1	1
BLANK	0	0	0	0
	0	0	1	1
<b>REPRESENTATIVE IN GENERAL COURT</b>	0	0	4	4
WRITE-IN	0	0	1	1
BLANK	0	0	0	0
	0	0	1	1
<b>CLERK OF COURTS</b>				
WRITE-IN	0	0	1	1
BLANK	0	0	0	0
	0	0	1	1
<b>REGISTER OF DEEDS</b>				
WRITE-IN	0	0	1	1
BLANK	0	0	0	0
	0	0	1	1
<b>COUNTY COMMISSIONER</b>				
WRITE-IN	0	0	2	2
BLANK	0	0	0	0
	0	0	2	2



## Minutes of the State Election – November 6, 2012

The polls were opened at 7:00 AM with the reading of the warrant by Warden Mary Geromini. Voters were waiting in line for the opening, and thereafter there was a steady line of voters entering to cast their ballots. Sample ballots, instructions to voters, voter's bill of rights, and the zero tabulation were posted.

The ballot boxes were opened at 6:30 AM and examined by the Town Clerk, Warden, Precinct Clerks, and Officer True. The boxes were empty. The test tabulation was run on each machine and the zero results were posted. The AutoMark handicap voting machine was turned on also.

Because this was the Presidential election and a very large turnout was expected, preparation was started in September, right after the primary election. There was a meeting held with the Town Clerk, Assistant Town Clerk, Chief of Police, Fire Chief, DPW Superintendent, and School Superintendent at the polling location at the elementary school. Discussion included logistics, parking, barriers, evacuation plan, and alternate voting location. This meeting was extremely helpful in making the election a success. Also, the amount of workers was doubled to make sure voters could enter, vote, and exit as quickly and effortlessly as possible.

At the close of registration for this election, there were 7,901 voters registered. Voter turnout was steady and busy during the course of the election. A total of 6,367 voters, or 80.5% of voters turned out to cast their ballots. This included 639 absentee ballots and overseas ballots.

Election workers for this election were: Mary Geromini, Joyce Baldyga, Marylou Barton, Marilyn Cataldo, Joe Cormier, Martha DiChiara, Kendra Farling, Mary Fisher, Beth Gallagher, Mel Gouthro, Lynn Hallion, Chip Harris, Susan Harris, Pat Hubbell, Bill Jones, Nancy Laliberte, Keith Langer, Cheri Leonard, Anastacia Luce, Darryl Luce, Sara Marks, Ed Martisius, Sue Martisius, Nancy Mure, Nancy O'Reilly, Cindy O'Rourke, Maureen Osolnik, Fran Padula, Sharon Pazurchek, Karen Suchy, Linda Nolan, Sharon Ayres, Leo Immonen, Christine Jackson, Maryellen Fitzgerald, and Mary Kehrmeyer.

Police officers on duty during the course of the day included: Officer Fred True, Officer Richard Gillespie, Officer Peter Preston, Officer Darrell True, Lt. Michael Robillard, Lt. William McGrath, Lt. George Labonte, and Officer Daniel Morris.

The following notes were taken from the precinct clerks:

### Precinct 1

Started with 300 ballots. Total delivered 2,000 by end of day.

Total spoiled ballots – 15.

Total absentee ballots – 192.

Provisional ballots – 2.

Total votes cast – 2,113.

Three voters were assisted with voting, two officials assisted.

The voting machine jammed several times. The count was noted, and the warden and a police officer unlocked the machine and took care of the jam. These jams were due to folded absentee ballots not depositing correctly into the ballot box. At 11:45 AM, the police officer, with the warden and town clerk present, emptied the ballots into a secured container that remained next to the workers and in plain view of the voters.

At 8:00 PM, the final tabulation was run and the ballots were taken out of the ballot box by a police officer, separated, examined, and all figures were reconciled.

### Precinct 2

Started with 300 ballots. Total delivered 2,000 by end of day.

Total spoiled ballots – 23.

Provisional ballots – 2.

Total votes cast – 2,160.

There were several jams during the day, again because of folded absentee ballots. The officer on duty at the time, with the warden, cleared the jams and voting continued. At 1:06 PM, the ballot box was emptied, and the ballots were secured in a contained that was placed next to the workers and in view of the voters.

At 8:00 PM, the final tabulation was run and the ballots were taken out of the ballot box by a police officer, separated, examined, and all figures were reconciled.

### Precinct 3

Started with 300. Total delivered by end of day – 2,000.

Total spoiled ballots – 22.

Provisional ballots – 2.

Total votes cast – 2,073.

Jammed ballots occurred throughout the day. At 2:40 PM, the ballot box was emptied and the ballots secured in the plastic bin in view of the voters. One voter was wearing a political T-shirt and campaign button. He was asked to zip up his jacket and remove pin, in accordance with MGL's.

After close of elections, the final tabulation was run, and the ballots taken out of the ballot box and separated. Books and figures were reconciled.

There were a total of six provisional ballots for the entire election. The disposition of these ballots had to be determined within 12 days following the election. After investigation, all six ballots were found to be not allowed.

The deadline to receive UOCAVA (Uniformed and Overseas Citizens Absentee Voting Act) was November 16<sup>th</sup>. At 5:15 PM on that date, a meeting was held with the Board of Registrars to count the ballots. There were several ballots that did meet the criteria of postmark by November 6<sup>th</sup> and arrive by November 16<sup>th</sup>. The final tabulation was adjusted for these ballots, and the certified results were reported by computer and mailed to the State on November 20, 2012.

All election ballots and associated materials were returned to Town Hall at approximately 12:00 midnight. Unofficial results were posted.

The Town Clerk was very pleased with how well the election proceeded. With help from the Assistant Town Clerk, Ellen Wojcik, the department heads previously mentioned, and volunteer Bill Jones, it was a well-planned election that ran extremely smooth. Compliments were received by the public. Also, thank you to the regular election workers, as well as new election workers and volunteers, and police officers who helped make the day a success.

A True Copy, Attest: \_\_\_\_\_  
Carol A. Mollica, Wrentham Town Clerk

Final Results of the election:

	PCT. 1	PCT. 2	PCT. 3	UNOFFICIAL	HAND COUNT	FINAL COUNT
<b>ELECTORS OF PRESIDENT AND VICE PRESIDENT</b>						
Johnson and Gray	21	21	15	57	0	57
Obama and Biden	922	814	968	2704	14	2718
Romney and Ryan	1146	1310	1079	3535	7	3542
Stein and Honkala	14	10	8	32	0	32
WRITE-IN	8	2	1	11	-3	8
BLANK	2	3	2	7	3	10
TOTAL	2113	2160	2073	6346	21	6367
<b>SENATOR IN CONGRESS</b>						0
Scott P. Brown	1475	1562	1405	4442	9	4451
Elizabeth A. Warren	627	592	649	1868	11	1879
WRITE-IN	0	1	4	5	-2	3
BLANK	11	5	15	31	3	34
TOTAL	2113	2160	2073	6346	21	6367
<b>REPRESENTATIVE IN CONGRESS</b>						0
Sean Bielat	1051	1180	988	3219	7	3226
Joseph P. Kennedy, III	960	864	978	2802	9	2811
David A. Rosa	63	58	54	175	2	177
WRITE-IN	0	0	1	1	0	1
BLANK	39	58	52	149	3	152
TOTAL	2113	2160	2073	6346	21	6367
<b>COUNCILLOR</b>						0
Robert L. Jubinville	678	615	694	1987	6	1993
Earl H. Sholley	1129	1249	1097	3475	4	3479
WRITE-IN	5	3	11	19	-2	17
BLANK	301	293	271	865	13	878
TOTAL	2113	2160	2073	6346	21	6367
<b>SENATOR IN GENERAL COURT</b>				0		0
Richard J. Ross	1779	1875	1764	5418	10	5428
WRITE-IN	24	17	23	64	-3	61
BLANK	310	268	286	864	14	878
TOTAL	2113	2160	2073	6346	21	6367
<b>REPRESENTATIVE IN GENERAL COURT</b>						
Daniel B. Winslow	1665	1748	1646	5059	10	5069
WRITE-IN	24	20	28	72	-11	61
BLANK	424	392	399	1215	22	1237
TOTAL	2113	2160	2073	6346	21	6367

	PCT. 1	PCT. 2	PCT. 3	UNOFFICIAL	HAND COUNT	FINAL COUNT
<b>CLERK OF COURTS</b>						
Walter F. Timilty, Jr.	1469	1454	1461	4384	10	4394
WRITE-IN	27	30	32	89	0	89
BLANK	617	676	580	1873	11	1884
TOTAL	2113	2160	2073	6346	21	6367
<b>REGISTER OF DEEDS</b>						
William P. O'Donnell	1485	1450	1474	4409	10	4419
WRITE-IN	20	24	27	71	0	71
BLANK	608	686	572	1866	11	1877
TOTAL	2113	2160	2073	6346	21	6367
<b>COUNTY COMMISSIONER</b>						
John M. Gillis	938	979	922	2839	8	2847
Francis W. O'Brien	1114	1081	1133	3328	10	3338
WRITE-IN	26	29	29	84	-1	83
BLANK	2148	2231	2062	6441	5	6466
TOTAL	4226	4320	4146	12692	22	12714
<b>QUESTION 1</b>						0
Yes	1635	1693	1619	4947	11	4958
No	252	237	219	708	5	713
BLANK	226	230	235	691	5	696
TOTAL	2113	2160	2073	6346	21	6367
<b>QUESTION 2</b>						
Yes	1029	1015	919	2963	10	2973
No	1031	1086	1105	3222	5	3227
BLANK	53	59	49	161	6	167
TOTAL	2113	2160	2073	6346	21	6367
<b>QUESTION 3</b>						
Yes	1310	1280	1220	3810	11	3821
No	737	801	786	2324	4	2328
BLANK	66	79	67	212	6	218
TOTAL	2113	2160	2073	6346	21	6367
<b>QUESTION 4</b>						
Yes	1309	1351	1327	3987	11	3998
No	397	425	425	1247	1	1248
BLANK	407	384	321	1112	9	1121
TOTAL	2113	2160	2073	6346	21	6367

## Minutes of the Special Town Meeting – November 13, 2012

The Special Town Meeting was called to order by Moderator Keith Billian at 7:30 PM at the King Philip High School Auditorium.

A motion was made and voted to waive the reading of the warrant.

Tellers appointed for the evening were Joseph Heck, Michael McGuire, John Caruso, and Gerry Aube.

The Colors were presented and the Pledge of Allegiance was led by Town Troop 131 Boy Scouts.

The Moderator thanked Mr. Ferrara and his crew for setting up the hall and working on the lights and speakers.

The Moderator recognized and presented Michael Lavin as the new DPW Superintendent.

Also recognized for their committed work during the year were the members of the Capital Budget Committee, especially Joe Heck for his many years on the committee.

The Moderator also recognized and thanked all the coaches of the King Philip Pop Warner A & B teams for all their work and dedication in making these teams so successful in their endeavors, including Matt McEvoy.

A moment of silence was held for the passing of Robert Farquharson who served many, many years on numerous town committees, and Dr. Donald Fisher who served many years as a Fiske Library Trustee and in other town capacities.

Article 1 – Selectman Chairman Botaish gave an overview of the “State of the Town,” with a PowerPoint presentation.

Jerry McGovern, FinCom Chairman, updated on the Government Study Committee and explained the survey that was mailed to all residents.

Town Planner Paige Duncan mentioned the meeting of the Visioning Committee for all residents on November 27, 2012, 7P-9P in the Delaney School concerning areas in the downtown. Michael Carroll, Chairman of the General Bylaw Review Committee, updated on where the committee presently is concerning the updating.

Article 2 – Volunteers of the Year: The Board of Selectmen recognized Judy Ellis as being this year’s (over 18) Volunteer of the Year. Ms. Ellis was picked because of her dedication to the Town, having volunteered for many years in the Senior Center kitchen and other areas with the Council on Aging.

Also recognized were Riley Magane and Lauren McSweeney as this year’s Youth Volunteers of the Year. Riley and Lauren were recognized for the work with Special Education students in the Mentor Program, especially in the Sports area.

Troy Neubecker also shared in the Youth category as a recipient. Troy was instrumental in putting together and following through on the 911 Memorial project.

Article 3 – Voted that the Town amend the Personnel Bylaws Salary Schedule with the following changes:

<u>PART-TIME ATP</u>		
<u>Position</u>	<u>Present Rate</u>	<u>New Rate</u>
Animal Control Officer	\$25/call	\$25.50/call
Assistant ACO	\$25/call	\$25.50/call
Animal Inspector	\$700/yr+\$20.50/call	\$714/year+\$29.91/call
Public Health Nurse	\$20.50/hour	\$20.91/hour
Veteran's Agent	\$3,696/year	\$3,770/year

<u>INSPECTORS</u>		
<u>Position</u>	<u>Present Rate</u>	<u>New Rate</u>
Mechanical Inspector	\$30/insp+\$800/year	\$30/insp+\$816/year
Electrical Inspector	\$30/insp+\$1,800/year	\$30/insp+\$1,836/year
Assistant Electrical Inspect.	\$30/insp+\$800/year	\$30/insp+\$816/year
Plumbing Inspector	\$30/insp+\$1,800/yr+\$15/hr	\$30/insp+\$1,836/yr+\$15.30/hr
Asst. Plumbing Inspector	\$30/insp+\$800/year	\$30/insp+\$816/year
Gas Inspector	\$30/insp+\$800/year	\$30/insp+\$816/year
Asst. Gas Inspector	\$30/insp+\$800/year	\$30/insp+\$816/year

Motion passed – majority.

Article 4 – Voted that the Town indefinitely postpone action on this article. Passed. (Personnel Bylaw change)

Article 5 – Voted that the Town appropriate the following sums to supplement the FY2013 operating budget:

From unappropriated funds in the treasury the sum of \$68,446. Said sum to be distributed as follows:

<b>Request</b>	<b>Amount</b>
Board of Selectmen Expenses	\$1,100.00
Police Department Salaries	\$25,000.00
Aquatic Properties Maintenance Expenses	\$10,000.00
Communications Department Salaries	\$5,000.00
Inspector's Department Salaries	\$20,000.00
DPW Expenses	\$7,346.00

From Water Enterprise Retained Earnings the sum of \$15,000.00 to supplement Water Personnel Services.

And by raising and appropriating the sum of \$45,099.00 to supplement Debt Interest.

Motion passed – majority.

Article 6 – Voted that the Town appropriate the total sum of \$265,000 for FY13 Capital Requirements according to the following sources and distribution.

From unappropriated funds in the treasury the sum of \$140,000.00 to be distributed as follows:

<b>Requirement</b>	<b>Cost</b>
Replacement of Finance Department Information Technology Equipment	\$78,000.00
Replacement of DPW Fueling Equipment	\$35,000.00
Replacement of Council on Aging Vehicle	\$12,000.00

b. The sum of \$30,000 for a replacement 4x4 pick up for DPW, said sum to be sourced per the following:

From unappropriated funds in the treasury - \$15,000  
From Water Enterprise Retained Earnings - \$15,000

c. From the Police Vehicle Revolving Fund the sum of \$32,000.00 for the scheduled replacement of a police vehicle.

d. By raising and appropriating the sum of \$78,000.00 for the replacement of Fire Department Engine #1.

Motion passed – majority.

Article 7 – Voted that the Town amend the Wrentham Zoning Bylaws by creating a new Article 20 Special Use District, as follows:

There was a motion made and passed to waive the reading of the article. The Planning Board report was read, and it was explained to the voters that the Planning Board unanimously agreed to settle on the Shire Industrial Park location.

## **ARTICLE 20 SPECIAL USE DISTRICT**

### **20.1 Authority**

This bylaw is enacted pursuant to M.G.L. Chapter 40A and pursuant to the Town's authority under the Home Rule Amendment to the Massachusetts Constitution. It serves the compelling Town interests of limiting the location of certain Adult Entertainment USES, as defined and designated herein, in response to studies demonstrating their deleterious secondary effects.

### **20.2 Purpose**

It is the purpose of this bylaw to address and mitigate the secondary effects of Adult Entertainment ESTABLISHMENTS and sexually oriented businesses that are referenced and defined herein. Secondary effects have been shown to include increased crime, adverse impacts on public health, adverse impacts on the business climate of the Town, adverse impacts on the property values of residential and commercial properties and adverse impacts on the quality of life in the Town. All of said secondary impacts are adverse to the health, safety and general welfare of the Town of Wrentham and its inhabitants.



The provisions of this article have neither the purpose nor intent of imposing a limitation on the content of any communicative matter or materials, including sexually oriented matter or materials. Similarly, it is not the purpose or intent of this provision to restrict or deny access by adults to Adult Entertainment ESTABLISHMENTS or to sexually oriented matter or materials that are protected by the Constitutions of the United States or of the Commonwealth of Massachusetts, nor to restrict or deny rights that distributors or exhibitors of such matter or materials may have to sell, rent, distribute or exhibit such matter or materials. Neither is it the purpose or intent of this article to legalize the sale, rental, distribution or exhibition of obscene or other illegal matter or materials.

### **20.3 Definitions**

The term Adult Entertainment Establishment/USE shall be deemed within this provision to pertain to the following USE(s) that are so defined under Article 2 of this Bylaw:

- a. ADULT BOOKSTORE
- b. ADULT CABARET ESTABLISHMENT
- c. ADULT MOTION PICTURE THEATER
- d. ADULT PARAPHERNALIA STORE
- e. ADULT VIDEO STORE

### **20.4 Special USE DISTRICT**

The Special USE DISTRICT (SU) is herein established as an overlay DISTRICT and shall be superimposed on other DISTRICTS established by this bylaw and as so depicted on the "ZONING MAP of Wrentham, Massachusetts", as amended. The USES herein authorized in the Special USE DISTRICT shall be in addition to those permitted within the underlying ZONING DISTRICT. Adult Entertainment USES may be allowed in the Special USE DISTRICT by SPECIAL PERMIT. Adult Entertainment USES shall be prohibited elsewhere within the Town.

### **20.5 SPECIAL PERMIT Criteria and Conditions**

Adult Entertainment USES shall be prohibited in all ZONING DISTRICTS except as otherwise permitted under Section 20.4 and may be permitted only upon the grant of a SPECIAL PERMIT by the Planning Board. Such a SPECIAL PERMIT shall not be granted unless each of the following standards has been met as so determined by the Planning Board.

- a. The application for a SPECIAL PERMIT for an ADULT ENTERTAINMENT USE shall provide the name and address of the legal owner of the ESTABLISHMENT, the legal owner of the property, and the manager of the proposed ESTABLISHMENT. If ownership of the ESTABLISHMENT is by partnership, the name and a bona fide address of each of the partners shall be submitted with the application. If ownership of the ESTABLISHMENT is by a corporation, the name and bona fide address of the president and vice president (or another officer of the company if no vice president) shall be submitted with the application. The application shall also include a listing of the names and addresses of all persons who have any interest whatsoever in the project and properties described in this application, direct or indirect, vested or contingent. This includes but is not limited to owner, partner, contract vendor, contract vendee, lessor, sub-lessor, contract lessor, lessee, sub-lessee, contract lessee, mortgagor, mortgagee, holder or contract holder of any beneficial interest, holder or contract holder of any encumbrance or lien, guarantor, assignee, agent, or broker. List such person(s) even if the interest arises as the result of providing funds for acquiring or developing the property, and whether or not the interest arises from or is affected by the decision of these municipal Board(s).

Please state if any of these are, or are related to, officers or employees of the Town of Wrentham and state the nature of relationship and extent of interest. Subsequent to the issuance of any SPECIAL PERMIT under this bylaw, the Building Inspector shall be informed in writing within seven (7) consecutive calendar days of any change in the name or address of the ESTABLISHMENT owner or any change in the name of the current manager. Failure to do so shall cause the immediate nullification of said SPECIAL PERMIT. No SPECIAL PERMIT for an ADULT ENTERTAINMENT USE shall be issued to any person, so referenced above, who has been convicted of violating the provisions of M.G.L. Chapter 119, §63 or M.G.L. Chapter 272, §28. Subsequent to the issuance of any SPECIAL PERMIT under this bylaw, the conviction of any owner or manager of an ADULT ENTERTAINMENT ESTABLISHMENT for violating the provisions of M.G.L. Chapter 119, §63 or M.G.L. Chapter 272, §28 shall cause the immediate nullification of said SPECIAL PERMIT

- b. All BUILDING openings, entries and windows of an ADULT ENTERTAINMENT ESTABLISHMENT shall be screened in such a manner as to prevent visibility of its interior. Otherwise, all interior floor area where patrons view entertainment shall not be partitioned or screened and shall be clearly visible from elsewhere within said area.
- c. No ADULT ENTERTAINMENT USE shall be allowed to display for advertisement or other purpose any SIGN, placard or other like materials to the general public on the exterior of the BUILDING or on the interior where the same may be seen through glass or other like transparent material any sexually explicit figures or words as defined in M.G.L. Chapter 272, §31.
- d. No ADULT ENTERTAINMENT USE shall be allowed to disseminate or offer to disseminate adult matter or paraphernalia to minors or suffer minors to view displays or linger on the premises.
- e. ADULT BOOKSTORES, ADULT PARAPHERNALIA STORES, and ADULT VIDEO STORES shall provide one (1) off-STREET PARKING SPACE for every off-STREET PARKING SPACE for every 200 square feet GFA. ADULT CABARET ESTABLISHMENTS and ADULT MOTION PICTURE THEATERS shall provide one (1) off-STREET PARKING SPACE for every two (2) seats, or if seats are not utilized, every twenty (20) square feet of GFA, plus one (1) space for every two (2) employees.
- f. No ADULT ENTERTAINMENT USE shall have any flashing lights visible from outside the ESTABLISHMENT.
- g. No ADULT ENTERTAINMENT USE shall have a freestanding accessory SIGN.
- h. A landscaped BUFFER of no less than fifty (50) feet shall be maintained along the periphery of any LOT accommodating an ADULT ENTERTAINMENT USE.
- i. An ADULT ENTERTAINMENT USE shall neither be located on the same LOT with other PRINCIPAL USES nor other Adult Entertainment USES.
- j. No ADULT BOOKSTORE, ADULT PARAPHERNALIA STORE, or ADULT VIDEO STORE shall occupy more than 10,000 square feet of GROSS FLOOR AREA within a single BUILDING.

- k. Unless otherwise expressly stated within this article, LOTS, BUILDINGS, and other accessory improvements (e.g. PARKING LOTS) accommodating an ADULT ENTERTAINMENT USE shall conform to all dimensional requirements of the underlying ZONING DISTRICT pursuant to Article 6 and, the requirements of any other overlay ZONING DISTRICT if so located therein.
- l. The SPECIAL PERMIT granting authority may impose reasonable conditions, safeguards and limitations on time or use of any SPECIAL PERMIT granted and shall require that any such SPECIAL PERMIT granted shall be personal to the applicant, shall not run with land and shall expire upon expiration of the applicant's lease or upon sale or transfer of the subject property.

## 20.6 Severability

The provisions of this article are severable and, in the event that any provision of this article is determined to be invalid for any reason, the remaining provisions shall remain in full force and effect.”

*And further, to insert in Article 2 after the definition of the term “ABANDONMENT” the following:*

“ADULT BOOKSTORE: An ESTABLISHMENT having as a substantial or significant portion of its stock in trade, books, magazines, and other matter which are distinguished or characterized by their emphasis depicting, describing, or relating to sexual conduct or sexual excitement as defined in MGL c.272 §31, as amended. For purposes of this bylaw, “substantial or significant portion of its stock” shall mean more than ten percent (10%) of the subject ESTABLISHMENT’S inventory stock or retail sales or more than ten percent (10%) of the premises’ GFA.

ADULT CABARET ESTABLISHMENT: An ESTABLISHMENT which provides live entertainment for its patrons, which includes the display of nudity, as that term is defined in MGL c.272 §31, as amended.

ADULT MOTION PICTURE THEATER: An enclosed BUILDING used for presenting material distinguished or characterized by their emphasis depicting, describing, or relating to sexual conduct or sexual excitement as defined in MGL c.272 §31, as amended. For purposes of this bylaw, an ADULT MOTION PICTURE THEATER shall not be deemed a “Movie Cinema” as identified in Section 4.2.

ADULT PARAPHERNALIA STORE: An ESTABLISHMENT having as a substantial or significant portion of its stock devices, objects, tools, or toys which are distinguished or characterized by their association with sexual activity, including sexual conduct or sexual excitement as defined in MGL c.272 §31, as amended. For purposes of this bylaw, “substantial or significant portion of its stock” shall mean more than ten percent (10%) of the subject ESTABLISHMENT’S inventory stock or retail sales or more than ten percent (10%) of the premises’ GFA.

ADULT VIDEO STORE: An ESTABLISHMENT having as a substantial or significant portion of its stock in trade, videos, movies, or other film material which are distinguished or characterized by their emphasis depicting, describing, or relating to sexual conduct or sexual excitement as defined in MGL c.272 §31, as amended. For purposes of this bylaw, “substantial or significant portion of its stock” shall mean more than ten percent (10%) of the subject ESTABLISHMENT’S inventory stock or retail sales and/or rentals or more than ten percent (10%) of the premises’ GFA.”

And further, to insert in the definition of a "RETAIL ESTABLISHMENT/STORE" within Article 2 as the last sentence the following:

"Such an ESTABLISHMENT shall be exclusive of an ADULT BOOKSTORE, ADULT PARAPHENALIA STORE or ADULT VIDEO STORE as so defined herein."

And further, to insert in the definition of a "SERVICE ESTABLISHMENT" within Article 2 as the last sentence the following:

"Such an ESTABLISHMENT shall be exclusive of an ADULT CABARET ESTABLISHMENTS or ADULT MOTION PICTURE THEATERS as so defined herein."

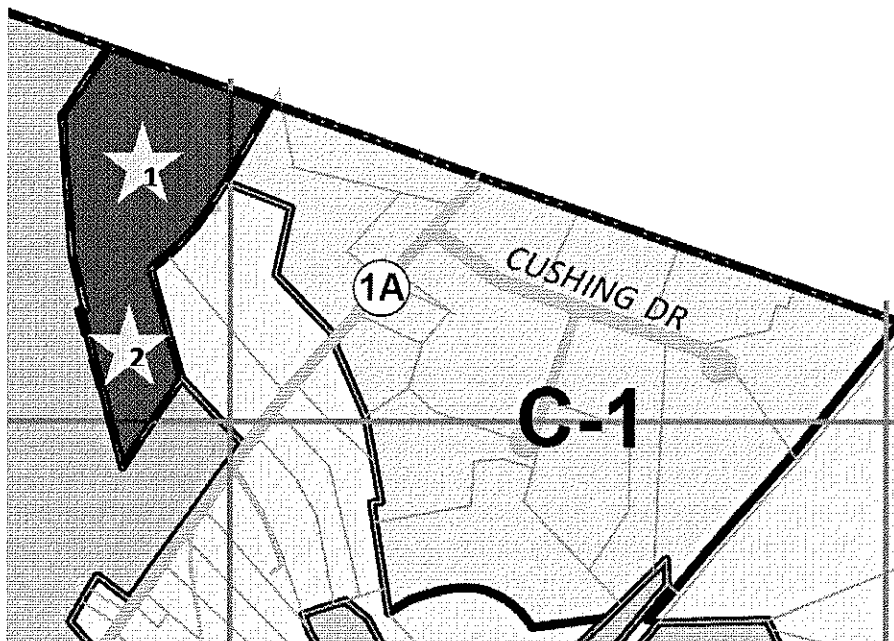
And further, to insert at the end of Section 3.1 (Establishment of DISTRICTS), the following:

"Special USE DISTRICT.....SU"

And further, to amend the Town of Wrentham Zoning Map dated June 2010 by establishing a Special Use District. Said Special Use Districts is shown on a map entitled "Special Use Overlay District," dated November 2012, and includes the two properties listed below:

Key Number	Assessor's Map	Block	Parcel Number	Lot Size
1	N13	1	4	15.3 acres
2	N13	1	2	5.34 acres

**Special Use District  
Town of Wrentham, MA**



\_\_\_\_\_  
Planning Board Member

\_\_\_\_\_  
Date

Motion passed – Unanimous.

Article 8 – Voted that the Town amend the Wrentham Zoning Bylaws, Article 2 (Definitions) by deleting the second sentence of the definition of “Parking Space,” so that the definition provides as follows.

The Planning Board report was read.

**PARKING SPACE:** A space designed to be occupied by, and adequate to park a MOTOR VEHICLE plus access thereto.

Motion passed – unanimous.

Article 9 – Voted that the Town amend the Wrentham Zoning Bylaws, Article 6.4 (on Site Parking Requirements), Paragraph 2, subparagraph d by deleting the parenthetical phrase “(refer to Article 6.10)”, so that subparagraph d provides as follows:

The Planning Board report was read.

- d. For developments adjoining or facing residential districts or residential uses, or when necessary for public safety or to prevent adverse impacts on neighboring properties, a buffer strip shall contain opaque screens as described herein. An opaque screen may be comprised of walls, fences, berms or evergreen planting, or any combination thereof, providing that the Planning Board may require evergreen trees or shrubs instead of fences when deemed appropriate. Opaque screens shall be opaque in all seasons of the year. Parking facilities and required screens and landscaping shall be continuously maintained in good condition and appearance. Whenever necessary, surfacing, lighting, barriers, markings, and planting materials shall be repaired or replaced with new materials to insure continued compliance with provisions of this Article. Failure to maintain the same shall be considered a violation of this By-Law and shall be subject to the enforcement procedures contained herein

Motion passed – Unanimous.

ARTICLE 10 – Voted that the Town authorize the Board of Selectmen, in consideration of the sum of one dollar (\$1.00), to execute an agreement modifying the drainage easement over the property known as 35 Follett Drive, Wrentham, Massachusetts, now owned by Douglas and Christina Emery, which easement is recorded in book 9504, PAGE 108 of the Norfolk County Registry of Deeds, and shown on the plan entitled “Easements for Acceptance Plan of Follett Drive in Wrentham, Mass” prepared by Landmark Engineering of New England, and recorded with said Registry at Plan Book 431, Plan 460, to allow the property owner to use a 596 square foot area for purpose of maintaining a retaining wall and pool, as shown on the “Lot Survey Plan located at 35 Follett Drive, Wrentham, MA” prepared by Professional Land Surveyor Christopher C. Charlton, dated July 13, 2012.

Motion passed – unanimous.

ARTICLE 11 – Voted that the Town amend Article 12, Police Regulations, of the General Bylaws by inserting a new Section 13 as follows:

A motion was made and passed to waive the reading of the article. The voters were advised of the following changes: Section 33 should be Section 13, and in C. Fees – Article 26 should be Article 3, Section 9.

## **SECTION 13: CIVIL FINGERPRINTING**

### **A. Criminal History Check Authorization**

The Wrentham Police Department shall, as authorized by Massachusetts General Laws Chapter 6, Section 172 B 1/2, conduct State and Federal Fingerprint Based Criminal History checks for individuals applying for the following licenses:

- Hawking and Peddling or other Door-to- Door Salespeople
- Manager of Alcoholic Beverage License
- Owner or Operator of Public Conveyance
- Dealer of Second-hand Articles
- Pawn Dealers
- Hackney Drivers
- Ice Cream Truck Vendors
- Tattoo Parlors
- Carnivals

At the time of fingerprinting, the Police Department shall notify the individual fingerprinted that the fingerprints will be used to check the individual's criminal history records. The Police Chief shall periodically check with the Executive Office of Public Safety and Security ("EOPSS") which has issued an Informational Bulletin which explains the requirements for town by-laws and the procedures for obtaining criminal history information, to see if there have been any updates to be sure the Town remains in compliance.

Upon receipt of the fingerprints and the appropriate fee, the Police Department shall transmit the fingerprints it has obtained pursuant to this by-law to the Identification Section of the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Services (DCJIS), and/or the Federal Bureau of Investigation (FBI) or the successors of such agencies as may be necessary for the purpose of conducting fingerprint-based state and national criminal records background checks of license applicants specified in this by-law.

The Town of Wrentham (Town) authorizes the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Systems (DCJIS), and the Federal Bureau of Investigation (FBI), and their successors, as may be applicable, to conduct fingerprint-based state and national criminal record background checks, including FBI records, consistent with this by-law. The Town authorizes the Police Department to receive and utilize State and FBI records in connection with such background checks, consistent with this by-law. The State and FBI criminal history will not be disseminated to unauthorized entities.

Upon receipt of a report from the FBI or other appropriate criminal justice agency, a record subject may request and receive a copy of his/her criminal history record from the Police Department. Should the record subject seek to amend or correct his/her record, he/she must take appropriate action to correct said record, which action currently includes contacting the Massachusetts Department of Criminal Justice Information Services (DCJIS) for a state record or the FBI for records from other jurisdictions maintained in its file. An applicant that wants to challenge the accuracy or completeness of the record shall be advised that the procedures to change, correct, or update the record are set forth in Title 28 CFR 16.34. The Police Department shall not utilize and/or transmit the results of the fingerprint-based criminal record background check to any licensing authority pursuant to this by-law until it has taken the steps detailed in this paragraph. Municipal officials should not deny an applicant the license based on information in the record until the applicant has been afforded a reasonable time to correct or complete the information, or has declined to do so.

The Police Department shall communicate the results of fingerprint-based criminal record background checks to the appropriate governmental licensing authority within the Town as listed. The Police Department shall indicate whether the applicant has been convicted of, or is awaiting final adjudication for, a crime that bears upon his or her suitability, or any felony or misdemeanor that involved force or threat of force, controlled substances or a sex-related offense.

The Board of Selectmen is authorized to promulgate regulations for the implementation of the proposed by-law, but in doing so it is recommended that they consult with the Chief of Police, Town Counsel and the Massachusetts Executive Office of Public Safety and Security (or its successor agency) to ensure that such regulations are consistent with the statute, the FBI's requirements for access to the national database, and other applicable state laws.

#### **B. Use of Criminal Record by Licensing Authorities**

Licensing authorities of the Town shall utilize the results of fingerprint-based criminal record background checks for the sole purpose of determining the suitability of the subjects of the checks in connection with the license applications specified in this by-law. A Town licensing authority may deny an application for a license on the basis of the results of a fingerprint-based criminal record background check if it determines that the results of the check render the subject unsuitable for the proposed occupational activity. The licensing authority shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability in making this determination.

The Town or any of its officers, departments, boards, committees or other licensing authorities is hereby authorized to deny any application for, including renewals and transfers thereof, for any person who is determined unfit for the license, as determined by the licensing authority, due to information obtained pursuant to this by-law.

#### **C. Fees**

The Chief of Police may fix a fee, in accordance with Article 3, Section 9 of these by-laws, to be charged by the Police Department for the purpose of conducting fingerprint-based criminal record background checks.

Motion passed – Majority.

Article 12: Move that the Town vote to appropriate from unappropriated funds in the treasury the sum of \$200,000.00 to be allocated as follows:

To the Town Stabilization Fund - \$50,000.00

To the Municipal Capital Stabilization Fund - \$150,000.00

Motion passed – Unanimous.

Motion to adjourn sine die at 8:52 PM.

## **Minutes of the Annual Town Election and Special State Primary – April 30, 2013**

The Annual Town Election this year was held on April 30<sup>th</sup> and was held simultaneously with the Special State Primary. The polls were arranged so voters would enter their precinct and then proceed from one election table to the next. After voting their ballot(s), the voters proceeded to the check-out tables in the same manner.

The polls were opened at 7:00 AM with the reading of the warrant by Warden Mary Geromini. There were a few voters standing in line to cast their ballots. Sample ballots, Instructions to Voters, Voters Bill of Rights, and a zero tabulation were posted.

The ballot boxes were opened and examined by the Town Clerk, Warden, and Officer Smith. A test tabulation was run and the zero results were posted. The AutoMark handicap voting machine was turned on.

Election workers were:

Precinct 1	Elizabeth Gallagher, Karen Suchy, Joseph Cormier, Sharon Pazurcek, Martha DiChiara, Joyce Baldyga, Cindy O'Rourke, Maureen Osolnik, Marilyn Cataldo (Clerk)
Precinct 2	Marylou Barton, Mel Gouthro, Fran Padula, Marjorie Hooper, Anastacia Luce, Darryl Luce, Sara Marks, Bill Jones (Clerk)
Precinct 3	Leo Immonen, Patricia Bixby, Kendra Farling, Cheri Leonard, Ravindra Nadkarni, Keith Langer, Lynn Hallion (Clerk)

Officers on duty throughout the day were Jeffrey Smith, William McGrath, Paul Ajoue, and Dan Morriss.

At the close of registration for this election, there were 7,697 registered voters. Voter turnout was steady at the beginning and during the course of the day. In the first hour, 2.2% of the voters had cast their ballots.

The following notes were taken from the precinct clerks:

### Precinct 1

Ballots were given to workers, counted and each worker started with 200.

During the course of the day, there were six spoiled ballots. Voters had made mistakes and were allowed another ballot. There were two jammed ballots. The register was checked, and the ballots were not counted. The warden, with an officer present, unlocked the voting machine, removed the ballot and re-fed the ballots successfully, with the ballots then being counted. The machine was locked again, and the keys handed to the officer.

### Precinct 2

This precinct had a total of seven spoiled ballots, all for the local election. All these voters had taken ballots and then decided they did not want to vote in the local election.

There was also one provisional ballot. This voter's name did not appear on the voters list. It was researched the next day, and it was found that the voter was registered and his name should have appeared on the list. His ballot was counted and reconciled into the total.



### Precinct 3

This precinct had a total of 11 spoiled ballots for the local election and 2 for the primary. Again, most of the 11 spoiled ballots were from voters taking ballots and then deciding they did not want to vote in the local election.

At approximately 1:00, the ballot box jammed. A ballot that was counted by the tabulator was jammed. The Town Clerk opened by ballot box, pulled out the tabulator, took out the ballot and deposited it by hand in the ballot box. When the next couple of ballots were tried, they would not feed through. It was then noticed that the tabulator was not plugged in, although it was operating and tabulating properly on battery back-up. The tabulator was then plugged in, and from then on it worked properly. During this process, voters deposited their ballots in the side pocket of the ballot box. After the close of the voting, according to proper procedure, the ballots in the side pocket were fed into the tabulator. At the end of the night, all figures reconciled.

During the last two hours, voting picked up considerably, but still not heavy. There were no voters waiting in line at closing.

Results of the election were available by approximately 8:45 pm, excluding the write-in votes. The tabulator ran the two elections separately. The Warden read the unofficial results to those present. There were 1,657 voters who had cast their ballots for the local election, or 21.5%. The previous year's election drew 11.6%. The Special State Primary election had 1,648 ballots cast, or 21.4%. The State Primary of 9/6/12 drew 9.2%.

There was one Affirmation of Current and Continuous Residence for Inactive Voters, and one provisional ballot.

It is the opinion of the Town Clerk that, overall, by combining the two elections, it saved the Town a considerable amount of money in election costs, a considerable amount of money in police details, caused less inconvenience for the elementary school (one day vs. two), resulted in almost double voter turn-out, and proved to be more convenient for the voters of Wrentham to attend one election rather than two.

All materials were returned to Town Hall at approximately 11:15 pm.

Custodians at the school took down the voting equipment at the end of the evening, and the DPW workers finished up on Wednesday morning, prior to the start of school, and returned all materials to the Town Hall.

The Town Clerk thanks the office staff, election workers, police, school personnel and custodians, and DPW workers who helped make this election a success.

Official results of the election are attached.

A True Copy, Attest: \_\_\_\_\_  
Carol A. Mollica, Wrentham Town Clerk

TALLEY SHEET - 4/30/13	PCT. 1	PCT. 2	PCT. 3	Final Count
<b>MODERATOR (1)</b>				
<b>KEITH S. BILLIAN</b>	456	335	450	1241
BLANKS	148	117	137	402
WRITE-INS	2	6	6	14
Total	606	458	593	1657
<b>TOWN CLERK (1)</b>				
<b>CAROL A. MOLLIKA</b>	472	361	460	1213
BLANKS	130	96	127	353
WRITE-INS	4	1	6	11
Total	606	458	593	1657
<b>SELECTMAN (2)</b>				
<b>JOSEPH F. BOTAISH</b>	374	302	389	1065
<b>GAIL L. PRATT</b>	332	282	332	946
GEORGE R. SMITH, JR.	296	200	250	746
BLANKS	204	128	212	544
WRITE-INS	6	4	3	13
Total	1212	916	1186	3314
<b>ASSESSOR (1)</b>				
<b>JOAN A. DOOLEY</b>	461	330	441	1232
BLANKS	144	128	152	424
WRITE-INS	1	0	0	1
Total	606	458	593	1657
<b>PLANNING BOARD (2)</b>				
<b>THOMAS P. WRYNN</b>	364	309	372	1045
<b>MICHAEL F. MCKNIGHT</b>	394	273	413	1080
BLANKS	454	334	398	1186
WRITE-INS	0	0	3	3
Total	1212	916	1186	3314
<b>BOARD OF HEALTH (1) - 3 YR.</b>				
<b>DEBRA M. DUNN</b>	425	308	402	1135
BLANKS	173	144	183	500
WRITE-INS	8	6	8	22
Total	606	458	593	1657
<b>FISKE PUBLIC LIBRARY TRUSTEE (1)</b>				
BLANKS	547	430	542	1519
WRITE-INS*	59	28	51	138
Total	606	458	593	1657

TALLEY SHEET - 4/30/13	PCT. 1	PCT. 2	PCT. 3	Final Count
<b>WRENTHAM SCHOOL COMMITTEE (1)</b>				
<b><i>ERIC A. GREENBERG</i></b>	414	318	417	1149
BLANKS	190	140	175	505
WRITE-INS	2	0	1	3
Total	606	458	593	1657
<b>KING PHILIP SCHOOL COMMITTEE (1)</b>				
<b><i>JAMES M. KILLION, JR.</i></b>	432	323	442	1197
BLANKS	171	135	146	452
WRITE-INS	3	0	5	8
Total	606	458	593	1657
<b><i>Bold Italics - Winner</i></b>				
*Write-In Winner: Lori Yarworth	13	3	5	21

TALLEY SHEET - SPECIAL STATE PRIMARY - 4/30/13				
DEMOCRATIC	PCT. 1	PCT. 2	PCT. 3	Final Count
<b>SENATOR IN CONGRESS</b>				
STEPHEN F. LYNCH	175	115	169	459
EDWARD J. MARKEY	133	89	129	351
WRITE-IN	0	0	3	3
BLANK	0	0	0	0
TOTAL	308	204	301	813
<b>REPUBLICAN</b>				
<b>SENATOR IN CONGRESS</b>				
GABRIEL E. GOMEZ	93	78	76	247
MICHAEL J. SULLIVAN	39	40	64	143
DANIEL B. WINSLOW	151	138	156	445
WRITE-IN	0	0	0	0
BLANK	0	0	0	0
TOTAL	283	256	296	835

## Minutes of the Annual Town Meeting – June 10, 2013

The meeting was called to order by Moderator Keith Billian at 7:30 PM at the King Philip High School auditorium.

Boy Scout Troop 131 marched into the hall and led the Pledge of Allegiance. Tellers appointed for the evening were Joe Heck, John Caruso, Greg Pazurchek, and Jerry Aube.

A motion was made and passed to waive the reading of the warrant. The Moderator then explained the rules of town meeting and advised that if a second is needed, the town meeting would be continued to June 11.

Recognitions of retirements were as follows:

Jack Robertson – Retired 5/20/13 - DPW - 28 years  
Karen Heinz – Retiring 6/30/13 – Finance Dept. - 32 years  
Nick Tobichuk – Retiring 7/12/13 – Building Inspector - 26 years  
Ted Sundquist – Retiring 6/30/13 – DPW – 25 years  
Jeffrey Marsden – Retiring 6/30/13 – Wrentham Public Schools Superintendent – 7 years  
Muriel Beresford – Retired 12/31/12 – Registrar – 21 years  
Norma Jacobs – Retired 3/31/13 – Registrar – 9 years  
Jill Arnold – Retired 3/31/13 – Registrar – 4 years  
Susan Martisius – Retired 12/4/12 – Registrar – 16 years.

Also, the Moderator mentioned the passing of the following people:

Carl Moore – Passed 12/3/12 - Served on the Personnel Board and Election Inspector  
Edward Martisius – Passed 1/24/13 - Election Inspector  
Norman Busby – Passed 4/26/13 – Dispatcher  
Eugene “Skippy” Brooks – Lifelong resident and friend to all, Wrentham Lion for 41 years

The Moderator also recognized the Wrentham Community Events Organization, a new non-profit fundraising organization. In their first event, they raised over \$65,000 and 600 lbs. of canned food for the Wrentham Food Pantry.

The Moderator then read a list of all his yearly appointments and the appointments to the Finance Committee.

### Town Meeting Articles

Article 1A – Move that the Town accept the Annual Report for Fiscal Year 2012. **Passed** – majority.

Article 1B – Move that the Town consider the reports of the Town Officers of any committee or commission and act thereon. **No Action.**

Article 2 – Move that the Town vote to fix the salary and the compensation of elected officials as provided by Chapter 41, Section 108 of the Massachusetts General Laws per the following:

Town Clerk	\$58,510.00
Selectmen – Chairperson & Members	1.00
Board of Assessors – Chairperson & Members	1.00
Board of Health – Chairperson & Members	1.00
Moderator	1.00
All Others	0.00

The Town Clerk then presented an amendment:

Move to amend Article 2 as follows: Amend Town Clerk salary from \$58,510 to \$60,231. All other salaries to remain the same.

The Town Clerk then explained to the voters her reasoning for asking for the increase. The figure recommended by the Finance Committee was a 2% increase over the previous fiscal year; the new figure was a 5% increase.

The amendment was voted upon favorably by majority vote, and the new motion was:

Move that the Town vote to fix the salary and the compensation of elected officials as provided by Chapter 41, Section 108 of the Massachusetts General Laws per the following:

Town Clerk	\$60,231.00
Selectmen – Chairperson & Members	1.00
Board of Assessors – Chairperson & Members	1.00
Board of Health – Chairperson & Members	1.00
Moderator	1.00
All Others	0.00

**Passed** – majority.

Article 3 – Move that the Town vote to accept Chapter 481 of the Massachusetts Acts of 1993 which is now Massachusetts General Laws Chapter 138, § 12, ¶ 15. **Passed** – majority.

Article 4 – Move that the Town vote to adopt Massachusetts General Law Chapter 40, Section 21E, which allows interest and demand charges to be assessed on outstanding ambulance bills. **Passed** – majority.

At this point, the Moderator explained that he would be taking the articles out of order due to probability that the town meeting would be going into the next evening and the Finance Committee chairman would not be able to attend.

Article 11 – Move that the Town vote to appropriate by transfer from unappropriated funds in the treasury the sum of \$154,615 to supplement the current Fiscal Year 2013 operating budgets and to be distributed as follows:

Expense	Amount
To Snow and Ice Personnel	\$30,573
To Snow and Ice Expenses	\$124,042

**Passed** – majority.

Article 12 – Move that the Town vote to approve the Town of Wrentham’s Water Enterprise Fiscal Year 2014 budget for the sum of \$1,644,881 as shown in the Wrentham Finance Committee’s Recommendations under Table B-1. The appropriation will be allocated as follows:

To direct expenses the sum of	\$1,340,711
By transfer to the general fund \$304,170 for indirect expenses the sum of	\$304,170
Said sum is to be sourced as follows:	
From Water Enterprise Fund Revenue the sum of	\$1,587,381
By transfer from the Water Enterprise Retained Earnings Reserved to the Water Enterprise Operating Capital Budget the sum of	\$57,500

**Passed** – majority.

Article 13 – Move that the Town vote to approve the Town of Wrentham’s Fiscal Year 2014 operating budget in the amount of \$35,020,548 as shown in the Wrentham Finance Committee’s Recommendations “Table B-2,” and to fund the budget from the following sources:

Raise and appropriate the sum of	\$33,695,740
Appropriate by transfer from the Ambulance Receipts Reserve Account to the Fire Department's Salary Accounts the sum of	\$360,000
Appropriate by transfer from the Overlay Surplus Account the sum of	\$178,518
Appropriate by transfer from the Cemetery Receipts Reserve Account the sum of	\$30,000
Appropriate by transfer from the MWPAT the sum of	\$20,099
Appropriate by transfer from the Water Enterprise Fund the sum of	\$304,170
Appropriate by transfer from unappropriated funds in the treasury the sum of	\$432,020

The Moderator then read Table B-2 as follows:

114	MODERATOR	
	Payroll Services	\$1
	Expenses	1
	Total	\$2
122	SELECTMEN/ADMINISTRATION	
	Payroll Services	\$156,230
	Expenses	22,850
	Total	\$179,080
131	FINANCE COMMITTEE	
	Payroll Services	\$1
	Expenses	\$1,498
	Total	\$1,499
140	FINANCE DEPARTMENT	
	Payroll Services	\$298,573
	Expenses	169,006
	Total	\$467,579

141	ASSESSORS	
	Payroll Services	\$140,403
	Expenses	\$55,616
	Total	\$196,019
151	LEGAL	
	Expenses	\$ 85,000
	Total	\$85,000
161	TOWN CLERK	
	Payroll Services	(Amended to \$110,900) \$109,180
	Expenses	\$14,604
	(Amended to \$125,504) Total	\$123,784
171	CONSERVATION COMMISSION	
	Payroll Services	\$46,460
	Expenses	\$2,977
	Total	\$49,437
175	PLANNING BOARD	
	Payroll Services	\$70,317
	Expenses	\$4,350
	Total	\$74,667
176	APPEALS BOARD	
	Payroll Services	\$7,495
	Expenses	\$1,480
	Total	\$8,975
180	MUNICIPAL COMMITTEES	
	Payroll Services	\$0
	Expenses	\$200
	Total	\$200
196	CENTRAL SERVICES	
	Expenses	\$62,554
	Total	\$62,554
197	AQUATIC PROPERTY MAINTENANCE	
	Expenses	\$15,000
	Total	\$15,000
210	POLICE	
	Payroll Services	\$1,797,830
	Expenses	\$240,130
	Total	\$2,037,960

220	FIRE	
	Payroll Services	\$1,861,083
	Expenses	\$212,825
	Total	\$2,073,908
241	INSPECTION SERVICES	
	Payroll Services	\$190,942
	Expenses	\$14,206
	Total	\$205,148
291	EMERGENCY MANAGEMENT	
	Payroll Services	0
	Expenses	\$2,000
	Total	\$2,000
292	ANIMAL CONTROL	
	Expenses	\$19,200
	Total	\$19,200
299	COMMUNICATIONS	
	Payroll Services	\$217,184
	Expenses	\$10,000
	Total	\$227,184
300	WRENTHAM PUBLIC SCHOOLS	
	Payroll Services	\$7,853,688
	Expenses	\$2,134,052
	Total	\$9,987,740
306	NORFOLK AGRICULTURAL HS	\$24,000
	Total	\$24,000
380	TRI-COUNTY REGIONAL	\$718,549
	Total	\$718,549
390	KING PHILIP REGIONAL (Operating)	\$7,470,751
390	KING PHILIP REGIONAL (Capital)	\$0
390	KING PHILIP REGIONAL (Debt Service)	\$1,014,453
	Total	\$8,485,204
410	DEPARTMENT OF PUBLIC WORKS	
	Payroll Services	\$485,892
	Expenses	\$313,815
	Total	\$799,707
410	STREET LIGHTING	\$68,100
	Total	\$68,100



410	PUBLIC BUILDINGS MAINTENANCE	\$436,799
	Total	\$436,799
410	SOLID and HAZARDOUS WASTE	
	Expenses	\$805,220
	Total	\$805,220
410	WASTE WATER TREATMENT PLANT	
	Expenses	\$95,070
	Total	\$95,070
423	SNOW AND ICE	
	Payroll Services	\$50,000
	Expenses	\$100,000
	Total	\$150,000
510	BOARD OF HEALTH	
	Payroll Services	\$16,504
	Expenses	\$40,428
	Total	\$56,932
522	PUBLIC HEALTH NURSES	
	Payroll Services	\$103,983
	Expenses	\$11,200
	Total	\$115,183
541	COUNCIL ON AGING	
	Payroll Services	\$98,604
	Expenses	\$17,488
	Total	\$116,092
543	VETERANS	
	Payroll Services	\$5,464
	Expenses	\$40,868
	Total	\$46,332
610	LIBRARY	
	Payroll Services	\$221,051
	Expenses	\$ 82,783
	Total	\$303,834
630	RECREATION	
	Payroll Services	\$132,576
	Expenses	\$18,500
	Total	\$151,076

691	HISTORICAL COMMISSION	
	Expenses	\$166
	Total	\$166
692	MEMORIAL DAY	
	Expenses	\$3,000
	Total	\$3,000
710	DEBT - PRINCIPAL	\$1,474,972
750	DEBT – INTEREST and ADMIN CHARGES	\$367,801
	Total	\$1,842,773
910	INSURANCE AND EMPLOYEE BENEFITS	\$4,776,574
132	RESERVE FUND (Appropriated)	\$209,000
	Total	\$4,985,574
	<b>TOTAL GENERAL FUND (amended)</b>	<b>\$35,020,548</b>
		<b>\$35,022,268</b>

Holds were placed on line items 161 Town Clerk Payroll Services and 510 Board of Health Payroll Services. Discussion then took place.

A motion was made by Michael Carroll to amend line item 161 Town Clerk Payroll Services to reflect the increase voted in Article 2:

Move to amend line item 161 Town Clerk Payroll Services to be \$110,900, to be funded from Free Cash. Passed – majority.

A motion was then made by Debra Dunn to amend line item 510 Board of Health Payroll Services to increase said line item to \$34,904.00 by transferring \$18,400.00 from free cash.

Discussion followed, and FinCom Chairman Jerry McGovern explained that there was not enough money in free cash to handle this. After more discussion, a vote was taken on the motion, and the motion failed: Yes 115, No 288.

A motion on Article 13 was then brought forward:

Move that the Town vote to approve the Town of Wrentham’s Fiscal Year 2014 amended operating budget in the amount of \$35,022,268 as shown in the Wrentham Finance Committee’s Recommendations “Table B-2”, and to fund the budget from the following sources:

Raise and appropriate the sum of	\$33,695,740
Appropriate by transfer from the Ambulance Receipts Reserve Account to the Fire Department’s Salary Accounts the sum of	\$360,000
Appropriate by transfer from the Overlay Surplus Account the sum of	\$178,518
Appropriate by transfer from the Cemetery Receipts Reserve Account the sum of	\$30,000
Appropriate by transfer from the MWPAT the sum of	\$20,099
Appropriate by transfer from the Water Enterprise Fund the sum of	\$304,170
Appropriate by transfer from unappropriated funds in the treasury the sum of	\$435,355

**Passed** – majority.

(Mathematical error in motion. The intent was to read: First line in the table – Raise and appropriate the sum of \$33,694,126)

Article 14: Move that the Town vote to appropriate by borrowing the sum of \$1,500,000 for engineering and installation of 5,000 feet of new 12 inch water main in Elysium Street from the existing 12 inch water main near Lake Pearl Well #5 to Franklin Street.

**Passed** – Yes 359, No 36; needed 263.

Article 15: Move that the Town vote to appropriate by borrowing a sum of \$900,000 for FY 2014 capital requirements and to be allocated as follows:

<b>Amount</b>	<b>Requirement</b>
\$200,000	Repaving of Elysium St upon completion of the water main project cited in Article 14
\$100,000	Engineering Design of new office spaces to support the Department of Public Works, the Building Inspector, and other Land Use offices
\$270,000	The removal of asbestos from Wrentham Public School buildings
\$60,000	Repaving of the Bus Circle in front of the Roderick School
\$270,000	Repair and Replacement of Sidewalks and Roads

There was discussion on each item, and lengthy discussion on the \$100,000 item. A voter requested that the article be divided into two separate items by removing the \$100,000 item and having that be a stand-alone vote. This was agreed to by the Moderator per the Town's General Bylaw, Article 1, Section 26.

A vote was then taken on \$800,000 as follows:

<b>Amount</b>	<b>Requirement</b>
\$200,000	Repaving of Elysium St upon completion of the water main project cited in Article 14
\$270,000	The removal of asbestos from Wrentham Public School buildings
\$60,000	Repaving of the Bus Circle in front of the Roderick School
\$270,000	Repair and Replacement of Sidewalks and Roads

**Passed** – Yes 448, No 2; 300 votes needed.

A vote was taken on \$100,000 for the engineering design for new office spaces. This vote **failed** by a declared vote of the Moderator (per Wrentham General Bylaw's Article 1, section 9).

Article 16 – Move that the Town vote to rescind the authorized and unissued debt for three completed projects as follows:

<b>Amount to Rescind</b>	<b>Authorization</b>	<b>Project</b>
\$2,000	\$8,049,000 per Article 1, 29 November 2000 Special Town Meeting	Reconstruct Additions to Elementary School Buildings off of Taunton St
\$789,864	\$5,300,000 per Article 4, 26 June 2001 Annual Town Meeting	Engineer and construct well, pump house and access road at Lake Pearl site
\$257,394	\$1,400,000 per Article 20, 10 November 2008 Special Town Meeting	Taunton St Water Main

**Passed** – Unanimous.

Article 17 – Move that the Town vote to appropriate from Water Enterprise Retained Earnings Unreserved the sum of \$281,500 for water capital items to be allocated as follows:

<b>Amount</b>	<b>Requirement</b>
\$275,000	Water Tank Mixing Systems
\$6,500	Back Up Computer Server for Water Systems

**Passed** – Majority.

Article 9 – Move that the Town will vote to see if the Town will vote to amend the “Town of Wrentham Zoning Districts Map (dated June 2010) by rezoning the following parcels: N-04-1-1, N-04-1-2, N-04-1-3, N-040104, O-05-1-2 and O-050104 as shown on the Town of Wrentham Assessors Map totaling +/- 46.09 acres to Commercial-Industrial district (C-2). (Landowners Request)

The Planning Board report was read, and the Board voted to take no action. There was a considerable amount of speakers – the EDC chairman, the President of Madison Properties, William Ketchum for the Host Community Committee, Lt. William McGrath reporting on the traffic impact study, abutters to the land in question, Madison St. residents, and other interested voters. Statements as to what the developers are proposing for the site, impact on the town, revenue vs. expenses/taxes for the town traffic, etc. were discussed at length.

After lengthy discussion, a motion was made and declared passed to move the question. A vote was then taken on the main motion: Yes – 247, No – 178.

**Failed**, needing 284 votes for 2/3.

A voter asked the Moderator if there is a two-year wait before this could be brought up again at town meeting. The Moderator replied that this is true unless it receives a favorable vote from the Planning Board.

Article 10: Move that the Wrentham Annual Town Meeting of June 10, 2013 amend Article 4.2 of the Zoning Bylaws as follows: (Citizen’s Petition)

	R-30 <sup>1</sup>	R-43 <sup>1</sup>	R-87 <sup>1</sup>	B-1	B-2 <sup>3</sup>	C-1 <sup>1</sup>	C-2	CRSP
<b>H. ACCESSORY USES</b>								
9. AGRICULTURAL ACCESSORY USES	Y	Y	Y	N	N	N	N	Y

And add the following new definition in alphabetical order to Article 2 Definitions:

**AGRICULTURAL ACCESSORY USES**

Food service, programs and revenue-generating events, such as tours, dinners, weddings, and musical performances, which are appropriate in scale to the premises and any surrounding residential area, including the preparation and serving of food and beverages for such events.

These accessory uses are to supplement the income from the agricultural use of land as exempted from regulations or restrictions in zoning bylaws as defined in Section 3, Chapter 40A of Massachusetts General Laws. Adequate off-street parking must be provided.

The Planning Board report was read, and the Board voted 4-2 in favor.

A motion to indefinitely postpone this article was presented by Bob Cohen.

There was considerable discussion on this article, which involved farming uses. It would allow more uses for farmers, especially the smaller farms, and would help supplement income for the farmers.

A motion was made to move the question, and this passed – unanimous.

A motion was then made on the vote to indefinitely postpone this article.

**Passed** – majority.

Being 11:54 pm, the Moderator accepted a motion to adjourn and reconvene the meeting on Tuesday, June 11, 2013, at the King Philip HS auditorium at 7:30 pm. Passed.

A True Copy, Attest: \_\_\_\_\_  
Carol A. Mollica, Wrentham Town Clerk

## Minutes of the Adjourned Annual Town Meeting – June 11, 2013

The Annual Town Meeting reconvened at the King Philip High School auditorium at 7:30 PM. Tellers appointed for the evening were Joe Heck, Joe Caruso, Joan Dooley, and Jerry Aube.

The Pledge of Allegiance was led by Town Planner, Paige Duncan.

The Moderator announced that the remaining articles would be taken in numerical order.

Article 5: Move that the Town vote to amend the Wrentham Zoning Bylaws by creating a new Article 20 Special Use District, as follows:

### 20.1 Authority

This bylaw is enacted pursuant to M.G.L. Chapter 40A and pursuant to the Town's authority under the Home Rule Amendment to the Massachusetts Constitution. It serves the compelling Town interests of limiting the location of certain Adult Entertainment USES, as defined and designated herein, in response to studies demonstrating their deleterious secondary effects.

### 20.2 Purpose

It is the purpose of this bylaw to address and mitigate the secondary effects of Adult Entertainment ESTABLISHMENTS and sexually oriented businesses that are referenced and defined herein. Secondary effects have been shown to include increased crime, adverse impacts on public health, adverse impacts on the business climate of the Town, adverse impacts on the property values of residential and commercial properties and adverse impacts on the quality of life in the Town. All of said secondary impacts are adverse to the health, safety and general welfare of the Town of Wrentham and its inhabitants.

The provisions of this article have neither the purpose nor intent of imposing a limitation on the content of any communicative matter or materials, including sexually oriented matter or materials. Similarly, it is not the purpose or intent of this provision to restrict or deny access by adults to Adult Entertainment ESTABLISHMENTS or to sexually oriented matter or materials that are protected by the Constitutions of the United States or of the Commonwealth of Massachusetts, nor to restrict or deny rights that distributors or exhibitors of such matter or materials may have to sell, rent, distribute or exhibit such matter or materials. Neither is it the purpose or intent of this article to legalize the sale, rental, distribution or exhibition of obscene or other illegal matter or materials.

### 20.3 Definitions

The term Adult Entertainment Establishment/USE shall be deemed within this provision to pertain to the following USE(s) that are so defined under Article 2 of this Bylaw:

- a. ADULT BOOKSTORE
- b. ADULT CABARET ESTABLISHMENT
- c. ADULT MOTION PICTURE THEATER
- d. ADULT PARAPHERNALIA STORE
- e. ADULT VIDEO STORE

## 20.4 Special USE DISTRICT

The Special USE DISTRICT (SU) is herein established as an overlay DISTRICT and shall be superimposed on other DISTRICTS established by this by-law and as so depicted on the "ZONING MAP of Wrentham, Massachusetts", as amended. The USES herein authorized in the Special USE DISTRICT shall be in addition to those permitted within the underlying ZONING DISTRICT. Adult Entertainment USES are allowed in the Special USE DISTRICT by SPECIAL PERMIT. Adult Entertainment USES shall be prohibited elsewhere within the Town.

## 20.5 Conditions

Adult Entertainment USES shall be prohibited in all ZONING DISTRICTS, except as otherwise permitted under Section 20.4, and subject to the following conditions:

- a. Adult Entertainment USES shall be permitted only with a valid SITE PLAN approved by the Planning Board in accordance with Article 7, and subject to all requirements of this Article 20.
- b. All BUILDING openings, entries and windows of an ADULT ENTERTAINMENT ESTABLISHMENT shall be screened in such a manner as to prevent visibility of its interior. Otherwise, all interior floor area where patrons view entertainment shall not be partitioned or screened and shall be clearly visible from elsewhere within said area.
- c. No ADULT ENTERTAINMENT USE shall be allowed to display for advertisement or other purpose any SIGN, placard or other like materials to the general public on the exterior of the BUILDING or on the interior where the same may be seen through glass or other like transparent material any sexually explicit figures or words as defined in M.G.L. Chapter 272, §31.
- d. No ADULT ENTERTAINMENT USE shall be allowed to disseminate or offer to disseminate adult matter or paraphernalia to minors or suffer minors to view displays or linger on the premises.
- e. ADULT BOOKSTORES, ADULT PARAPHERNALIA STORES, and ADULT VIDEO STORES shall provide one (1) off-STREET PARKING SPACE for every off-STREET PARKING SPACE for every 200 square feet GFA. ADULT CABARET ESTABLISHMENTS and ADULT MOTION PICTURE THEATERS shall provide one (1) off-STREET PARKING SPACE for every two (2) seats, or if seats are not utilized, every twenty (20) square feet of GFA, plus one (1) space for every two (2) employees.
- f. No ADULT ENTERTAINMENT USE shall have any flashing lights visible from outside the ESTABLISHMENT.
- g. No ADULT ENTERTAINMENT USE shall have a freestanding accessory SIGN.
- h. A landscaped BUFFER of no less than fifty (50) feet shall be maintained along the periphery of any LOT accommodating an ADULT ENTERTAINMENT USE.
- i. An ADULT ENTERTAINMENT USE shall neither be located on the same LOT with other PRINCIPAL USES nor other Adult Entertainment USES.
- j. No ADULT BOOKSTORE, ADULT PARAPHERNALIA STORE, or ADULT VIDEO STORE shall occupy more than 10,000 square feet of GROSS FLOOR AREA within a single BUILDING.

k. Unless otherwise expressly stated within this article, LOTS, BUILDINGS, and other accessory improvements (e.g. PARKING LOTS) accommodating an ADULT ENTERTAINMENT USE shall conform to all dimensional requirements of the underlying ZONING DISTRICT pursuant to Article 6 and, the requirements of any other overlay ZONING DISTRICT if so located therein.

## 20.6 Severability

The provisions of this article are severable and, in the event that any provision of this article is determined to be invalid for any reason, the remaining provisions shall remain in full force and effect.”

*And further, to insert in Article 2 after the definition of the term “ABANDONMENT” the following:*

“ADULT BOOKSTORE: An ESTABLISHMENT having as a substantial or significant portion of its stock in trade, books, magazines, and other matter which are distinguished or characterized by their emphasis depicting, describing, or relating to sexual conduct or sexual excitement as defined in MGL c.272 §31, as amended. For purposes of this bylaw, “substantial or significant portion of its stock” shall mean more than ten percent (10%) of the subject ESTABLISHMENT’S inventory stock or retail sales or more than ten percent (10%) of the premises’ GFA.

ADULT CABARET ESTABLISHMENT: An ESTABLISHMENT which provides live entertainment for its patrons, which includes the display of nudity, as that term is defined in MGL c.272 §31, as amended.

ADULT MOTION PICTURE THEATER: An enclosed BUILDING used for presenting material distinguished or characterized by their emphasis depicting, describing, or relating to sexual conduct or sexual excitement as defined in MGL c.272 §31, as amended. For purposes of this bylaw, an ADULT MOTION PICTURE THEATER shall not be deemed a “Movie Cinema” as identified in Section 4.2.

ADULT PARAPHERNALIA STORE: An ESTABLISHMENT having as a substantial or significant portion of its stock devices, objects, tools, or toys which are distinguished or characterized by their association with sexual activity, including sexual conduct or sexual excitement as defined in MGL c.272 §31, as amended. For purposes of this bylaw, “substantial or significant portion of its stock” shall mean more than ten percent (10%) of the subject ESTABLISHMENT’S inventory stock or retail sales or more than ten percent (10%) of the premises’ GFA.

ADULT VIDEO STORE: An ESTABLISHMENT having as a substantial or significant portion of its stock in trade, videos, movies, or other film material which are distinguished or characterized by their emphasis depicting, describing, or relating to sexual conduct or sexual excitement as defined in MGL c.272 §31, as amended. For purposes of this bylaw, “substantial or significant portion of its stock” shall mean more than ten percent (10%) of the subject ESTABLISHMENT’S inventory stock or retail sales and/or rentals or more than ten percent (10%) of the premises’ GFA.”

*And further, to insert in the definition of a “RETAIL ESTABLISHMENT/STORE” within Article 2 as the last sentence the following:*

“Such an ESTABLISHMENT shall be exclusive of an ADULT BOOKSTORE, ADULT PARAPHERNALIA STORE or ADULT VIDEO STORE as so defined herein.”



And further, to insert in the definition of a "SERVICE ESTABLISHMENT" within Article 2 as the last sentence the following:

"Such an ESTABLISHMENT shall be exclusive of an ADULT CABARET ESTABLISHMENTS or ADULT MOTION PICTURE THEATERS as so defined herein."

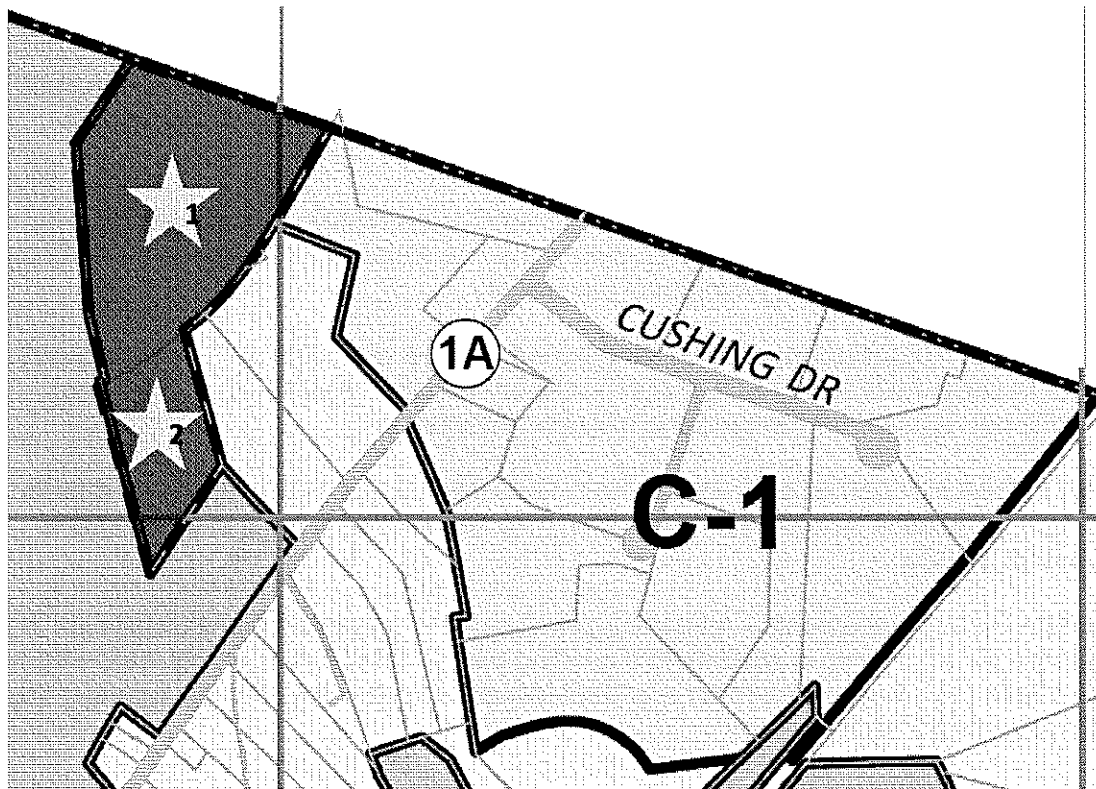
And further, to insert at the end of Section 3.1 (Establishment of DISTRICTS), the following:

"Special USE DISTRICT.....SU"

And further, to amend the Town of Wrentham Zoning Map dated June 2012 by establishing a Special Use District. Said Special Use Districts is shown on a map entitled "Special Use Overlay District," dated November 2012, and includes the two properties listed below:

Key Number	Assessor's Map	Block	Parcel Number	Lot Size
1	N13	1	4	15.3 acres
2	N13	1	2	5.34 acres

**Special Use District  
Town of Wrentham, MA**



The Planning Board report was read, and the Board voted 6-0 in favor of this article.

**Passed – Unanimous.**

Article 6: Move that the Town vote to amend Footnote 3 of the Use Regulation Schedule found in Article 4.2 of the Wrentham Zoning Bylaws by increasing the maximum allowed Gross Floor Area (GFA) for the following uses: A Single Retail Store on a lot (Use Table item C.1); and a Shopping Center and Complex of Offices, Businesses, or Retail Establishments (Use Table item C.3) from 10,000 square feet to 15,000 square feet in a B-1 district. Footnote 3 would now read:

3. Provided that the GROSS FLOOR AREA (GFA) of any building is not greater than **15,000** square feet in a B-1 DISTRICT, or not greater than 25,000 square feet in B2 and in C-1 DISTRICTS except as approved by the Planning Board within a PLANNED BUSINESS DEVELOPMENT (PBD) pursuant to Article 4.2 and as stated in accordance with the following:
  - a. The GFA of any BUILDING allowed in a PBD shall not exceed 95,000 square feet (rev. 11/8/10).

The Planning Board report was read, and the Board voted 5-1 in favor of this article.

**Passed** – Yes 29, No 4 (22 votes needed)

Article 7: Move that the Town vote to amend the Wrentham Zoning Bylaws by creating a new Article 4.8 SOLAR PHOTOVOLTAIC INSTALLATIONS, as follows:

#### 4.8 SOLAR PHOTOVOLTAIC INSTALLATIONS

It is the purpose and intent of this Article 4.8 to provide for SOLAR PHOTOVOLTAIC INSTALLATIONS by establishing standards for the placement, design and construction such systems to address public safety, and to minimize impacts on scenic, natural and historic resources.

4.8.1 ROOF-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATIONS, as provided for in Section 4.2 Use Regulation Schedule of this Bylaw, may be installed as roof/building-mounted systems subject to the following development standards:

- a. Permit/Site Plan Requirements – A building permit shall be required for the installation of all ROOF/BUILDING-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATIONS. Site Plan approval is not required for roof/building-mounted installations.

4.8.2 GROUND-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATIONS, as provided for in Article 4.2 Use Regulation Schedule of this Bylaw, may be installed subject to the following development standards:

- a. Permit/Site Plan Requirements - A building permit shall be required for any installation of ground-mounted systems. In addition to a building permit, Site Plan Approval must also be received from the Planning Board for a ground-mounted system that occupies greater than 1,000 square feet of ground area.

#### 4.8.3 Development Regulations

##### a. Dimensional Requirements

###### i. Residential:

Front: GROUND-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATIONS shall not be installed in the front yard setback.

Side and Rear: 10' setback from side and rear lot lines.

Height: The maximum height for a ground-mounted installation shall be fifteen (15') feet.

###### ii. Non-Residential:

Front: Setbacks for GROUND-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATIONS shall be established by the Planning Board during the Site Plan Approval process; however the front yard setback shall be at least 10 feet.

Side and Rear: 10' setback from side and rear lot lines.

Height: The maximum height for a ground-mounted system shall be fifteen (15') feet, except that elevated installations over parking spaces shall have a maximum height of eighteen and one half (18.5) feet.

b. Installation – All SOLAR PHOTOVOLTAIC INSTALLATIONS shall be permanently structurally mounted on the ground or on a building.

c. Where GROUND-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATIONS covering greater than 1,000 square feet of ground area abut residential uses, there must be increased consideration for mitigating visual impact to the residential use. For example, such items as increased setbacks, visual screening, and the like, may be required by the Planning Board during Site Plan Approval.

d. Operation & Maintenance Plan - The project proponent shall submit a plan for the operation and maintenance of the SOLAR PHOTOVOLTAIC INSTALLATION which shall include measures for maintaining safe access to the installation, stormwater controls, as well as general procedures for operational maintenance of the installation.

#### 4.8.4 Compliance with Laws, Bylaws, and Regulations

The construction and operation of all SOLAR PHOTOVOLTAIC INSTALLATIONS shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All use, dimensional and other requirements of the provisions of the Zoning Bylaw governing the underlying zoning districts shall remain in full force and effect, except for a project undergoing development pursuant to this Article 4.8. For projects developed in accordance with this Article 4.8, where the provisions of the SOLAR PHOTOVOLTAIC INSTALLATION Bylaw are silent on a zoning regulation, the requirements of the underlying zoning district shall apply unless contrary to the intent of the SOLAR PHOTOVOLTAIC INSTALLATION Bylaw.

#### 4.8.5 Site Plan Approval

GROUND-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATIONS covering/occupying greater than 1,000 square feet of land shall undergo as of right Site Plan Approval by the Planning Board in accordance with Article 7 of this Zoning Bylaw, prior to construction, installation or modification, as provided in this section. Submittal and plan requirements in support of Site Plan Approval applications for SOLAR PHOTOVOLTAIC INSTALLATIONS are stipulated below:

- a. Submission Requirements – The following shall be submitted to the Planning Board in support of a proposed SOLAR PHOTOVOLTAIC INSTALLATION project.
  - i. Application – Three (3) copies of Site Plan Approval Application Form, including a narrative describing the project site, scope of improvements, schedule and a description of how the project satisfies the criteria outline in Article 7.7 of the Zoning Bylaw.
  - ii. Abutters – A list of all abutters together with the address of each as determined from the most recent local tax list certified by the Board of Assessors. An abutter is any property owner within three hundred (300) feet of the site.
  - iii. Site Plan – An original drawing of the site plan drawn in indelible ink and ten (10) contact prints. The prints are to be dark line on white background. (The original drawing will be returned after approval or disapproval.). The site plan shall be prepared by an engineer and surveyor and shall be clearly and legibly drawn at a scale of 1" = 40' on a material which is suitable for reproduction. If multiple sheets are used, an index sheet showing the entire site plan shall be provided.
  - iv. Location Plan – A location plan of the site at a scale of 1" = 200', showing all proposed and existing USES, ways, DRIVEWAYS, BUILDINGS, parking and loading areas and their relation to one or more existing STREETS.
- b. Site Plan Contents:
  - i. Plan name, property boundaries, true north point, date, scale, and ZONING DISTRICT along with any ZONING DISTRICT boundaries and overlay districts (i.e. AQUIFER Protection, WATERSHED and FLOODPLAIN).
  - ii. Names and addresses of present record owner(s), the applicant, and the architects, engineers and/or surveyors who prepared the plan;
  - iii. Certificates and seals of the architects, engineers, and/or surveyors who prepared the plan, together with a certificate that all surveying conforms to the requirements of the Massachusetts Land Court.
  - iv. Suitable space to record the action of the Planning Board and the signatures of the members of the Board on each sheet of the site plan, and the date of such signature.
  - v. Existing conditions:
    1. existing contours at two-foot intervals,
    2. significant soil types,
    3. water systems (including standing SURFACE WATER, brooks or streams, the direction of drainage, WETLANDS, and the 100-year flood elevation),
    4. trees exceeding 5" in diameter or the perimeter of heavily wooded area,
    5. stone walls, FENCES, BUILDINGS
    6. rock ridges or outcroppings;

- vi. Site layout plan showing existing and proposed structures, setbacks to all property lines and structures, height and dimensions of proposed structures, and proposed grading contours;
  - vii. Plan showing elevation view of structure and one or more perspective renderings indicating materials to be used and visual impact to site and neighborhood. Proposed methods and materials (screening) to minimize negative visual effects to abutting properties and neighborhood shall also be shown;
  - viii. A locus plan of all land within 1,500 feet of any part of the tract and showing:
    - 1. all DWELLINGS and PRINCIPAL BUILDINGS,
    - 2. the land USE of each LOT,
    - 3. LOT and RIGHT-OF-WAY,
    - 4. ZONING DISTRICT boundaries,
    - 5. recorded EASEMENTS abutting the tract, and
    - 6. PUBLIC facilities, such as conservation or recreation land, footpaths, bicycle paths, or STREETS;
- c. In addition to the requirements listed above, the materials listed in this section shall also be included in a Site Plan Approval application for GROUND-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATIONS within the Town of Wrentham.
- i. Blueprints or drawings of the solar photovoltaic installation showing the proposed layout of the system;
  - ii. Documentation of the major system components to be used, including the photovoltaic panels, mounting system, and inverter;
  - iii. Name, address, and contact information for proposed system installer;
  - iv. Name, address, and contact information for the project proponent(s);
  - v. An operation and maintenance plan;
  - vi. Evidence of compliance with the Massachusetts Stormwater Standards;
  - vii. Proof of liability insurance;
  - viii. All plans and maps shall be prepared, stamped and signed by a Professional Engineer licensed to practice in Massachusetts.

The Planning Board may in any particular case, where such action is in the PUBLIC interest and not inconsistent with the intent and purpose of this bylaw, waive strict compliance with the foregoing requirements. Any such waiver shall require a written request from the applicant and majority vote of the board.

And further to amend the Use Regulation Schedule found in Article 4.2 of the Wrentham Zoning Bylaws as follows: Creating two new Industrial Use Classifications to be numbered F.9 and F.10; Creating two new Accessory Use Classifications to be numbered H.7 and H.8; and adding a new footnote #8, as shown below:

	R-30 <sup>1</sup>	R-43 <sup>1</sup>	R-87 <sup>1</sup>	B-1	B-2 <sup>3</sup>	C-1 <sup>2</sup>	C-2	CRSP
<b>F. INDUSTRIAL USES</b>								
9. ROOF-MOUNTED/ BUILDING-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATION <sup>8</sup>	Y	Y	Y	Y	Y	Y	Y	Y
10. GROUND-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATION <sup>8</sup>	N	N	N	SPA (PB)	SPA (PB)	SPA (PB)	SPA (PB)	SPA (PB)
<b>H. ACCESSORY USES</b>								
7. ROOF-MOUNTED/ BUILDING-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATION <sup>8</sup>	Y	Y	Y	Y	Y	Y	Y	Y
8. GROUND-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATION <sup>8</sup>	SPA (PB)	SPA (PB)	SPA (PB)	SPA (PB)	SPA (PB)	SPA (PB)	SPA (PB)	SPA (PB)

Footnotes to USES Table.

<sup>8</sup>. SOLAR PHOTOVOLTAIC INSTALLATIONS are subject to the requirements of Article 4.8.

And further add the following new definitions in alphabetical order to Article 2 Definitions:

**GROUND-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATION:** A SOLAR PHOTOVOLTAIC INSTALLATION that is structurally mounted on the ground and is not roof-mounted on a building.

**ROOF-MOUNTED/BUILDING-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATION:** A SOLAR PHOTOVOLTAIC INSTALLATION that is structurally mounted on the roof of a building.

**SOLAR PHOTOVOLTAIC INSTALLATION** – A device, structure, or structural design feature, a substantial purpose of which is to provide for the collection, storage and distribution of solar energy for generation of electricity. This includes appurtenant equipment for the collection, storage and distribution of electricity to buildings or to the electric grid.

The Planning Board report was read, and the Board voted 6-0 in favor of this article.

**Passed** – Unanimous.

Article 8: Move that the Town vote to amend the Wrentham Zoning Bylaws by inserting the following new Article 4.9:

#### **4.9 TEMPORARY MORATORIUM ON REGISTERED MARIJUANA DISPENSARY**

##### **4.9.1 PURPOSE**

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law's effective date. Currently under the Zoning Bylaw, a Registered Marijuana Dispensary (RMD) is not a permitted use in the Town and any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including RMDs. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of RMDs and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of RMDs and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for RMDs so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

##### **4.9.2 DEFINITION**

“Registered Marijuana Dispensaries” shall mean a “not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.”

##### **4.9.3. TEMPORARY MORATORIUM**

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for an RMD. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations regarding RMDs and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of RMDs and related uses.

The Planning Board report was read, and the Board voted 5-1 in favor of this article.

**Passed** – Yes 29, No 9; 26 votes needed.

Article 18: Move that the Town vote to appropriate from unappropriated funds in the treasury the sum of \$273,072 to be allocated to FY2014 capital requirements as follows:

<b>Amount</b>	<b>Requirement</b>
\$73,072	Annual Lease Payment for Fire Engine
\$120,000	Purchase of a Centralized Town Phone System
\$80,000	Purchase of new Finance Accounting and Payroll Software

Said sum to be expended under the direction of the Board of Selectmen.

**Passed** – majority.

Article 19: Move that the Town vote to authorize the King Philip Regional School District to establish, to the extent permitted by the Laws of the Commonwealth of Massachusetts, a capital account for the purposes of receiving donations and other funds, with the exception of Excess and Deficiency funds, for purposes of constructing an artificial turf field at the King Philip Regional High School.

A motion to amend was brought forth by James Killion of the KP School Committee: Move to amend the main motion under Article 19 by striking out the phrase “, with the exception of Excess and Deficiency funds,”. This was discussed and a vote was taken:

Amendment failed: Yes – 16, No – 21.

The vote on the main motion was then taken:

**Passed** – Passed; majority.

Article 20 - Move that the Town vote to appropriate from unappropriated funds in the treasury the sum of \$75,000.00 to be allocated to the Municipal Capital Stabilization fund.

**Passed** – Unanimous.

Article 21 – Move that the Town vote to appropriate by transfer from unappropriated funds in the treasury the sum of \$13,000 to fund an Actuarial Analysis of the Postretirement Benefit Liability to meet the requirements of GASB45. Said sum to be expended under the direction of the Board of Selectmen.

**Passed** – majority.



Article 22 – Move that the Town reauthorize the following revolving accounts pursuant to MGL c. 44, § 53E ½, sixth paragraph, subject to the following limits on expenditures regarding each such account in Fiscal Year 2014:

Department/Purpose/ Authorization	Source of Funds	Use of Funds	FY14 Limit
Police: Vehicle Revolving Fund 05/19/97 STM, Article 12	Chelsea GCA Premium Outlet Center for Police equipment provided at Outlet site	Police equipment replacement, including but not limited to cruisers	\$50,000
Firearms Licenses 06/19/00 ATM, Article 9	Applicants for Firearms Licensing	Expenses/fees payable to Commonwealth of Mass Firearms Bureau for permit processing	\$10,000
Planning Board: Earth Removal 06/19/00 ATM, Article 10	Earth removal permit applicants	Costs for expert engineering and consulting services deemed necessary by the Planning Board	\$25,000
Conservation Commission: Wetlands Revolving 06/23/97 STM, Article 5	Wetlands application review fees	To defray local administrative costs in connection with the Wetlands Protection Act	\$10,000
Recycling Committee: Revolving Account - Composting Program, Recycle Bins, Kitchen Scrap Buckets, Water Barrels 04/25/2005 ATM, Article 7	Sale of composting bins, recycle bins, kitchen scrap buckets and water barrels	Purchase additional composting bins, recycle bins, kitchen scrap buckets and water barrels for sale	\$10,000
Wrentham Cultural Council	Unexpended balance of the Arts Festival Committee 53E ½ Fund	Wrentham Cultural Council Community Events	\$10,000

**Passed** – majority.

Article 23 – Move that the Town vote to authorize the Board of Selectmen to accept a drainage easement over, under, and across a portion of the property located at 10 Warren Drive on such terms as the Board deems appropriate, and further to authorize the Board of Selectmen to release the Town’s interest in a 20’-wide drainage easement along the northeasterly side boundary of the same property.

**Passed** – Unanimous.

Article 24 – Move that the Town vote to authorize the Board of Selectmen continued authorization to lease a 3.56-acre portion of the property shown on the Town’s Assessors Maps as Map L-08, Block 4, Parcel 31 from the Pioneer Engineer Company for the purpose of operating and maintaining a parking facility supporting Sweatt Field. The length of the lease is for three years.

**Passed** – Majority.

Article 25 - Move that the Town vote to approve the following changes to the Personnel Bylaws:

<b>Position</b>	<b>Change</b>	
Assistant Superintendent of Public Works	Minimum Salary from \$55,000 to \$70,000	Maximum Salary from \$77,000 to \$85,000
Building Inspector	Minimum Salary from \$45,000 to \$55,000	Maximum Salary from \$65,000 to \$75,000
	Change title to Building Commissioner	
Administrative Assistant Assessor – Trainee (Assistant to Town Appraiser)	Change title to Data Collector	

**Passed – Majority.**

Article 26 – Move that the Town vote to delete Article 25 of the General Bylaws in its entirety and substitute with the new Article 25 below, or take any other action relative thereto.

**Article 25  
ANIMAL CONTROL BY-LAW**

1. Definitions:

**Animal:** Every non-human species of animal, both domestic and wild, living or deceased.

**Animal Control Officer:** Any officer appointed by the Board of Selectmen to enforce this by-law.

**Animal Shelter:** Any facility or kennel operated by a human society, the Town, or its authorized agents, for the purpose of impounding animals under the authority of this by-law or state law for care, confinement, return to owner, adoption or euthanasia.

**At Heel:** Any dog under complete control of a person of adequate age and discretion to control its actions as adequately as a dog that is on a leash or lead.

**At Large:** Any dog that is not in care and control or its owner or keeper, or that is otherwise able to move at will without restraint or control as to property lines or areas.

**Care and Control:** A dog shall be considered in care and control while it is on the premises of its owner or keeper; or while the dog is on the premises of another person with knowledge and permission of the owner or occupant of such premises; or while the dog is on any public way, or any private way to which the public has access, if it is at heel or on a leash or lead. Such leash or lead shall be suitable to prevent the dog from being at large, or to prevent the dog from becoming a public nuisance.

**Dangerous Dog:** A dog that either: (i) without justification, attacks a person or domestic animal causing physical injury or death; or (ii) behaves in a manner that a reasonable person would believe poses an unjustified imminent threat of physical injury or death to a person or to a domestic or owned animal.

**Dog:** Any animal of the canine genus.

**Keeper:** Any person, corporation or society, other than the owner, having possession of a dog.

**Kennel:** A pack or collection of dogs on a single premise, whether maintained for breeding, boarding, sale, training, hunting or other purposes and including any shop where dogs are on sale, and also including every pack or collection of more than three dogs three months old or over, owned or kept by a person on a single premise, irrespective of the purpose for which they are maintained.

**Licensing Period:** The time between January first of any year to December thirty first of the same year, both dates inclusive.

**Owner:** Any person, partnership, or corporation, in whom is vested the ownership, dominion, or title of one or more animals.

**Public Nuisance:** The term "public nuisance" as used in this by-law shall mean and include, but is not limited to any dog that:

1. is in violation of Section 00.4; or
2. damages the property of anyone other than its owner or keeper, including, without limitation, by depositing fecal matter on such property unless the owner or keeper of such dog shall immediately remove and dispose of such fecal matter; or
3. molests or intimidates pedestrians or passersby; or
4. has bitten, attacked or harassed other domestic animals, including livestock or fowl; or
5. by reason of habitual or frequent howling, barking, whining, or other utterances disturbs the peace and quiet of any person of ordinary sensibilities who is a neighbor or in close proximity to the premises where the dog is kept or harbored, or by excessive barking or other disturbance is a source of annoyance to a sick person residing in the vicinity; or
6. is a dangerous dog; or
7. has been found by the Board of Selectmen, after notice to its owner or keeper and public hearing, to be public nuisance by virtue of being a menace to public health, safety, or welfare.

**Secure Enclosure:** A secure enclosure is a physical structure adequate to prevent an animal from escaping its boundaries and preventing others from entering the space inside it. An "electric fence: (i.e. a system that operates to restrain a dog by administering an electric shock through a collar attachment when the dog crosses the perimeter) shall not be deemed a secure enclosure."

## 2. Licenses and Tags:

The Town Clerk shall issue dog licenses and tags. Subject to the authorization of the Board of Selectmen, the Town may permit the licensing to be conducted through the mail. On the license form the Clerk shall record the name, address, and phone number, of the owner or keeper of the dog, and the name, breed, color, date of birth and description of the dog. Each tag issued will be valid for the specific animal described on the form, and is not transferable. The tag will include the license number, the phrase "Town of Wrentham," and the year of issue.

The Board of Selectmen shall fix reasonable fees for dog licenses and tags. The license fee for a spayed or neutered dog shall be less than the license fee for an intact dog. The fee for each dog license may be periodically adjusted by the Town Clerk for the following year's license period prior to October 1st of any year. In addition to his/her regular salary, the Town Clerk shall retain \$1.50 from the license fee for each license issued.

No license fee or portion thereof shall be refunded because of the subsequent death, loss, spaying or removal from the commonwealth or other disposal of the dog, nor shall a license fee or portion thereof paid by mistake be paid or recovered after it has been paid over to the town.

A person residing in the Town of Wrentham, who becomes the owner or keeper of a dog six (6) months old or over, shall cause the dog to be vaccinated for rabies and licensed with sixty (60) days. The owner or keeper of a dog shall cause each dog, when off the premises of such owner or keeper, to wear around its neck or body a collar or harness to which he shall securely attach the license tag. In the event of loss of tag, a substitute tag will be issued by the Clerk for the cost of the tag as designated by the Board of Selectmen. Any owner or keeper of a dog who moves into the Town of Wrentham, and has a valid current dog license from another municipality in the Commonwealth of Massachusetts, may obtain a dog license upon the forfeiture of the old license and payment of a fee to be set by the Board of Selectmen.

The Town Clerk shall not issue a license for any dog unless the owner or keeper provides the Clerk with a veterinarian's certificate verifying that the dog is currently vaccinated against rabies.

Upon presentation to the Clerk of a certificate of training, no fee shall be charged for a dog specially trained to lead or serve a visually or hearing impaired person.

The provisions of this section shall not apply to any pet shop licensed by the Commonwealth under the authority of G.L. c. 129, 39A.

Whoever violates the provisions of this by-law subsection, or fails to license their dog before April 1<sup>st</sup> of the licensing period, shall be subject to a fine of fifty dollars (\$50.00). An owner, who does not register their dog by June 1<sup>st</sup> of the licensing period, shall be charged an additional one hundred dollars (\$100.00) collection fee.

### 3. Vaccinations of Dogs and Cats Against Rabies

The owner or keeper of a dog or cat six months of age or older, shall cause the dog or cat to be properly vaccinated against rabies by a licensed veterinarian as is required under MGL Chapter 140, Section 145b. Upon vaccination, the veterinarian shall issue a tag, which the owner shall secure to a collar or harness. The tag shall show the year the vaccination was given, the rabies tag number, and the name of the veterinary clinic or hospital.

### 4. Restraint and Confinement Required:

The owner or keeper of a dog shall maintain said dog in care and control. The owner or keeper of a dog shall not allow or permit said dog to run at large in any of the streets or public ways or places within the confines of the Town of Wrentham, or upon the premises of anyone other than the owner or keeper unless the owner or occupant of such premises expressly grants permission. The owner or keeper of a dog shall not allow or permit such dog, even though at heel or secured by suitable leash or lead, on private property unless the owner or occupant of such private property grants permission. The owner or keeper of a dog shall not allow or permit said dog to become a public nuisance in the Town of Wrentham. Nothing in this paragraph shall be construed to restrict the use of dogs for lawful hunting or the use of certified dogs to assist the visually or hearing impaired.

No person owning or keeping a dog shall chain or tether a dog to a stationary object including, but not limited to, a structure, dog house, pole or tree for longer than 24 consecutive hours.

Stray dogs will be impounded. If the owner is known, notice shall be given to such owner. Strays will be detained by the Animal Control Officer for 7 days.

The owner or keeper of a dangerous dog shall keep it confined in a secure enclosure or on a leash or lead accompanied by its owner or keeper.

No person over the age of 17 who has actual knowledge that a dog has been deemed dangerous shall permit a child under the age of 17 to own, possess or have the care or custody of such dog.

The owner or keeper of a dog in heat shall keep it confined in a secure enclosure, or on a leash or lead and accompanied by its owner or keeper.

5. Violations/Penalties and Complaints as to Dogs:

The Animal Control Officer, any Police Officer of the Town of Wrentham, or any other person so appointed by the Board of Selectmen may assess fines upon the owner or keeper of any dog found to be a public nuisance, or found to be in violation of Section 4. The fines are as follows:

First and Second Offense	\$25.00 fine per dog; plus \$40.00 administrative fee (\$80.00 administrative fee if dog is Impounded and released)
Third, Fourth and Subsequent Offenses	\$50.00 fine per dog; plus \$40.00 administrative fee (\$80.00 administrative fee if dog is Impounded and released)

All fines and penalties under this bylaw shall be assessed in the manner provided in G.L. c.40, section 21D.

The provisions of G.L.c140, 157, concerning complaints as to dogs shall be followed as if said section was fully set forth herein.

After the assessment of three fines on any dog, any person or persons offended by such dog may make a complaint in writing to the Board of Selectmen. The Board of Selectmen shall investigate or cause to investigate such complaint under the provisions of G.L. c.140, 157, and may, after a public hearing make any order as they deem necessary, including the removal, restraint, or euthanasia (destruction) of such dog.

6. Impoundment:

The provisions of G.L. c. 140, 151A, shall be followed as if said section was fully set forth herein.

Additionally, the Animal Control Officer, or any other person appointed by the Board of Selectmen may apprehend any dog that is found at large, and impound such animal at an authorized animal shelter, such animal to be held, adopted, or euthanized as described in G.L. c. 140, 151A.

The Officer who impounds any dog shall comply with the provisions of G.L. c.140, 151A.

The Officer having custody of a confined dog shall be allowed a service fee for each day such dog is impounded, payable by the owner or keeper of such dog, if known. The service fee is to be set by the Animal Control Officer, subject to the approval of the Board of Selectmen.

An owner or keeper of any dog so impounded for violation of this by-law, shall in addition to any applicable fees and penalties, pay to the town of Wrentham a boarding charge of not less than ten dollars per day while such dog is impounded, nor more than the actual cost to the Town of Wrentham for the boarding and care of such animal in any commercial kennel or animal hospital.

The owner or keeper of a dog so impounded may claim the dog as provided by law, upon the occurrence of the following:

1. The owner or keeper pays all fines, boarding and other fees;
2. The owner or keeper gives his/her name, address, and date of birth; and
3. The owner or keeper presents a valid dog license and certificate of rabies vaccination. If the dog does not have a current rabies vaccination, the owner or keeper must present a receipt from a licensed veterinarian showing prepayment of a rabies vaccination.

7. Kennel License:

A person maintaining a kennel shall obtain a kennel license upon written application to the Town Clerk. The Board of Selectmen shall fix reasonable fees for kennel licenses. The fee for a kennel license may be periodically adjusted by the Board of Selectmen. Each kennel shall be available for inspection by the Animal Control Officer, a Police Officer, or the Wrentham Board of Health at any time, to ascertain compliance with all state and local laws and by-laws.

The Town Clerk shall issue a kennel license without charge to any charitable corporation, incorporated exclusively for the purpose of protecting animals from cruelty, neglect, or abuse, and for the relief of suffering animals.

A veterinary clinic within the Town of Wrentham shall not be considered a commercial kennel, unless it contains an area for grooming or selling of dogs, or for boarding or dogs for other than medical purpose.

Any person or corporation maintaining a kennel for thirty days without the proper license, shall be in violation of this provision.

Whoever violates any provision of this by-law subsection shall be punished by a fine of fifty dollars (\$50), payable to the Town of Wrentham.

8. Emergency Fees for Dogs and Cats Injured on Public Ways:

Any veterinarian who renders emergency care or treatment to, or disposes of any dog or cat injured on any public way in the Town of Wrentham, shall receive payment of reasonable costs from the owner of such dog or cat, if known, or if not known, shall receive a fair and reasonable sum not to exceed fifty dollars (\$50) without approval of the Board of Selectmen from the Town of Wrentham for such care, treatment and/or disposal.

Care treatment, and/or disposal shall be for the purpose of maintaining life, stabilizing the animal, or alleviating pain or suffering until the owner of such dog or cat is identified, or for a period of twenty-four hours, whichever is sooner. Any veterinarian who renders such emergency care of treatment to, or euthanizes, or disposes of such dog or cat, shall notify the Animal Control Officer in Wrentham, and upon notification, the Animal Control Officer shall assume control of such dog or cat.

9. Severability Clause:

If any part of this by-law shall be held invalid, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this by-law.

10. Applicable Statutes

All references to the Massachusetts General Laws in this by-law are those in effect as of August 31, 2012. Any amendment to the statutes incorporated by reference into this by-law shall not apply, unless its application is mandatory. (added STM 9/26/94)

A motion was made and passed to waive the reading of the article. An explanation of the changes was given by the Town Clerk, and a report was read by the General Bylaw Review Committee and recommended the article.

**Passed – Majority.**

Article 27 – Move that the Town accept the renumbering and revision of the General By-laws of the Town from their original numbering, or their numbering in the General By-laws as amended through March 2013, to the numbering, arrangement, sequence, captions and revisions to the internal cross-references identified in the text (with cross-references to be deleted highlighted in red, and those to be inserted highlighted in green) as set forth in the “Town of Wrentham General By-Laws,” dated March 23, 2013. Cross-references to the current bylaws highlighted in yellow are not part of this amendment and shall not be deemed part of the By-Laws. No amendments to the text of the General by-Laws currently in effect are intended by this motion, except as herein stated.

A report was read by the General By-law Review Committee, and there were no questions asked.

**Passed – majority.**

Article 28 – Move that the Town vote to accept and authorize the Board of Selectmen to enter into contracts for the expenditure of Chapter 90 funds certified at \$635,639 by the Commonwealth, upon the passage of the Transportation Bond Bill, for the construction, reconstruction, or improvements of public roads and other improvements within the Town, as requested by the Selectmen, and to authorize the Treasurer to borrow or bond, pursuant to any applicable statute in anticipation of reimbursement.

**Passed – Unanimous.**

Article 29 – Move that the Town vote to authorize the Library Trustees to dispose of books and materials in the best interest of the Town.

**Passed – Majority.**

Article 30 – Move that the Town vote to grant the Board of Selectmen permission to sell surplus property or materials of the Town, exclusive of buildings and land, no longer needed by the Town.

**Passed – Majority.**

A True Copy, Attest: \_\_\_\_\_

## Minutes of the Special State Election – June 25, 2013

The polls were opened at 7:00 AM with the reading of the warrant by Warden Mary Geromini. There were 13 voters standing in line to cast their ballots. Sample ballots, Instructions to Voters, Voters Bill of Rights, and a zero tabulation were posted.

The ballot boxes were opened and examined by the Town Clerk and the Warden. A test tabulation was run and the zero results were posted. The AutoMark handicap voting machine was turned on.

Election workers were:

Precinct 1 Nancy Mure, Fran Padula, Joyce Baldyga, Ravi Nadkarni, Marilyn Cataldo (Clerk)  
Precinct 2 Marylou Barton, Mel Gouthro, Anastacia Luce, Darryl Luce, Bill Jones (Clerk)  
Precinct 3 Leo Immonen, Kendra Farling, Karen Suchy, Chip Harris, Lynn Hallion (Clerk)

Officers on duty throughout the day were Sgt. William McGrath and Officer Darrell True. Officer David Halloway transported the ballots to the polls in the morning.

At the close of registration for this election, there were 7,746 registered voters. Voter turnout was slow and steady at the beginning, slowing down toward mid-day, and then picking up somewhat at night. In the first hour, 1.7% of the voters had cast their ballots. The following notes were taken from the precinct clerks:

### Precinct 1

Ballots were given to workers, counted and each worker started with 100. A total of 680 ballots were delivered to tellers during the day. There were 699 ballots cast, 31 absentee ballots, one spoiled ballot, no affirmations, and no provisional ballots. There were no incidents during the day.

### Precinct 2

Ballots were given to workers, counted and each worker started with 100. A total of 700 ballots were delivered to tellers during the day. There were 696 ballots cast, 19 absentee ballots, no spoiled ballots, no affirmations, and no provisional ballots. Also, no incidents occurred.

### Precinct 3

Ballots were given to workers, counted and each worker started with 100. A total of 700 ballots were delivered to tellers during the day. There were 681 ballots cast, 40 absentee ballots, three spoiled ballots, no affirmations, and no provisional ballots. There was one machine jam.

During the last two hours, voting picked up considerably, but still not heavy. There were no voters waiting in line at closing. All reconciling was finished by 9:30 pm. DPW took down equipment on Wednesday morning, and returned all materials to the Town Hall.

The Town Clerk thanks the office staff, election workers, police, school personnel and custodians, and DPW workers who helped make this election a success, especially taking into account the extreme heat of the day. Official results of the election are attached.

A True Copy, Attest: \_\_\_\_\_  
Carol A. Mollica, Wrentham Town Clerk



<b>TALLEY SHEET - SPECIAL STATE ELECTION - 6/25/13</b>				
	<b>PCT. 1</b>	<b>PCT. 2</b>	<b>PCT 3</b>	<b>Final Count</b>
<b>SENATOR IN CONGRESS</b>				
GABRIEL E. GOMEZ	470	474	424	1368
EDWARD J. MARKEY	226	220	253	699
RICHARD A. HEOS	3	0	1	4
WRITE-IN	1	2	3	6
BLANK	0	0	0	0
<b>TOTAL</b>	<b>700</b>	<b>696</b>	<b>681</b>	<b>2077</b>

## Report of the Town Accountant

In accordance with Chapter 41, section 61, of the Massachusetts General Laws, I hereby submit the Annual Report of the Town Accountant for the fiscal year July 1, 2012 to June 30, 2013.

All invoices and payrolls presented during the fiscal year by the various departments were examined for accuracy and legal compliance prior to submission to the Board of Selectmen for approval and the Treasurer for disbursement of funds.

The Treasurer's cash was examined and found to be in order. Notices of the condition of appropriations and accounts were furnished, written and verbal, to the various departments and boards each month during the fiscal year.

A Combined Balance Sheet was submitted to the Department of Revenue's Division of Local Services/Bureau of Accounts for review. In accordance with Chapter 59, Section 23 of the Massachusetts General Laws, "Free Cash" as of July 1, 2013 was certified at \$1,489,221; and the Water Enterprise Fund Retained Earnings as of July 1, 2013 was certified at \$1,076,808.

The accounting records of the Town are maintained under the Uniform Municipal Accounting System as promulgated by the Director of Accounts. In an effort to convey the budgetary conditions and financial health of the Town, several UMAS defined financial statements follow this narrative. Several special revenue summary sheets are included to highlight the activity of funds outside the Town's omnibus budget. In accordance with Chapter 44, Section 53G a report of special accounts held for the employment of outside consultants follows.

An audit of FY2013 activity has been performed by the firm R.E. Brown & Company, CPA.

Please contact the office to request any additional information.

I would like to express my thanks to all Town officials and personnel for the continued cooperation they have extended to the accounting department. In addition I would like to recognize the efforts of my assistant, Heather Stanton who continues to fulfill her responsibilities with integrity and diligence on behalf of the citizens of Wrentham.

*Respectfully submitted,*

Jean M. Sarno  
Town Accountant

TOWN OF WRENTHAM  
 COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP

June 30, 2013

	Governmental Fund Types				Enterprise Fund Types		Fiduciary Fund Types	Account Group	UMAS Version	
	General	Special Revenue	Capital Projects	Capital Projects	Projects	Water Fund				Trust and Agency
Assets and Other Debits										
Cash and cash equivalents	5,437,493	1,501,888			55,462	1,493,577	2,961,112			11,449,532
Investments							25,077			25,077
Receivables:										
Property taxes	363,599									363,599
Tax Deferrals and Tax Liens	902,687									902,687
Motor vehicle excise	144,732									144,732
Boat Excise	1,996									1,996
Other	1,228									1,228
Intergovernmental	8,838									8,838
Charges for services and other		913,018				373,134				1,286,152
Total receivables	1,423,080	913,018				373,134				2,709,232
Due from other funds										
Other assets	283,108									283,108
Amounts to be provided for the retirement of general long-term obligations										
						3,361,928			18,401,099	21,763,028
Total assets	7,143,681	2,414,906			55,462	5,228,639	2,986,189		18,401,099	36,229,976
Liabilities, Equity and Other Credits										
Warrants Payable	744,228	83,910				16,704	15,299			860,141
Accounts Payable	142,973					18,608				161,581
Accrued liabilities:										
Accrued Compensation Payable	651,438					10,321	148,770			651,438
Compensated absences payable						218,514	8,487,209			159,091
OP&EB Obligations payable							438,430			8,705,723
Other	57,584						560,268			1,056,282
Due to other funds										
General obligation bonds and notes payable						3,133,093			9,326,690	12,459,783
Deferred revenue	1,703,711	888,774				373,134				2,965,619
Obligation under capital lease										
Total liabilities	3,299,934	972,684				3,770,374	575,566		18,401,099	27,019,658
Retained earnings										
Fund balances:										
Reserved for:										
Encumbrances and continuing appropriations	231,122					42,457				273,579
Unreserved:										
Nonexpendable trust endowment							224,463			224,463
Designated for subsequent year expenditures	974,945					339,000				1,313,945
Designated for special purposes		1,442,222			55,462					1,497,684
Designated for petty cash	200									200
Undesignated	2,637,480					1,076,808	2,186,160			5,900,448
Total equity and other credits	3,843,747	1,442,222			55,462	1,458,265	2,410,623			9,210,318
Contingencies										
Total liabilities, equity and other credits	7,143,681	2,414,906			55,462	5,228,639	2,986,189		18,401,099	36,229,976

TOWN OF WRENTHAM

COMBINED STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCES  
ALL GOVERNMENTAL FUND TYPES & EXPENDABLE TRUSTS

June 30, 2013

	Governmental Fund Types				Enterprise Fund Types	Fiduciary Fund Types	UMAS Version		
	General	Special Revenue	Capital Projects	Water Fund				Expendable Trusts	TOTAL (Memo Only)
<b>Revenues:</b>									
Real and personal property taxes	26,077,136						26,077,136		
Motor vehicle excise	1,488,682						1,488,682		
Licenses, permits & fees	554,350	1,643,932					2,198,282		
Investment income	22,754				2,916		25,669		
Intergovernmental	4,751,009	983,732	-				5,734,741		
Charges for Services	69,736			1,987,328			2,057,064		
Change in market value of investments					9,126		9,126		
Other revenue	839,053	248,846	-	4,502	481		1,092,883		
Total revenues	33,802,721	2,876,509	-	1,991,830	12,523		38,683,584		
<b>Expenditures:</b>									
<b>Current</b>									
General government	1,169,507	17,552					1,187,059		
Public safety	4,230,743	146,078			2,822		4,379,643		
Education	18,335,176	1,629,882					19,965,059		
Public works	2,318,184	527,723			584		2,846,491		
Water				915,280			915,280		
Human services	327,510	42,747					370,258		
Culture and recreation	376,171	274,142					650,313		
State and county assessments	318,920	-					318,920		
Insurance & other	4,794,141	-					4,794,141		
Capital outlay	553,631			202,072			755,704		
Debt service	1,947,940			250,187			2,198,128		
Total expenditures	34,371,923	2,638,126	-	1,367,540	3,406		38,380,995		
Excess (deficiency) of revenues over exp.	(569,202)	238,384	-	624,290	9,117		302,589		
<b>Other financing sources (uses):</b>									
Bond proceeds							-		
Operating transfers in	765,485				200,000		965,485		
Operating transfers(out)	(200,000)	(420,020)		(340,230)			(960,250)		
Total other financing sources (uses), net	565,485	(420,020)	-	(340,230)	200,000		5,235		
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	(3,717)	(181,636)	-	284,060	209,117		307,824		
Fund balance (deficit), beginning of year	3,847,463	1,623,858	-	55,462	1,977,043		7,867,651		
Fund equity, end of year	3,843,747	1,442,222	-	55,462	2,186,160		8,175,475		

TOWN OF WRENTHAM																			
Schedule of Bonds Payable																			
At June 30, 2013																			
	Debt Limit	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL (in 000's)
<b>GENERAL OBLIGATION BONDS:</b>																			
Delaney School Addition	Outside	235	235	235	230	230	230												1,395
Fiske Library	Inside	75	70	50															195
Public Safety Building - 2003	Inside	570	570	570	570	570													2,850
DiCarlo Land Settlement - 2004	Split	125	125	125	120	120	120	120											855
Town Hall Renovation - 2004	Inside	230	230	230	230	230	230	230											1,610
Elementary School Addition - 2006	Inside	145	145	145	145	145	145	145	145	145	145	145	145	145					1,885
School Roof Repairs - 2006	Inside	75	75	75	75														300
Taunton Street Water Main - 2010	Outside	60	60	60	60	60	55	55	55	55	55	55	55	55	55	55	55	55	960
SUBTOTAL, Principal Payments		1,515	1,510	1,490	1,430	1,355	780	550	200	200	200	200	200	200	200	200	200	200	10,050
Interest Payments		382	324	266	208	154	101	68	53	45	38	30	22	14	9	7	4	2	1,727
SUBTOTAL, General Obligation		1,897	1,834	1,756	1,638	1,509	881	618	253	245	238	230	222	214	64	62	59	57	11,777
<b>MWPAT:</b>																			
Water Improvements	Outside	163	165	170	180	185	195	200	205	215	220	225							2,123
Septic Loan Program	Outside	10	10	10	10	10	10	10	10	10	10								100
Septic Loan Program	Outside	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	88
Septic Loan Program	Outside	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	49
Water Improvements	Outside	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	50
SUBTOTAL, Principal Payments		186	188	193	203	208	218	223	228	238	243	238	13	13	6	6	3	-	2,410
Interest/Admin Fee Payments		31	29	25	22	18	15	11	7	4	1	0	0	0	0	0	0	0	163
SUBTOTAL MWPAT		217	217	218	225	226	233	234	236	242	244	238	13	13	6	6	3	-	2,573
GRAND TOTAL		2,114	2,051	1,974	1,863	1,735	1,114	852	489	487	481	468	235	227	70	68	63	57	14,350

TOWN OF WRENTHAM				
STATEMENT OF REVENUES AND EXPENDITURES				
BUDGETARY BASIS				
Year Ended June 30, 2013				
	General Fund			
	Original Budget	Final Budget	Actual	Variance Fav(Unfav)
<b>Revenues:</b>				
Real and personal property taxes *	26,141,508	26,141,508	26,183,894	42,386
Motor vehicle excise	1,295,491	1,295,491	1,488,682	193,191
Meals and room excise	180,000	180,000	252,639	
Licenses, permits & fees	343,000	343,000	554,348	211,348
Investment income	30,000	30,000	22,753	(7,247)
Intergovernmental	4,775,320	4,775,320	4,757,579	(17,741)
Water revenue		-		-
Other revenue	273,750	273,750	521,535	247,785
<b>Total Revenues</b>	<b>33,039,069</b>	<b>33,039,069</b>	<b>33,781,430</b>	<b>669,722</b>
* net of allowance for A&E				
<b>Expenditures:</b>				
General Government	1,231,545	1,238,936	1,156,714	82,222
Public Safety	4,300,072	4,300,822	4,232,770	68,052
Education	18,320,705	18,320,705	18,286,086	34,619
Public Works	2,205,350	2,384,965	2,318,184	66,781
Human Services	327,421	334,521	327,668	6,853
Culture and Recreation	380,786	380,786	376,171	4,615
State and County Assessments	343,410	343,410	343,410	-
Insurance & Other	5,563,719	5,523,478	4,779,225	744,253
Capital Outlay	228,000	228,000	234,281	(6,281)
Debt Service	1,948,081	1,948,081	1,947,940	141
<b>Total Expenditures</b>	<b>34,849,089</b>	<b>35,003,704</b>	<b>34,002,448</b>	<b>1,001,256</b>
Excess (deficiency) of revenues over (under) expenditures	(1,810,020)	(1,964,635)	(221,018)	1,670,978
<b>Other financing sources:</b>				
Bond proceeds				-
Operating transfers in	760,250	760,250	760,250	-
Operating transfers (out)	(200,000)	(200,000)	(200,000)	-
<b>Total Other Financing Sources:</b>	<b>560,250</b>	<b>560,250</b>	<b>560,250</b>	<b>-</b>
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	(1,249,770)	(1,404,385)	339,232	1,670,978
<b>Other budget items:</b>				
"Free Cash" Appropriations	1,169,770	1,324,385		
"Overlay Surplus" Appropriations	80,000	80,000		
<b>Total Other Budget Items</b>	<b>1,249,770</b>	<b>1,404,385</b>		
<b>Net Budget</b>	<b>-</b>	<b>-</b>		

TOWN OF WRENTHAM				
STATEMENT OF REVENUES AND EXPENDITURES				
BUDGETARY BASIS				
Year Ended June 30, 2013				
	Enterprise Fund - Water			
	Original Budget	Final Budget	Actual	Variance Fav(Unfav)
<b>Revenues:</b>				
Water revenue	1,507,667	1,507,667	1,991,830	484,163
				-
Total Revenues	1,507,667	1,507,667	1,991,830	484,163
<b>Expenditures:</b>				
General Government				-
Public Safety				-
Education				-
Public Works				-
Water	1,182,437	1,182,437	1,168,442	13,995
Human Services				-
Culture and Recreation				-
State and County Assessments				-
Insurance & Other				-
Capital Outlay	72,500	72,500	72,499	1
Debt Service				-
Total Expenditures	1,254,937	1,254,937	1,240,941	13,996
Excess (deficiency) of revenues over (under) expenditures	252,730	252,730	750,889	498,159
<b>Other financing sources:</b>				
Bond proceeds				-
Operating transfers in				-
Operating transfers (out)	(340,230)	(340,230)	(340,230)	-
Total Other Financing Sources:	(340,230)	(340,230)	(340,230)	-
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	(87,500)	(87,500)	410,659	498,159
<b>Other budget items:</b>				
"Free Cash" Appropriations				
"Overlay Surplus" Appropriations				
Water Retained Earnings	30,000	30,000		
Water RE Reserved	57,500	57,500		
Total Other Budget Items	87,500	87,500		
Net Budget	-	-		

TOWN OF WRENTHAM				
Detail of General Fund Departmental Revenues				
Fiscal Years 2012 and 2013				
		Fiscal Year Ending		
	Description	6/30/2012		6/30/2013
<b>SELECTMEN:</b>				
	Cable T.V. Fee	1,785		8,924
	Copy Fees			3
	Other Departmental Revenue	41		208
	Alcoholic Beverage Licenses	27,760		35,100
	Licenses	13,550		8,810
	Permits - Lakes	17,279		15,075
			60,415	68,119
<b>FINANCE:</b>				
	Copy Fees	6		51
	Municipal Lien Certificate Fees	15,550		17,550
	Returned Check Fees	1,425		1,025
	Redemption Fees	6,085		6,129
			23,066	24,755
<b>ASSESSORS:</b>				
	Copy Fees	454		474
	Other Departmental Revenue	1,032		855
			1,486	1,329
<b>TOWN CLERK:</b>				
	Vital Statistics	12,665		10,980
	Resident Books	140		125
	Zoning/Subdivision Books & Maps	83		292
	Business Certificates	3,990		1,610
	Other Departmental Revenue	3,184		4,976
	Marriage Intentions & Licenses	975		675
	Dog Licenses	19,435		19,846
			40,472	38,503
<b>CONSERVATION:</b>				
	Hearing Fees	4,565		5,170
			4,565	5,170
<b>PLANNING BOARD:</b>				
	Copy Fees			73
	Hearing Fees	12,019		9,755
	Other Departmental Revenue			800
			12,019	10,628
<b>APPEALS BOARD:</b>				
	Hearing Fees	3,720		1,000
			3,720	1,000
<b>POLICE:</b>				
	Insurance Reports	1,522		1,678
	Detail Administration Fees	33,420		49,699
	Other Departmental Revenue	38		
			34,979	51,377



TOWN OF WRENTHAM				
Detail of General Fund Departmental Revenues				
Fiscal Years 2012 and 2013				
		Fiscal Year Ending	Fiscal Year Ending	
	Description	6/30/2012	6/30/2013	
<b>FIRE:</b>				
	Insurance Reports	63	100	
	Detail Administration Fees	6,566	4,977	
	Permits	21,110	23,280	
		27,739	28,357	
<b>INSPECTION:</b>				
	Copy Fees			
	Building Permits	154,701	166,087	
	Electrical Permits	47,170	45,607	
	Plumbing Permits	14,684	17,664	
	Gas Permits	11,015	12,280	
		227,570	241,638	
<b>PUBLIC WORKS:</b>				
	Street Opening Fees	1,100	3,900	
	Lawn/Brush Disposal Stickers	6,760	8,000	
	Grave Openings	15,030	18,510	
	Cemetery Foundations	3,652	2,951	
	Trench Openings	1,450	2,520	
	Overtime Fees - Cemetery	1,260	840	
	Other Departmental Revenue	75	401	
		29,327	37,122	
<b>RECYCLING PROGRAM</b>				
	Other Departmental Revenue		2,286	
		-	2,286	
<b>SOLID WASTE PAYT PROGRAM:</b>				
	PAYT - Bag Fees	73,328	69,736	
		73,328	69,736	
<b>HEALTH:</b>				
	Other Departmental Revenue	418	1,721	
	Licenses	12,770	17,971	
	Permits	39,510	53,994	
		52,698	73,686	
<b>PUBLIC HEALTH NURSES:</b>				
	Other Departmental Revenue	12,408	11,256	
		12,408	11,256	
<b>COUNCIL ON AGING</b>				
	Rentals	4,250	4,950	
		4,250	4,950	
<b>LIBRARY:</b>				
	Passport Fees	6,900	5,175	
		6,900	5,175	

TOWN OF WRENTHAM  
SUMMARY OF ACTIVITY - Fiscal Year 2013  
FEDERAL GRANTS

FEDERAL GRANTS	Balance June 30, 2012	Receipts	Expended	Return to Commonwealth	Balance June 30, 2013
CONSERVATION:					
USDA Grant	477				477
SCHOOLS:					
Title I FY 2012	1,373	17,274	18,647		-
Sped 94-142 FY 2012	2,561	56,233	58,794		-
Race to the Top FY 2012	687	2,217	1,620	1,284	-
Early Childhood FY 2012	4,330		4,330		-
Education Jobs FY 2012	2	35,482	35,484		-
Teacher Quality FY 2012	1	6,609	6,610		-
SPED Improvement FY 2012	-	4,298	4,298		-
T1 Carryover	1	1,718	1,719		-
Title 1 FY 2013	-	36,618	36,573		45
SPED Entitlement FY 2013	-	194,827	194,080		747
SPED Prgm Imprvmt FY 2013	-	4,933	5,862		(929)
Early Childhood FY 2013	-	13,733	13,733		-
Education Jobs FY 2013	-	3,686	3,686		-
Teacher Quality FY 2013	-	14,041	14,533		(492)
Early Childhood FY 2013	-	3,000	3,000		-
T1 Carryover FY 2013	-	6,850	6,850		-
Race to the Top FY 2013	-	39,848	39,098		750
<b>FEDERAL GRANTS</b>	<b>9,432</b>	<b>441,367</b>	<b>448,917</b>	<b>1,284</b>	<b>598</b>

TOWN OF WRENTHAM  
SUMMARY OF ACTIVITY - Fiscal Year 2013  
STATE GRANTS

STATE GRANTS	Balance June 30, 2012	Receipts	Expended	Transfers In/(Out)	Balance June 30, 2013
<b>POLICE:</b>					
Norpac Grant	2,454		-	(1,977)	477
Community Policing			-	1,977	1,977
Governor's Highway Safety	2,451	800	945		2,306
Police Vests	4,264		-		4,264
911 Training Grant	(8,109)		2,048		(10,158)
911 Equipment Grant	(28,282)	31,177	-		2,895
911 Regionalization Grant FY11	(47,209)	51,799	8,267		(3,677)
911 Regionalization Grant FY12			13,390		(13,390)
911 Leadership Grant			7,017		(7,017)
<b>FIRE:</b>					
Safety Equipment	24		-		24
Ambulance Task Force	421		-		421
Mass Decontamination Unit	13,957	2,564	7,434		9,087
S.A.F.E.	1	4,625	-		4,626
<b>EMERGENCY MGMT</b>					
Mass.Emergency Relief	524	2,739	2,957		307
<b>EDUCATION:</b>					
Circuit Breaker	190,123	127,661	201,624		116,160
<b>RECYCLING:</b>					
D.E.P. Recycling Grant	13,944		821		13,123
<b>HEALTH:</b>					
Septic System Repair Program	137,263	220	18,113		119,370
<b>PUBLIC NURSES:</b>					
PHER I & II	-	322	322		-
<b>COUNCIL ON AGING:</b>					
Elder Affairs Grant	9,855	14,371	10,257		13,969
<b>LIBRARY</b>					
State Aid to Libraries	10,083	9,376	10,083		9,376
<b>RECREATION</b>					
field development	7,701		-		7,701
<b>CULTURAL COUNCIL:</b>					
Arts Lottery Council	2,914	3,870	4,230		2,554
<b>STATE GRANTS</b>	<b>312,379</b>	<b>249,524</b>	<b>287,509</b>	<b>-</b>	<b>274,395</b>

TOWN OF WRENTHAM  
SUMMARY OF ACTIVITY - FY 2013  
REVOLVING FUNDS

REVOLVING FUNDS	Balance July 1, 2012	Receipts	Expended	Transfers In/(Out)	Balance June 30, 2013
<b>TOWN ADMINISTRATOR:</b>					
Insurance Recovery	2,657	1,025	-		3,682
<b>CONSERVATION:</b>					
Wetlands Revolving (53E1/2)	7,050	3,214	-		10,264
<b>DISABILITY COMMITTEE:</b>					
Parking Violations	58,508	9,150	6,544		61,114
<b>POLICE:</b>					
Vehicle Revolving (53E1/2)	51,720	21,420	49,327		23,813
Firearms Licenses (53E1/2)	18,292	25,700	17,425		26,567
<b>SCHOOLS:</b>					
Lost Books Account	3,358	85	-		3,443
Wrentham Institute	17,242	31,425	34,254		14,412
Activities Account	50,367	162,833	153,695		59,505
Kindergarten Tuition	96,810	424,915	399,386		122,339
WPS Facilities	112,274	96,218	118,391		90,101
<b>RECYCLING PROGRAM:</b>					
Composting Program (53E1/2)	3,406	1,354	825		3,935
<b>RECREATION:</b>					
Recreation Revolving (53D)	48,898	210,005	206,787		52,116
<b>SPECIAL EVENTS:</b>					
Events Revolving (53E 1/2)	8,018	1,703	2,712		7,010
<b>REVOLVING FUNDS</b>	<b>478,600</b>	<b>989,046</b>	<b>989,346</b>	<b>-</b>	<b>478,300</b>

TOWN OF WRENTHAM  
SUMMARY OF ACTIVITY - FY 2013  
OTHER SPECIAL REVENUE FUNDS

OTHER SPECIAL REV	Balance July 1, 2012	Receipts	Expended	Transfers In / (Out)	Balance June 30, 2013
<b>SELECTMEN:</b>					
Hatch Gift Fund	1,116				1,116
Municipal Sign Gift Fund	5				5
Gift Drive	3,139				3,139
Public Safety Auxiliary Station	5,000				5,000
<b>CONSERVATION:</b>					
Gift Fund	2,613				2,613
<b>POLICE:</b>					
Gift Fund	18,770	10,670	14,545		14,896
<b>FIRE:</b>					
Outside HazMat	21,446	11,509	21,459		11,496
Gift Fund	873		120		753
<b>ANIMAL CONTROL</b>					
Gift Fund	1,864	1	1,144		721
<b>SCHOOLS:</b>					
Gift Fund	16,603	7,965	12,247		12,320
Scholarship - Tax Checkoff	1,165	80			1,245
Education - Tax Checkoff	1,435	640			2,075
<b>PUBLIC WORKS:</b>					
Gift Fund - Cemetary	2,215	100			2,315
<b>RECYCLING PROGRAM:</b>					
Hazardous Waste Day Gift	1,371				1,371
Recycling Gift Fund	1,766				1,766
<b>BOARD OF HEALTH</b>					
Septic Loan Program	180,208	56,647		(20,020)	216,835
<b>PH NURSES:</b>					
Gift Fund	17,944	595	2,950		15,589

(continued)

TOWN OF WRENTHAM  
SUMMARY OF ACTIVITY - FY 2013  
OTHER SPECIAL REVENUE FUNDS

OTHER SPECIAL REV	Balance July 1, 2012	Receipts	Expended	Transfers In / (Out)	Balance June 30, 2013
(continued)					
<b>COUNCIL ON AGING:</b>					
Gift Fund	3,620	6,000	4,038		5,582
Elderly/Disabled - Tax Checkoff	1,930	140			2,070
<b>LIBRARY:</b>					
Gift Fund	7,050	707	393		7,364
Gifts - Lilla Pond	46,843		7,733		39,109
Gifts - MacDonald	3,423				3,423
Gifts - Webster Book	244	2,000	957		1,287
Gifts - Fiske Friends	3,937				3,937
Gifts - Fiske Trustees	12,000				12,000
<b>RECREATION:</b>					
Playspace Gift Fund	8,513	50			8,563
W Rice Complex Gift Fund	63,285	11,379	17,410		57,254
<b>HISTORICAL COMM:</b>					
Gift Fund	21,706	1,063	37		22,732
Lilla Pond Gift Fund	39,276		3,337		35,939
<b>CULTURAL/HIST JOINT</b>					
Gift Fund	22	35			57
<b>CULTURAL COUNCIL:</b>					
Gift Fund	3,462	213	337		3,339
<b>OTHER SPECIAL REV</b>	<b>215,310</b>	<b>21,588</b>	<b>86,707</b>	-	<b>495,910</b>

TOWN OF WRENTHAM					
M.G.L. CHAPTER 44 SECTION 53G					
AT JUNE 30, 2013					
	Beg Bal	Additions	Withdrawals	Interest	End Bal
<b>ZONING BOARD OF APPEALS</b>					
EAGLE BROOK DEVELOPMENT	11,034.20	2,930.86	12,070.81	6.38	1,900.63
WEST WRENTHAM VILLAGE	3,738.45	-	-	3.77	3,742.22
MAPLEWOOD VILLAGE	200.97	-	-	0.24	201.21
					-
ZBA Total	14,973.62				5,844.06
<b>CONSERVATION COMM</b>					
Wrentham Prop LLC	2,550.51	-	-	2.55	2,553.06
Toils End	343.82	-	-	0.36	344.18
Bab Trust Clemmey	1,809.90	-	-	1.80	1,811.70
450 Washington St	2,200.00	-	-	-	2,200.00
Ruby Wylie	-	6,790.00	6,790.00	-	-
CONSERVATION Total	6,904.23				6,908.94
<b>PLANNING BOARD</b>					
Chelsea CGA	1,106.66	-	-	1.10	1,107.76
G Lopes Construction	826.37	-	-	0.83	827.20
N W Wrentham Woods	1,555.01	-	-	1.56	1,556.57
Wrentham Village Corp. (Ash St)	454.39	-	-	0.47	454.86
Meadowview Invest.-Preserve Oak Hill	181.64	-	-	0.24	181.88
Simeone Associates	405.46	-	-	0.39	405.85
Toils End	1,141.05	50,000.00	40,335.04	10.89	10,816.90
Vincent Gamble (TLC Janitorial)	959.43	-	-	0.95	960.38
Bucks Hill	4,082.43	-	-	4.10	4,086.53
Ridge Estates	2,282.03	21,500.00	17,595.13	-	6,186.90
Fox Run	2,375.00	1,000.00	-	-	3,375.00
Tyco	55.41	-	-	-	55.41
Ruby Wylie	-	4,500.00	2,854.27	-	1,645.73
Woods At Wrentham	-	4,000.00	-	-	4,000.00
5 Cushing Dr.Norfolk Power	-	6,665.00	3,911.05	-	2,753.95
Prsrv. Oak Hill	-	300.00	247.50	-	52.50
PLANNING Total	15,424.88				38,467.42

**TOWN OF WRENTHAM**  
**M.G.L. CHAPTER 44 SECTION 53G**  
**AT JUNE 30, 2013**

	Beg Bal	Additions	Withdrawals	Interest	End Bal
<b>BOARD OF HEALTH</b>					
Sunrise Farms	1,694.52	-	-	1.68	1,696.20
Kings Grant	1,733.36	-	-	1.73	1,735.09
Wrentham Business Center	5,877.54	-	-	5.89	5,883.43
Chelsea GCA	953.16	-	-	0.95	954.11
Oxbow South	798.46	-	-	0.81	799.27
Deer Brook Estates	3,204.81	-	-	3.18	3,207.99
Eagle Brook Estates	8,733.41	-	1,700.00	7.53	7,040.94
Martha Dooley	177.03	-	-	0.18	177.21
Simac Realty	2,075.47	-	-	2.08	2,077.55
Thurston St Lorusso	119.57	-	-	0.12	119.69
Wrentham Crossing	1,120.89	-	-	1.14	1,122.03
Meadowview Investments	732.13	-	-	0.72	732.85
ABB Development	317.84	-	318.13	0.33	0.04
Cavallo/Searles	247.50	-	-	0.24	247.74
Wooding Dev Corp	0.01	-	0.01	-	-
45 Industrial Road	564.52	-	-	0.57	565.09
Wrentham Hills LLC	2,236.54	-	-	2.24	2,238.78
Amberfields	324.77	-	-	0.35	325.12
Kelco Development	1,024.34	-	-	1.02	1,025.36
Green Street Simeone	5,899.17	-	-	5.89	5,905.06
Maplewood Village	2,039.79	-	-	2.04	2,041.83
Meadowview Estates	3,027.42	-	-	3.05	3,030.47
FF Development LP	3,054.92	-	-	3.05	3,057.97
WM Rice Complex	615.85	-	-	0.60	616.45
Demetra Estates	83.86	-	-	0.12	83.98
Blackstone Valley	72.49	-	-	0.12	72.61
Maystar Realty Corp	121.00	-	-	0.12	121.12
Toils End Farm	155.38	-	-	0.12	155.50
Proctor Mansion	1,185.12	-	-	1.17	1,186.29
Wrentham Partners	222.66	-	-	0.24	222.90
Thurston Acres	991.09	-	-	0.99	992.08
Rev. William Estates	249.22	-	-	0.24	249.46
Rubie Wyllie	2,388.73	2,000.00	1,756.00	1.78	2,634.51
Ridge Estates	1,175.77	-	-	1.17	1,176.94
Dana Estates	1,231.16	-	-	1.22	1,232.38
Bucks Hill Realty-450 Washington	2,007.59	-	-	2.03	2,009.62
TLC Janitorial - Gamble	507.53	-	-	0.48	508.01
Tyco Valves & Controls	2,000.00	-	-	-	2,000.00
Tail Blazers Univ-25 Commercial Dr	-	731.00	-	-	731.00
Franklin Country Club -Pool Reno.	-	2,000.00	-	-	2,000.00
5 Cushing Dr.-Norfolk Power	-	2,000.00	-	-	2,000.00
Woods/Thrasher	-	250.00	-	-	250.00
BOH Total	58,964.62				62,226.67



## Report of the Board of Assessors

The Board of Assessors was organized as follows:

	Joan A. Dooley, M.A.A.	Chairperson
	Thomas W. DiPlacido, Jr.	Vice Chairperson
	Irene L. Levesque	Clerk of the Board
Our staff:	Steven T. McCarthy, M.A.A.	Town Appraiser/Assessor
	Thomas E. Welch	Data Collector
	Claire F. Copeland	Principal Clerk

Total Number of Parcels	4,618
Single Family Dwellings	3,247
Condominiums	222
Residential Vacant Land	458
Commercial & Industrial	195
Mixed Use	35
Chapter 61, 61A & 61B	68
Misc. & Others	108
Personal Property	282
Value of Real and Personal Property Split Tax Rate	\$1,688,553,600
- Residential Tax Rate	\$15.07
- Commercial Tax Rate	\$17.88
- Personal Property	\$17.82
New Growth Taxation from New Construction	\$390,039

January 1, 2012 was the effective date of assessment for Fiscal Year 2013 which began on July 1, 2012. The valuations for Fiscal Year 2013 were based on qualified arms-length sales in calendar year 2011.

At the Tax Classification Hearing held on November 20, 2012, the Board of Selectmen voted to continue a split residential/commercial tax rate for Fiscal Year 2013, in order to make any tax increase more equitable between the two classes of property. The Board of Selectmen also voted to adopt a Small Commercial Exemption of 10%.

Joan A. Dooley, M.A.A. was re-elected to a three year term as Assessor, on April 1, 2013.

Thomas E. Welch joined our staff as the Data Collector, on September 24, 2012.

The Board would like to thank all Town Departments for their assistance and cooperation during the past year and wishes to express appreciation to the office staff, for their dedicated service to the Town.

*Respectfully submitted,*

Joan A. Dooley M.A.A., Chairperson  
 Thomas W. DiPlacido, Jr., Vice Chairperson  
 Irene L. Levesque, Clerk of the Board

## Report of the Board of Health

Organization: During FY2013, the Board of Health structure was: Debra Dunn, Chairwoman; Everett Skinner, Vice Chairman; Dr. Brian Kelly, Clerk. The Board of Health would like to thank Dr. T.C. Carpenter and Mrs. Mary Dunn for their assistance with the annual Rabies Clinic.

Appointments:

Debra Dunn	Milk Collector and Inspector
Everett Skinner, Jr.	Milk Collector and Inspector
Brian Kelly, MD	Milk Collector and Inspector Agent
William R. Domey, PE	Consulting Engineer/Agent/Septic Inspector
William Ianucci, Ph.D., R.S., C.H.O.	Agent/Sanitarian/Housing Inspector
Chris Wider	Inspector of Animals
Carol A. Mollica, Town Clerk	Burial Agent
Ellen Wojcik	Burial Agent
Richard Ross, Funeral Director	Burial Agent
Robert Morrill	Burial Agent

Other Committees: The Board members participated in Town committees: Dr. Brian Kelly is on the Old Fiske Library Committee and Mr. Domey is on the Executive Board of the Massachusetts Associations of Board of Health. Debra Dunn is on the Smart Sewer Steering Committee.

Planning: The Board of Health and Public Health Nurses have participated in Emergency Planning and have prepared plans for emergency dispensing of medicines in case of an emergency. Head Nurse Judy Fenton participated in Region 4a Emergency Planning on a regular basis. The Board's Sanitarian Dr. William Ianucci conducted training classes for restaurant employees on food safety in Wrentham. Judy Fenton, Head Nurse, conducted a very successful program on flu vaccination.

Title 5 Loan Program: Since 1997, the Board of Health has assisted homeowners with loans to repair failed septic systems. Funds for these loans came from the Commonwealth of Massachusetts Water Pollution Abatement Trust. The program has been administered by Ravi Nadkarni. Funds are still available. The interest rate on the loan is 2%.

Rabies: The Board of Health conducted a rabies clinic. The clinic was run by Dr. T.C. Carpenter. Rabies fact sheets and pet inoculation cards were distributed, many thanks to volunteers Mary and Debra Dunn for their assistance. The animal inspector also responded to numerous suspected rabies calls.

Permits: The statistics below refer to permits/licenses issued for calendar year 2013 (from January 1 to December 2013) rather than for FY2013 because many permits/licenses are renewed on a calendar year cycle. The Board of Health and its agents issued 20 Disposal Works Construction Permits in FY2013. In addition, the Board of Health started five plan reviews under Chapter 593 (53G) in FY2013. In the table below, the permits issued on a Calendar Year basis are marked with an asterisk. The breakdown is:

Percolation Tests	61	Private Wells	13	Food Service Establishments	46*
Retail Establishments	20*	Mobile Food Service	7*	One Day/temp Food Permits	56*
Septic Installers	46*	Campgrounds & Motels	3*	Non-commercial Piggery	0*
Septage Handlers	17*	Offal, garbage/rubbish	3*	Public Swimming Pools/beach	3
Priv. Swimming Pools	19	Tobacco	9	Tanning Facility	0*
Catering	5*	Funeral Director	1	Rec... Camps -children	2
Portable toilets	0*	Frozen Desserts	8*		

Sanitary Inspections: In compliance with the provisions of Title VIII of the State Sanitary Code, opening inspections were conducted by a Registered Sanitarian at all the public and semi-public beaches and pools. Routine, comprehensive and follow up inspections, as applicable, were conducted at all schools, nursing homes, retail and food service establishments, mobile food operations, motels, campgrounds, temporary food facilities and restaurants.

Complaints: Numerous complaints about environmental, nuisance, noise and odor, housing and sanitary issues were addressed by the Board of Health. As in previous years, the Board has continued its policy of investigating or addressing all complaints, regardless of whether they are made orally, or in writing, with or without the complainant's name being given.

Animal Inspections: At the time of this report no report was available from the Animal Control Officer. The Animal Inspector responded to several dog bite reports and inspected farms.

The Board strongly believes that its mission is to serve public health and the environment while fulfilling its statutory responsibilities under the laws of the Commonwealth of Massachusetts. It greatly appreciates the expertise and services of its agents and extends its sincere thanks to William Domey and Bill Ianucci, who have served the public in good stead. Even with the limited funds due to budget cuts the office was able to remain open 17 hours per week. Patricia DiRenzo served as Principal Clerk.

## Report of the Board of Selectmen

It is with pleasure that the Board of Selectmen offer to the residents of the Town its report for Fiscal Year 2013 (July 1, 2012 through June 30, 2013).

- In July of 2012, Michael Lavin began his new duties as Wrentham's Department of Public Works Superintendent.
- In October of 2012, Daniel Morris was sworn in as a Permanent Police Officer and Sergeant George Labonte was promoted to Lieutenant.
- Also in October, David Wiklund was sworn in as Deputy Fire Chief.
- In November of 2012, a Tax Classification hearing was held. The Board voted unanimously to keep the Commercial, Industrial, and Personal Property (CIP) tax shift at 1.14% with a 10% small business exemption.
- After a Public Hearing on Town Water Rates in January, 2013, the Board of Selectmen voted no increase in the rates for FY2014, they remained at \$4.90 per/1,000 gallons for 0-50,000 gallons and \$5.90/1,000 gallons over 50,000 gallons.
- In April, the Board acknowledged the pending retirement of Building Inspector, Nicholas Tobichuk - effective July 2013. At their April 16<sup>th</sup> meeting, the Board voted unanimously to appoint Scott Nardone, Everett W. Skinner, Tom Diplacido, Jr., Tom Leveroni, and William Casbarra to the Building Commissioner Search Committee.
- At their meeting on May 7<sup>th</sup>, the Board of Selectmen congratulated and welcomed back incumbents Joseph F. Botaish and Gail L. Pratt. On May 21<sup>st</sup>, the Board voted Joseph F. Botaish as Chairman, Stephen J. Langley as Vice-Chairman and Gail L. Pratt, Clerk.
- The Board acknowledged the retirements of Theodore Sundquist after 25 years of service with the Department of Public Works and Karen Heinz, Assistant Collector with the Finance Department, 32 years of service.
- At their meeting on June 18<sup>th</sup>, the Board of Selectmen appointed and welcomed Robert Blackman as Wrentham's Building Commissioner.
- During the year, the Board issued 20 Alcohol licenses, 40 Common Victualler licenses, 11 Entertainment licenses, 5 Amusement licenses, 7 Junk and Antique licenses, 1 Class I license, 7 Class II licenses, and 3 Class III licenses. Parking Permits sold for Lake Pearl totaled 182 for Residents and 146 for Non-Residents.

The Board of Selectmen members and Town Administrator wish to thank the office staff Cynthia Thompson (Administrative Assistant) and Hope Beal (Board Secretary/Licensing Clerk) for their hard work and dedication throughout the year.

*Respectfully submitted,*

Joseph Botaish, Chairman – Stephen Langley, Vice Chairman – Gail Pratt, Clerk – Michael Carroll, Member – Charles Kennedy, Member – William Ketcham, Town Administrator

## Report of the Building Inspector

The Office of the Building Inspector respectfully submits its Annual Report for 2013. The total income generated by the Department from Permit Fees was \$241,637.95 for the year ending June 2013.

I would like to personally thank all my staff, including, Secretaries Sheila Buck, and Maureen Perry. Sheila Buck retired as of August 1, 2012 after working for 20 years as Staff Secretary. I wish her well in her retirement. My other staff I would like to thank is Mechanical Inspector/Local Inspector, Donald Jordan, Plumbing and Gas Inspector Gerry Smolinsky, Assistant Plumbing and Gas Inspectors Robert Larmey and Walter Burlingame. Robert Larmey retired as Assistant. Plumbing and Gas Inspector as of June 30 2013. I want to thank him for his years of service. Also Wiring Inspectors, William Cooke, Shawn Wills and David Wiklund. Shawn Wills was added to our staff and appointed as Assistant Wiring Inspector in July of 2012. I will be retiring as Building Inspector on July 11, 2013, after 26 years with the Town of Wrentham. I wish to thank Fire Chief Jay McMorro and Deputy Chief David Wiklund for their continued cooperation with the Building Department over the years and all of the residents of Wrentham for their continued support. It has been a pleasure to serve the Town.

The following is an accounting of Permits and Inspections:

New Dwellings	41	Building Permits	575	Building Inspections	645
Remodel/Additions	36	Plumbing Permits	203	Plumbing Inspections	323
Commercial	1	Gas Permits	176	Gas Inspections	286
Signs	34	Wiring Permits	453	Wiring Inspections	648
Demolitions	43	Mechanical Permits	121	Mechanical Inspections	500
Swimming Pools	3			Certificate of Inspection	30
Foundations	16				
Tents	14				
Occupancy	4				
	59				
		<b>Total Permits Issues</b>	<b>1407</b>	<b>Total Inspections</b>	<b>2432</b>

*Respectfully submitted,*

Nicholas P. Tobichuk, Jr  
Building Inspector

## Report of the Collector

Collector's Receipts to Treasurer  
Annual Year to date - Fiscal 2013

Thru 06/30/13

<u>Description</u>	<u>Account #</u>	
2014 P.P. Tax Prepayment	01-000-0-0000-00-00-2515	379.65
2013 P.P. Taxes	01-000-0-0000-00-00-1213	862,095.72
2012 P.P. Taxes	01-000-0-0000-00-00-1212	2,308.39
2011 P.P. Taxes	01-000-0-0000-00-00-1211	98.31
2000 P.P. Taxes	01-000-0-0000-00-00-1210	0.00
2009 P.P. Taxes	01-000-0-0000-00-00-1219	0.38
2008 P.P. Taxes	01-000-0-0000-00-00-1218	0.00
2007 P. P. Taxes	01-000-0-0000-00-00-1217	0.00
2006 P. P. Taxes	01-000-0-0000-00-00-1216	0.00
2005 P. P. Taxes	01-000-0-0000-00-00-1215	0.00
2004 P. P. Taxes	01-000-0-0000-00-00-1214	0.00
2013 Scholarship Contribution	29-300-6-0930-00-00-4830	80.00
2013 Education Contribution	29-300-6-0931-00-00-4830	640.00
2013 Senior/Disabled Contribution	29-541-6-0965-00-00-4830	140.00
2014 Real Estate Tax Prepayments	01-000-0-0000-00-00-2515	50,560.86
2013 Real Estate Taxes	01-000-0-0000-00-00-1223	25,020,441.77
2012 Real Estate Taxes	01-000-0-0000-00-00-1222	408,894.01
Prior Year Real Estate	01-000-0-0000-00-00-1224	0.00
2014 Real Estate Tax Prepayments	01-000-0-0000-00-00-2515	50,560.86
2013 Real Estate Taxes	01-000-0-0000-00-00-1223	25,020,441.77
2012 Real Estate Taxes	01-000-0-0000-00-00-1222	408,894.01
Prior Year Real Estate	01-000-0-0000-00-00-1224	0.00
2014 Real Estate Tax Prepayments	01-000-0-0000-00-00-2515	50,560.86
2012 R.E. Septic Betterment - Principal	29-000-0-0000-00-00-1422	0.00
2012 R.E. Septic Betterment - Committed Interest	29-000-0-0000-00-00-1432	230.04
Septic Betterment Payoff - Principal	29-000-0-0000-00-00-1440	19,756.00
Septic Betterment Payoff - Interest	29-000-0-0000-00-00-1440	650.09

Collector's Receipts to Treasurer  
Annual Year to date - Fiscal 2013

Thru 06/30/13

<u>Description</u>	<u>Account #</u>	
Septic Betterment Payoff - Principal	01-000-0-0000-00-00-1263	1,256,408.00
Septic Betterment Payoff - Interest	01-000-0-0000-00-00-1262	238,123.06
Septic Betterment Payoff - Principal	01-000-0-0000-00-00-1261	11,617.77
Septic Betterment Payoff - Interest	01-000-0-0000-00-00-1260	3,498.58
Septic Betterment Payoff - Principal	01-000-0-0000-00-00-1269	564.38
Septic Betterment Payoff - Interest	01-000-0-0000-00-00-1268	626.19
Septic Betterment Payoff - Principal	01-000-0-0000-00-00-1267	214.44
Septic Betterment Payoff - Interest	01-000-0-0000-00-00-1266	85.00
Septic Betterment Payoff - Principal	01-000-0-0000-00-00-1265	416.92
2012 Boat Excise	01-000-0-0000-00-00-1272	4,981.07
2013 Boat Excise	01-000-0-0000-00-00-1273	4,627.47
2013 Water Charges	60-000-0-0000-00-00-1313	1,573,344.24
2012 Water Charges	60-000-0-0000-00-00-1312	174,093.23
2011 Water Charges	60-000-0-0000-00-00-1311	9,092.85
2013 Water Liens	60-000-0-0000-00-00-1333	75,277.84
2012 Water Liens	60-000-0-0000-00-00-1332	1,842.55
Municipal Liens	01-140-0-0000-00-00-4323	17,550.00
I & E Fee	01-000-0-0000-00-00-1350	5,697.04
Due to Deputy Collector - Fees	89-140-0-0146-00-00-4370	23,419.00
Due to Deputy Collector - Real Estate	89-140-0-0146-00-00-4370	2,314.00
Collector's Fees	01-000-0-0000-00-00-4170	47,206.36
Penalties & Interest - Property Taxes	01-000-0-0000-00-00-4170	66,687.53
Penalties & Interest - Excise Taxes	01-000-0-0000-00-00-4171	10,405.41
Collector's Fees - Water	60-450-0-0000-00-00-4175	10,632.50
Penalties & Interest - Water Charges	60-450-0-0000-00-00-4175	18,158.25
	TOTAL	\$29,967,700.85

To the Accounting Officer:

The above is a listing of moneys collected by me for the period ending June 30, 2013 which I have paid to the Treasurer, whose receipt I hold thereof.

Donna Fay-Baptista  
Assistant Town Collector

\_\_\_\_\_  
Karen F. Jelloe  
Finance Director

## Report of the Conservation Commission

During Fiscal Year 2013, the Conservation Commission held 23 regular meetings including 22 public hearings for Notices of Intent and 6 meetings for Requests for Determination of Applicability. Orders of Conditions were issued to 20 applicants. In addition, 6 Determinations of Applicability and 11 Certificates of Compliance were issued. The Commission and/or the Agent went on approximately 65 site visits throughout the year. Additionally, the Commission acted on complaints and, where necessary, Enforcement cases.

Members of the Commission took classes and attended training seminars in various MACC (Massachusetts Association of Conservation Commissions) offerings. Members were trained in the basics of everything from effective meeting skills to the science and policy of wetlands protection and open space management.

The Open Space Committee is working with the Conservation Agent to prepare a new Open Space and Recreation Plan which will be submitted to the State this year. This plan is necessary for the Town to be eligible for open space and recreation grants.

Stewardship continues to be a main focus of the Commission. Many volunteers helped maintain or improve the Town's open spaces. Mr. Alex Leonard, working under the Senior Tax Work-Off program and the Conservation Stewardship program, Patrick Sullivan, Dennis Varvarigos, Josh Hasenfus, and the Commissioners, worked on removing invasive oriental bittersweet, black swallowwort, and Japanese knotweed near the Crocker Pond conservation area on Myrtle Street. They cleared trails, picked-up trash, and removed invasive plants around the parking areas. The Commission has also been helped by David and Patricia Fogg who have mowed the trails for more than 25 years at Birchwold Farm Conservation Area. Kevin O'Rourke has mowed the field at Birchwold to keep it as a field, and his sons, Patrick and William, in fulfillment of the Eagle Scout Rank, cleared over-grown areas and built a trail connecting Birchwold to Ellery Street. Another Eagle Scout candidate, Cameron Rankin, installed trail signs and marked trails. Volunteers for maintaining and improving the Conservation Areas are always appreciated.

The Commission updated their Guide to Open Spaces and Conservation Land Booklet. Funding was provided by the Sweatt Fund. This booklet was distributed at Wrentham Day 2013 and subsequent Town Meetings. It is available at the Town Hall, Public Library and on the Town website.

In November, 2012, the Commission adopted Rules & Regulations for the Town's Wetlands Protection Bylaw. These new regulations, drafted under the leadership of Chris Yarworth, will help protect our drinking water, prevent damage from flooding, and reduce the potential for insect pests.

The Commission's Secretary, Lee Ann Tavares, and Agent, Darryl Luce, are available to assist homeowners, the public, and the Town in interpreting environmental regulations. Feel free to call and ask questions about those regulations, open space recreation, or other matters that relate to the natural environment in Wrentham.

*Respectfully submitted,*

Leo Immonen  
Chairman, Conservation Commission



## Report of the Council on Aging

The Council on Aging is pleased to submit the following report for FY2013 to the Selectmen and Citizens of Wrentham. The Council is the officially designated agency to evaluate, promote and encourage new and existing services and activities for residents of Wrentham who are age 60 or older. When assistance is required to help seniors obtain services to which they are entitled, the Council becomes the link between the senior's needs and the services that are available. Our goal is to establish and monitor programs to ensure continuity and growth in needed services and activities for seniors.

- Support Services: Outreach to Wrentham seniors is a major part of the work we do here at the Center. Our Outreach Coordinator, Frances Padula, coordinates and conducts such programs as fuel assistance, food stamp applications (SNAP), reassurance line, protective services and friendly visits to Wrentham seniors either in their homes or at the Senior Center. Our SHINE (Serving Health Information Needs of Elders) volunteer counselor is an important part of the support services offered at the Center in regards to questions and/or problems on health insurance and prescription information. We have volunteers who offer guidance in Elder Law as well as Financial Advising. We also have a blood pressure clinic at the Center on the third Wednesday of every month, conducted by the Public Health Nurses as well as a flu vaccine clinic every year and a pneumonia vaccine clinic. A HESSCO grant allowed us to have a pre-diabetes screening. A podiatrist has office hours at the Senior Center one day a month.
- Activities: We have a wide range of continual activities here at the Center, many focused on both physical and mental well-being. Aerobic exercise, sit & stretch, line dancing, Qi Gong, a new Yoga class and Chair massages as well as educational forums and varied speakers assist with this important focus. We have painting class, ceramics, knitting/crochet class, movies, and cribbage, all focused on social interaction and general well-being. We also offer various day trips and some overnight trips for interested seniors.
- Volunteers: We have more than 40 volunteers at the Center, with 4,242 hours of community service. Our volunteers serve in various capacities such as friendly visitors, reassurance line, clerical, newsletter, driving and escorting seniors to medical appointments, trip coordinator, tending to our gardens and grounds and janitorial services during the day.
- Lunch Program and Senior Van: The senior lunch program, serving over 3,646 meals at the Center and 5,604 home delivered meals, continues to be a very important part of the services we offer here at the Senior Center. The program is run by HESSCO Elder Services in conjunction with the Council. The van was used to transport seniors and/or the disabled to the Center, grocery shopping, errands, and for local medical and dental appointments.

*Respectfully submitted,*

Janet Angelico, Director of the Senior Center, for the Wrentham Council on Aging; Kendra Farling (Chair), James Palmer, Mary Gouthro, Emily Todd, Nicholas Tobichuk, Nancy Mure and Ann Smith

## Report of the Cultural Council

Mission Statement: The Wrentham Cultural Council (WCC) is the local branch of the Massachusetts Cultural Council (MCC). The goal of both agencies is to promote the arts, humanities and interpretive sciences. Members of the WCC are appointed by the Board of Selectman and are responsible for reviewing and awarding grants for programs with funds received from the MCC.

Vision Statement: Enhance the vitality of the Wrentham community by engaging residents in the arts, humanities, and interpretive sciences.

Grants Program: The grants awarded for 2013-2014 are:

Applefield, Janet	"Combating Hate and Prejudice"	\$350
Firicano, Cathy	Henri's Scissors: A Matisse Inspired Journal	\$250
Fiske Public Library	Hampstead Players	\$200
Howes, Nancy M.	Hand Made Paper Project	\$200
King Philip International Club	The Memory Project	\$200
KP Cares Community Service Club	Before I Die Wall	\$200
Lappen, Henry	"Henry the Juggler"	\$200
Maichack, Gregory	Night Café: Pastel Painting van Gogh's Masterpiece	\$448
Mass. Audubon Society, Stony Brook Wildlife Sanctuary	A Celebration of Vernal Pools in NE	\$100
National Art Honor Society of KPHS	Field Trip: Institute of Contemporary Art, Boston	\$250
Neponset Choral Society	2013-2014 Concert Season	\$250
Norfolk Cooperative Preschool	Music and Enrichment with Mr. Dave	\$ 50
LiveARTS/PhilipHall	LiveArts Concert Series, 2012-13	\$150
Root, John	Senior Citizen Musical Program	\$225
Southeastern Massachusetts Community Concert Band	Free Band Concert for Crackerbarrel Fair	\$595
Symphony NOVA/Neponset Valley Philharmonic Orchestra	"A Night at the Theater"	\$500
The Un-Common Theatre Company	"Wizard of Oz"	\$250
The Un-Common Theatre Company	Young Adult Company's Production 2014	\$250

WEBSITE: <http://wrentham.ma.us/> Go to Living/Cultural Council  
email: [contactwcc@wrentham.ma.us](mailto:contactwcc@wrentham.ma.us)

Old Fiske Museum Events: A Joint Vision Statement (Wrentham Cultural Council and Wrentham Historical Commission) guides our efforts:

The Old Fiske Museum and Gallery will be an events-based facility with rotating themed exhibits. The WCC and WHC will:

- Work together to provide the town with interesting and engaging events to make the renovated space a living part of Wrentham culture.
- Each plan individual exhibits and events

The WCC will strive to enhance planned historical exhibits with relevant lectures, music, or art exhibits via Massachusetts Cultural Council (MCC) grants program.

Old Fiske Museum: The WCC and WHC continue to purchase interior furnishings with a grant from the Sweatt Fund concentrating on Museum quality lighting. This is part of a three year plan to outfit the Museum as a high quality exhibit/gallery space.

Outreach: The Wrentham Cultural Council embarked on a series of cultural events and outreach to meet the varied interests of residents and uncover the many different aspects of Wrentham's current cultural community as well as collaborate with other Town organizations.

Here is what we did:

- Japanese Tea, April 2013
- Wrentham Cultural Council with the Historical Commission hosted Memorial Day Open House at the Old Fiske Museum
- Arts on the Common June 1, 2013, featuring 29 juried artists and exceptional entertainment by a Barbershop Quartet, hammered dulcimer/fiddle duet, mime, drum circle, and performance troupe of a local dance studio
- Trash Mob "Aliens' Garden!" returned for a second year in June, collaborating with the Wrentham Developmental Center, Wrentham Recycling Committee, & community members, we created giant sculptures from recycled materials at the entrance of the WDC
- Wrentham Day featured Wrentham artists' works in the Cultural Council Gallery as well as authors "In, Of, and About Wrentham"
- Annual Holiday Open House at the Old Fiske Museum together with Wrentham Historical Commission and featuring holiday decorations by Sohoanno Garden Club
- "Art02093," an ongoing Cable 8 series features Wrentham artists and cultural events

Members: WCC is currently seeking additional members and welcomes volunteers to assist with planned events.

*Respectfully submitted,*

Donald Smith, Chairperson  
Joseph Levesque, Treasurer  
Kimberly Holster, Secretary  
Kathleen Hallett, Member  
Mary Shea, Member

## Report of the Finance Director

### Indebtedness - Debt Summary

		Outstanding <u>2/1/2014</u>
Long-Term Indebtedness (1)(2)(3)(4)		
Within the General Debt Limit:		
Land Acquisition	\$	486,670
Schools		1,965,000
Other Building		4,425,000
Total Within the General Debt Limit	\$	<u>6,876,670</u>
Outside the General Debt Limit:		
Schools	\$	1,395,000
Other Outside General		216,718
Water		3,210,646
Total Outside the General Debt Limit	\$	<u>4,822,364</u>
Total Long-Term Indebtedness	\$	<u><u>11,699,034</u></u>
		Outstanding <u>2/1/2014</u>
Short-Term Indebtedness		
Revenue Anticipation Notes	\$	-0-
Grant Anticipation Notes		-0-
Bond Anticipation Notes		-0-
Total Short-Term Indebtedness	\$	<u><u>-0-</u></u>

(1) Principal amount only. Excludes lease and installment purchase obligations, overlapping debt and unfunded pension liability.

(2) At the present time the normal General Debt Limit is \$95,213,285 and the Double General Debt Limit is \$190,426,570.

(3) \$1,806,718 has been exempted from the provisions of Proposition 2 1/2.

(4) \$2,967,316 is self-supporting.

## Five Years Outstanding Debt

	As of June 30			
	2013	2012	2011	2010
Long-Term Indebtedness(1)				
Within the General Debt Limit:				
Sewers & Drains	\$ -0-	\$ 32,912	\$ 65,312	\$ 96,753
Land Acquisition	570,003	653,336	801,669	950,002
Schools	2,185,000	2,405,000	2,625,000	2,845,000
Other Building	4,655,000	5,530,000	6,445,000	7,365,000
Architectural & Eng. Services	-0-	-0-	40,000	80,000
Total Within the General Debt Limit	\$ 7,410,003	\$ 8,621,248	\$ 9,976,981	\$ 11,336,755
Outside the General Debt Limit:				
Schools	1,395,000	1,630,000	1,865,000	2,100,000
Other Outside General	236,690	256,414	276,434	296,454
Water	3,418,090	3,680,620	4,223,588	4,766,628
Total Outside the General Debt Limit	\$ 5,049,780	\$ 5,567,034	\$ 6,365,022	\$ -0-
Total Long-Term Indebtedness	\$ 12,459,783	\$ 14,188,282	\$ 16,342,003	\$ 18,499,837
Short-Term Indebtedness				
Revenue Anticipation Notes	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Grant Anticipation Notes	-0-	-0-	-0-	-0-
Bond Anticipation Notes	-0-	-0-	-0-	-0-
Total Short-Term Indebtedness	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total Outstanding Indebtedness	\$ 12,459,783	\$ 14,188,282	\$ 16,342,003	\$ 18,499,837

(1) Principal amount only. Excludes lease and installment purchase obligations, overlapping debt and unfunded pension liability.

## Bonded Debt vs. Population, Valuations and Income

	As of June 30			
	2013	2012	2011	2010
Amount (1)	\$ 12,459,783	\$ 14,188,282	\$ 16,342,003	\$ 18,499,837
Per Capita (2)	1,120.69	1,276.15	1,482.00	1,688.71
Percent of Assessed Valuation (3)	0.74 %	0.83 %	0.96 %	1.05 %
Percent of Equalized Valuation (4)	0.67	0.75	0.86	0.91
Per Capita as a percent of Personal Income (2) per capita	2.43	2.77	3.22	3.67

(1) Principal amount only. Excludes lease and installment purchase obligations, overlapping debt and unfunded pension liability.

(2) Source: U.S. Department of Commerce, Bureau of the Census - Latest applicable actuals or estimates

(3) Source: Board of Assessors - Assessed valuation as of the prior January 1.

(4) Source: Massachusetts Department of Revenue - Equalized valuation in effect for that fiscal year (equalized valuations are established for January 1 of each even-numbered year).

## Overlapping Debt

In addition to direct debt, the Town is indirectly liable for a portion of the debt and other expenses incurred by various overlapping governmental authorities and agencies(1). The following table sets forth the outstanding and authorized but unissued bonded debt of each authority or agency, Wrentham's percentage and dollar share of this outstanding debt and the Town's fiscal year dollar assessment.

	Outstanding <u>6/30/12</u>	Authorized Unissued <u>6/30/12</u>	Estimated Share % <u>Wrentham</u>	Fiscal 2013 Assessment for Operations & Debt Service
King Philip Regional School District (2)				
Tri-County Regional Vocational-Technical School District (3)	\$22,550,000	-0-	40.0%	\$6,803,125
		-0-	-0-	1,068,302

(1) Excludes temporary loans in anticipation of revenue. Omits debt of the Commonwealth.

(2) Source: King Philip Regional School District. Debt is as of June 30, 2012. Share and assessment is for fiscal 2012. The operating expenses and debt service of the regional school district are apportioned among the member municipalities. The shares of the member municipalities vary from year to year according to pupil enrollment. The Town has voted to exclude its allocable share of the District's authorized/unissued debt from the limits of Proposition 2 ½.

(3) Source: Tri-County Regional Vocational-Technical School District. Debt is as of June 30, 2012. Assessment is for fiscal 2012. Share and assessment figures are for fiscal 2011. The operating expenses and debt service of the regional school district are apportioned among the member municipalities. The shares of the member municipalities vary from year to year according to pupil enrollment.

## Tax Levy Computation

The following table reflects the calculation of tax levies for the following fiscal years.

	For Fiscal Year			
	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Gross Amount to be Raised:				
Appropriations	\$ 38,222,561	\$ 36,754,544	\$ 35,755,463	\$ 34,446,691
Other Local Expenditures	25,018	43,725	25,450	25,128
State & County Charges	349,971	327,257	319,483	334,220
Overlay Reserve	308,959	241,878	244,880	258,515
Total Gross Amount to be Raised	38,906,509	37,367,403	36,345,276	35,064,554
Less Estimated Receipts & Other Revenue:				
Estimated Receipts from State	4,821,503	4,775,320	4,668,474	4,713,967
Estimated Receipts - Local	4,046,531	3,737,408	3,639,734	3,607,743
Available Funds Appropriated:				
Free Cash	1,435,299	1,344,348	1,311,881	1,116,986
Revenue Sharing	-0-	-0-	-0-	-0-
Other Available Funds	1,224,256	1,109,370	1,309,851	1,014,538
Free Cash & Other Revenue Used to Reduce the Tax Rate	-0-	-0-	-0-	-0-
Total Estimated Receipts & Revenue	11,527,589	10,966,446	10,929,940	10,453,235
Net Amount to be Raised (Tax Levy)	\$ 27,378,920	\$ 26,400,957	\$ 25,415,336	\$ 24,611,319
Property Valuation	\$ 1,715,797,517	\$ 1,687,626,527	\$ 1,703,486,912	\$ 1,701,829,482

Source: Massachusetts Department of Revenue.

### Analysis of Property Tax Levies and Levy Limits

Under the law, the Town is allowed to increase future levies by up to 2.5% of the full and fair cash value, but not more than 2.5% of the previous fiscal year's maximum levy plus by amounts permitted for debt overrides and certain valuation increases attributable to new growth. The following table reflects the calculation of levy limits for the following fiscal years.

	For Fiscal Year			
	2014	2013	2012	2011
Primary Levy Limit (1)	\$ 42,894,938	\$ 42,190,663	\$ 42,587,173	\$ 42,545,737
Prior Fiscal Year Levy Limit	\$ 25,206,548	\$ 24,211,228	\$ 23,337,870	\$ 22,469,571
2.5% Levy Growth	633,221	605,281	583,447	561,739
New Growth (2)	423,163	390,039	289,911	306,560
Overrides	-0-	-0-	-0-	-0-
Growth Levy Limit	26,385,216	25,206,548	24,211,228	23,337,870
Debt Exclusions	1,110,021	1,178,595	1,188,494	1,257,479
Capital Expenditure Exclusions	-0-	-0-	-0-	-0-
Other Adjustments	20,099	20,020	20,020	20,020
Tax Levy Limit	\$ <u>27,515,336</u>	\$ <u>26,405,163</u>	\$ <u>25,419,742</u>	\$ <u>24,615,369</u>
Tax Levy	<u>27,378,920</u>	<u>26,400,957</u>	<u>25,415,336</u>	<u>24,611,319</u>
Unused Levy Capacity (3)	\$ <u>136,416</u>	\$ <u>4,206</u>	\$ <u>4,406</u>	\$ <u>4,050</u>
Unused Primary Levy Capacity (4)	\$ 16,509,722	\$ 16,984,115	\$ 18,375,945	\$ 19,207,867

Source: Massachusetts Department of Revenue.

(1) 2.5% of assessed valuation.

(2) Allowed increase for new valuations (or required reduction) - certified by the Department of Revenue.

(3) Tax Levy Limit less Tax Levy.

(4) Primary Levy Limit less Growth Levy Limit.

<b>Total:</b>	<u>\$214,887,960</u>	<u>\$3,812,267</u>
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Tax Levies and Collections

The taxes for each fiscal year generally are due in two installments on November 1 (subject to deferral if tax bills are sent out late) and May 1. The Town has accepted a statute, providing for quarterly tax payments; under that statute, preliminary tax payments are to be due on August 1, and November 1, with payment of the actual tax bill (after credit is given for the preliminary payments) in installments on February 1 and May 1 if actual tax bills are mailed by December 31. Interest accrues on delinquent taxes currently at the rate of 14 percent per annum from the due date. Under recent legislation, cities and towns are authorized to establish a municipal tax amnesty program through June 30, 2004 permitting the payment of delinquent property taxes without interest or with reduced interest during the period of the program. Real property (land and buildings) is subject to a lien for the taxes assessed upon it (subject to any paramount federal lien and subject to bankruptcy and insolvency laws). If the property has been transferred an unenforced lien expires on the fourth December 31, after the end of the fiscal year to which the tax relates. If the property has not been transferred by the fourth December 31, an unenforced lien expires upon a later transfer of the property. Provision is made, however, for continuation of the lien where it could not be enforced because of legal impediment. The persons against whom real or personal property taxes are assessed are personally liable for the tax (subject to bankruptcy and insolvency laws). In the case of real property, this personal liability is effectively extinguished by sale or taking of the property as described below. The following table reflects the total tax levy, the reserve for abatements, the net tax levy, and the amount of levy collected during the fiscal year payable and the total collected against each fiscal year as of February 1, 2014:

	<u>For Fiscal Year</u>			
	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Total Tax Levy	\$ 27,378,920	\$ 26,400,957	\$ 25,415,336	\$ 24,611,319
Overlay Reserve for Abatements	308,959	241,878	244,880	258,515
Net Tax Levy(1)	<u>\$ 27,069,961</u>	<u>\$ 26,159,080</u>	<u>\$ 25,170,456</u>	<u>\$ 24,352,804</u>
Amount Collected				
During Fiscal Year Payable(2)	\$ N/A	\$ 29,967,700	\$ 24,716,507	\$ 24,025,294
Percent of Net Tax Levy	N/A %	114.6 %	98.2 %	98.7 %
Amount Collected Thru 02/1/14	\$ 20,458,460	\$ 30,231,954	\$ 24,716,507	\$ 24,025,294
Percent of Net Tax Levy	75.6 %	115.6 %	98.2 %	98.7 %

(1) Net after deductions of overlay reserve for abatements.

(2) Actual collections of levy less refunds and amounts refundable but including proceeds of tax titles and tax possessions attributed to such levy but not including abatements or other credits.



Budget and Appropriation Process

The annual appropriations of a town are ordinarily made at the annual meeting, which takes place in February, March, April or May. Appropriations may also be voted at special meetings. Every town must have an appropriation, advisory or finance committee. The committee (or the board of selectmen if authorized by by-law) is required to submit a budget of proposed expenditures at the annual town meeting.

Under recent legislation, the city council of a city on the recommendation of the mayor and the board of selectmen of a town with the concurrence of the finance committee may transfer within the last 2 months of the fiscal amount appropriated for the use of any department to the appropriation for any other department, provided that no such transfer may be made from any appropriation for a school department, regional school district, or municipal light department.

State and county assessments, the overlay for abatements in excess of overlays, principal and interest not otherwise provided for and final judgments are included in the tax levy whether or not included in the budget. Revenues are not required to be set forth in the budget but estimated non-tax revenues are taken into account by the assessors in fixing the tax levy.

Operating Budget Trends

The following table sets forth the operating budgets for the following fiscal years as voted by the Town. As such, said budgets reflect neither revenues nor state and county assessments and other mandatory items. Similarly, the budgets summarized below exclude expenditures for “non-operating” or extraordinary items authorized under “special” warrant articles at special town meetings.

	Appropriated Fiscal Year <u>2014</u>	Appropriated Fiscal Year <u>2013</u>	Appropriated Fiscal Year <u>2012</u>	Appropriated Fiscal Year <u>2011</u>
General Government	\$ 1,265,517	\$ 1,210,446	\$ 1,163,568	\$ 1,152,686
Public Safety	4,565,400	4,260,072	4,055,225	4,068,200
Education	19,215,493	18,320,705	17,082,482	16,612,425
Public Works	2,354,896	2,198,004	2,103,314	2,168,896
Human Services	334,539	327,421	328,610	359,669
Culture and Recreation	458,077	380,786	392,770	406,716
Insurance and Other.	4,985,574	5,563,719	5,337,587	4,903,813
Water Department Enterprise	1,587,381	1,167,437	1,300,733	1,293,829
Debt Service	1,842,773	1,902,982	2,263,674	2,335,635
<i>Totals:</i>	<u>\$ 36,609,605</u>	<u>\$ 35,331,571</u>	<u>\$ 34,027,963</u>	<u>\$ 33,301,869</u>

Capital Improvements Program

The Town has a capital improvements program providing for annual financing of capital requests. Presently, Wrentham has relatively few projects in excess of \$100,000 planned under their Capital Improvements Program. The Town has \$1,500,000 for Water Mains, \$270,000 for Sidewalks, \$270,000 for Asbestos Removal, \$260,000 for various paving all authorized at the June 10, 2013 Town meeting. The Town does not anticipate any other significant projects at this time.

## Retirement Plan

The annual contributions of the Town to the Contributory retirement system for the following fiscal years are set forth below.

	For Fiscal Year				
	2014	2013	2012	2011	2010
Contributory	\$ 1,177,374	\$ 1,152,909	\$ 1,099,073	\$ 1,096,875	\$ 1,076,579
Total:	\$ 1,177,374	\$ 1,152,909	\$ 1,099,073	\$ 1,096,875	\$ 1,076,579

The foregoing data does not include the retirement system costs or liabilities attributable to employees of the County or the retirement system costs or liabilities of any other entity of which the Town is a constituent part.

The Massachusetts General Laws provide for the establishment of contributory retirement systems for state employees, for teachers and for county, city and town employees other than teachers. Teachers are assigned to a separate statewide teachers' system and not to the city and town systems. For all employees other than teachers, this law is subject to acceptance in each city and town. Substantially all employees of an accepting city or town are covered. If a town has a population of less than 10,000 when it accepts the statute, its non-teacher employees participate through the county system and its share of the county cost is proportionate to the aggregate annual rate of regular compensation of its covered employees. In addition to the contributory systems, cities and towns provide non-contributory pensions to a limited number of employees, primarily persons who entered service prior to July 1, 1937 and their dependents. The Public Employee Retirement Administration Commission ("PERAC") provides oversight and guidance for and regulates all state and local retirement systems.

The obligations of a city or town, whether direct or through a county system, are contractual legal obligations and are required to be included in the annual tax levy. If a city or town, or the county system of which it is a member, has not established a retirement system funding schedule as described below, the city or town is required to provide for the payment of the portion of its current pension obligations which is not otherwise covered by employee contributions and investment income. "Excess earnings," or earnings on individual employees' retirement accounts in excess of a predetermined rate, are required to be set aside in a pension reserve fund for future, not current, pension liabilities. Cities and towns may voluntarily appropriate to their system's pension reserve fund in any given year up to five percent of the preceding year's tax levy. The aggregate amount in the fund may not exceed ten percent of the equalized valuation of the city or town.

If a city or town, or each member city and town of a county retirement system, has accepted the applicable law, it is required to annually appropriate an amount sufficient to pay not only its current pension obligations, but also a portion of its future pension liability. The portion of each such annual payment allocable to future pension obligations is required to be deposited in the pension reserve fund. The amount of the annual city or town appropriation for each such system is prescribed by a retirement system funding schedule which is periodically reviewed and approved by PERAC. Each system's retirement funding schedule is designed to reduce the unfunded actuarial pension liability of the system to zero by not later than June 30, 2030, with annual increases in the scheduled payment amounts of not more than 4.5 percent. City, town and county systems which have an approved retirement funding schedule receive annual pension funding grants from the Commonwealth for the first 16 years of such funding schedule.

City, town and county systems may choose to participate in the Pension Reserves Investment Trust Fund (the "PRIT Fund"), which receives additional state funds to offset future pension costs of participating state and local systems. If a local system participates in the PRIT Fund, it must transfer ownership and control of all assets of its system to the Pension Reserves Investment Management Board, which manages the investment and reinvestment of the PRIT Fund. Cities and towns with systems participating in the PRIT Fund continue to be obligated to fund their pension obligations in the manner described above. The additional state appropriations to offset future pension liabilities of state and local systems participating in the PRIT Fund are required to total at least 1.3 percent of state payroll. Such additional state appropriations are deposited in the PRIT Fund and shared by all participating systems in proportion to their interests in the assets of the PRIT Fund as of July 1 for each fiscal year.

Cost-of-living increases for each local retirement system may be granted and funded only by the local system, and only if it has established a funding schedule. Those statutory provisions are subject to acceptance by the local retirement board and approval by the local legislative body, which acceptance may not be revoked. The Town is participating in the provisions of the plan as described herein.

### Other Post-Employment Benefits

In addition to pension benefits, cities and towns may provide retired employees with health care and life insurance and dental benefits. The portion of the cost of such benefits paid by cities or towns is generally provided on a pay-as-you-go basis. The pay-as-you-go cost to the Town for such benefits in recent years has been as follows:

	<u>Fiscal Year</u>			
	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
Total	\$3,336,357	\$3,162,983	\$2,996,700	\$3,123,436

The Governmental Accounting Standards Board ("GASB") recently promulgated its Statement Nos. 43 and 45, which will for the first time require public sector entities to report the future costs of these non-pension, post-employment benefits in their financial statements. These new accounting standards do not require pre-funding the payment of these costs as the liability for such costs accrues, but the basis applied by the standards for measurement of costs and liabilities for these benefits is conservative if they continue to be funded on a pay-as-you-go basis and will result in larger yearly cost and liability accruals than if such benefits were pre-funded in a trust fund in the same manner as traditional pension benefits. Cities and towns that choose to self-insure all or a portion of the costs of the health care benefits they provide to employees and retirees may establish a trust fund for the purposes of paying claims. On January 10, 2009, Massachusetts enacted Chapter 479 of the Acts of 2008 which permits cities and Towns to establish a trust fund for the purpose of pre-funding this liability in the same manner as traditional pension benefits.

The Town implemented the new GASB reporting requirements as of June 30, 2011. The results of the report, as obtained from the report, are as follows:

Actuarial Unfunded Accrued Liability	\$48,398,057
Annual Required Contribution for fiscal year 2011	2,996,700
Annual Required Contribution for fiscal year 2013	3,284,066

The Town is currently addressing the liability on a pay-as-you-go basis as statutory authority to prefund this liability has only recently been enacted.

### Motor Vehicle Excise

In addition to the tax on real and personal property, an excise tax is imposed on the registration of motor vehicles (subject to exemptions) at the rate of \$25 per \$1,000 valuation. Valuations are determined by a statutory formula based on manufacturer's list price and year of manufacture. Bills not paid when due bear interest at 12 percent per annum. Provision is also made for revocation of registration upon timely notice from the city or town to the registrar of motor vehicles, who may also after a hearing suspend the owner's operating license.

The Town collects the motor vehicle excise tax from bills prepared by the Massachusetts Registry of Motor Vehicles. The following table reflects motor vehicle excise receipts for each of the following fiscal years.

	<u>2013</u>	<u>For Fiscal Year Ending June 30</u>		<u>2010</u>
		<u>2012</u>	<u>2011</u>	
Motor Vehicle Excise Taxes	\$ 1,488,682	\$ 1,481,884	\$ 1,471,918	\$ 1,323,143

Source: Massachusetts Department of Revenue - Net after refunds. Includes receipts for prior years.

### Undesignated General Fund Balance, Stabilization Fund Balance, Fund Equity and Capital Balance

Under Section 5B of Chapter 40 of the Massachusetts General Laws, the Town may for the purpose of creating a stabilization fund, appropriate in any year an amount not exceeding ten percent of the amount raised in the preceding year by taxation of real estate and tangible personal property or such larger amount as may be approved by the Emergency Finance Board. The aggregate amount in the fund at any time shall not exceed ten percent of the equalized valuation of the Town and any interest shall be added to and become a part of the fund. The stabilization fund may be appropriated in a town at a town meeting and also at a special town meeting by a two-thirds vote for any lawful purpose.

The following table reflects the Undesignated General Fund Balance, the Stabilization Fund Balance and Fund Equity for the following fiscal years.

	<u>2013</u>	<u>For Fiscal Year Ending June 30</u>		
		<u>2012</u>	<u>2011(1)</u>	<u>2010(1)</u>
Undesignated General Fund Balance	\$4,456,496	\$4,280,046	\$4,459,772	\$4,306,970
Stabilization Fund Balance	1,657,510	1,757,097	1,733,401	1,793,132
Fund Equity	300,762	5,846,775	5,076,197	5,114,867

Source: Town Accountant.

(1) Reclassification GASB 54

Free Cash

Under Massachusetts law, an amount known as “free cash” is certified as of the beginning of each fiscal year by the State Bureau of Accounts and this, together with certain subsequent tax receipts, is used as the basis for subsequent appropriations from available funds, which are not required to be included in the annual tax levy. Subject to certain adjustments, free cash is surplus revenue less uncollected and overdue property taxes from prior years. Free cash as of the beginning of the fiscal year, together with collections of prior years' taxes through March 31, is available under current law for appropriation to reduce the following fiscal years' tax levy.

The following table reflects the free cash for the following fiscal years.

	<u>2013</u>	<u>For Fiscal Year Beginning July 1</u>			<u>2009</u>
		<u>2012</u>	<u>2011</u>	<u>2010</u>	
Free Cash	\$1,489,221	\$1,375,174	\$1,616,751	\$1,283,180	\$738,411

Source: Massachusetts Department of Revenue - Subject to certain adjustments, free cash is surplus revenue less uncollected and overdue property taxes from prior years.

Financial Statements

The Town's financial statements for the fiscal year ended June 30, 2013 are being completed and will be forwarded upon completion. The unaudited balance sheets and statement of revenues and expenditures for 2013 will be filed under separate cover as part of this requirement.

# Report of the Finance Committee

## Introduction

The Town of Wrentham Finance Committee (FINCOM) acts in accordance with the Bylaws of the Town of Wrentham, specifically Article 1, Section 28 and Article 2, Section 5. Under these two sections, it is the responsibility of the FINCOM “to consider all articles of the Town Meeting warrants, to make a report in writing with estimates and recommendations regarding the warrant articles, and to move all articles of a financial nature. The FINCOM is also to act as an Advisory Committee for the Town.”

The Fiscal Year (FY) runs from July 1 to June 30. As the Annual Town Report covers the calendar year of 2013, our contribution here will cover our actions in the spring of 2013, with regards to the preparation of the FY2014 budget, and our actions in the fall of 2013 with regards to the execution of the FY2014 budget.

In 2012, the FINCOM began operating within a revised and much improved budget development process. This process provided for a more comprehensive review and input by the Board of Selectmen in coordination with FINCOM reviews. The FINCOM continued this improved budget review process in 2013. The FINCOM conducted five budget review meetings with the BOS from late February through March.

The following provides a recap of recommendations FINCOM made at Town Meetings in 2013.

### Annual Town Meeting (ATM): Monday, 10 June 2013

The recommended Fiscal Year 2014 (FY14) municipal operating budget is \$35,020,548. This is an increase of \$760,215 from FY13, or 2.22%. The recommended FY14 Water Enterprise budget is \$1,644,881. This is an increase of \$79,714 from FY13, or 5.09%.

The following highlights are provided relative to the FINCOM recommended budget for FY14:

- Insurance and Employee Benefits (Budget #910) shows an overall decrease of \$717,145, or 13%. More specifically, the Employee Benefits line within the #910 budget decreases by \$743,350, a 19.86% reduction from FY13. This is the result of a negotiated agreement between the Town and each of its employee unions to move to rate savings plans.
- This budget shows modest increases to some smaller land use departments that were significantly affected by the FY10 cuts. This includes: Planning, Appeals, Board of Health, and Conservation Commission. The intent is to fund these departments such that they each now have 19 hours per week for their primary administrative staff (Planning Board and Appeals Board are 19 hours combined). Along the same lines, we increased the Central Services (budget line #196) by \$22,554 in order to provide a consolidated source for funding seasonal replacements for the smaller departments. This centralization provides better flexibility across these departments while hopefully relieving the departments of some fiscal constraints regarding staffing in the absence of their primary administrative personnel.
- The FY2014 recommended budget includes adding two firemen to the Fire Department. The new personnel are required to fill two critical needs. One is a current shift vacancy that requires continuous overtime to ensure each shift is minimally staffed. The second position is required to give the department flexibility to conduct its day to day non-emergency duties.

This includes inspections of nursing homes, service stations, schools and commercial businesses. It also includes fire alarm and sprinkler inspectional services for property owners. With the current staff shortages, these services are either delayed (impacting occupancy and resale of property), or the inspections must be done by personnel in a fire engine or ambulance so that they are prepared to respond to a call while making the inspection. This additional staffing will reduce overtime costs and wear and tear on emergency apparatus.

- The Library budget sees a significant increase to their expense line primarily due to Commonwealth regulations regarding certification. The Commonwealth requires a certain level of funding for libraries if the Town wants to participate in the SAILS library network, which allows Wrentham residents to check materials out from any other town libraries participating in the network. Wrentham, like most towns has received waivers to the required funding level over the past several years due to budgetary constraints. For FY14, Wrentham is being required to catch up to the required level or risk losing certification and the ability for library patrons to participate in the SAILS network.
- The Town's Reserve Fund also has a significant increase in the recommended budget. All of Wrentham's municipal unions are in the process of negotiating new contracts for the period of FY14-16. As of the writing of this report, none of these negotiations have been completed. The increase in the Reserve Fund is to provide a potential funding source for FY14 salary requirements once the negotiations have been completed.
- The recommended funding for the King Philip Regional School District is the amount required to meet the budget voted on by Norfolk and Plainville Town Meetings.
- We are recommended using \$432,020 in Free Cash to balance the FY14 budget. The good news is that this is significantly less than the \$761,324 we used to balance the FY13 budget. The other side of the coin however is that any use of a non-recurring source such as Free Cash to fund recurring expenses such as the operating budget is a financial management practice that should be avoided, or at least greatly minimized. The better practice is to use Free Cash for the purchase of Capital requirements or one-time expenses. The FINCOM will continue to advocate for this. But without additional revenue sources it is likely that we will continue to use Free Cash to balance the operating budget.
- Speaking of Capital requirements – this is becoming an ever increasing fiscal challenge. Over the past six years, two factors have exacerbated this challenge. Beginning in 2007, we began to move capital items out of the operating budget in order to balance the budget. This particularly affected maintenance of roads and sidewalks, two items that used to be in the DPW budget. And secondly, our primary source to fund capital items is Free Cash. But over the past six years we have had to use a greater portion of Free Cash to balance the operating budget, which left us with less to apply to Capital requirements. The net effect is that we have had to defer many requirements until they nearly reach a critical failure point.

In order to help catch up with overdue requirements, the Capital Budget Planning Committee (CBPC) along with the Town's Finance Director, is recommending an innovative strategy to meet this challenge. The strategy is to bundle a set of requirements that have a longer life span under one article for borrowing (Article 15) and a second set of with shorter life spans under a second article (Article 18) to be funded by Free Cash. Similar action was also recommended for our water utilities under Articles 14 and 17. By borrowing only for those items with a longer life span, we will be able to receive interest rates that are much more favorable than if we included shorter term items.

It also makes sense to do this now when interest rates are at historic lows. More importantly, we would be able to address some critical needs for which we would not have enough Free Cash.

We began to prepare for this bow wave four years ago when we established an Enterprise fund for Water, and two years ago when we established a stabilization fund specifically for Capital requirements. We are slowly building the stabilization fund to a point where it can augment Free Cash to meet these requirements. But, we are not quite there yet (Note that Article 20 recommends continuing to build this fund.) The FINCOM therefore concurs with the CBPC and the Finance Director to conduct this borrowing strategy as an interim measure to provide some relief to our Capital requirements.

- And finally, the chart below provides a recap of our Stabilization funds. The minimum threshold for sound financial practices is to maintain an amount in stabilization equal to 5% of total operating obligations. This threshold is important for receiving better interest rates when we borrow, as cited with the Capital Requirements. The Town’s objective is to maintain an amount equal to 5.5% so that we would be able to meet any minor emergencies without going below the 5% threshold. After three years of being below the 5% threshold we have been gradually able to recover to the 5.25% as shown in the bottom line of the chart.

<b>Stabilization Recap</b>	
Stabilization Fund - Current	1,657,066
Capital Stabilization - Current	300,720
ATM (Article 20) Recommendation	75,000
<b>Total</b>	<b>1,957,786</b>
Operating Budget	35,020,547
Water	1,644,881
Assessments	632,407
<b>Total</b>	<b>37,297,835</b>
Current Pct of Stabilization to Total Obligations	5.25%

Special Town Meeting (STM): Tuesday, 13 November 2012

The focus of the November STM for the FINCOM is addressing supplemental operating budget requests, and capital requirements. Supplementals are additions to the operating budget that was approved at the June ATM. These are generally requests for requirement that were unforeseen or were undetermined at the time of the ATM.

Capital items are items that have a life cycle of at least five years and a cost of at least \$10,000. These are generally related to vehicles, equipment and infrastructure. Because our operating budget is so tight, we largely rely on Free Cash to fund capital requirements once it is certified in the Fall.



FINCOM recommended appropriating \$135,257 from Free Cash to allocate to supplementals that included:

- The sum of \$41,068 to hire a new police officer in FY2014 to replace an officer that will retire at the beginning of FY2015 (July 2014). The lead time to hire a new officer and have that officer ready for service due to training requirements can take as long as 6-8 months. The Police Department has asked to start this now so that there will be little or no gap in staffing upon the next officer's retirement.
- The sum of \$22,000 required to cover collective bargaining retirement payouts for three retiring fire fighters. The payouts are for unused vacation, sick and longevity time accrued.
- The sum of \$20,779 to cover the recently negotiated contractual raise for DPW union workers. Since the raise of 2% was finalized after the fiscal year began, it was not included in the FY2014 budget.
- The sum of \$6,765 to repair damage in the Fiske Library due to leaking skylights. The skylights were repaired earlier this year. But, damage to the interior of the library was delayed long enough to ensure that the skylight repairs were properly accomplished. The requested amount covers the cost of replacing dry wall, repainting and mitigating other structural damage.

With regard to capital requirements FINCOM recommended and Town Meeting approved a total of \$149,000 for capital items, all of which was appropriated from Free Cash. This was allocated as follows:

Requirement	Amount	Discussion
For the replacement of two Police Department vehicles	\$68,000	This funding is required to replace two vehicles and to maintain our annual cycle of replacements.
For the replacement of the Fire Department Brush Truck	\$34,000	This funding is required to replace a 1954 vehicle used for brush fires and blasting details.
For a single vehicle replacement for the Building Department	\$25,000	This funding is required to replace two aging vehicles with one SUV type of vehicle that would be more appropriate for inspections on development sites.
For a single vehicle replacement for the Public Health Nurses	\$22,000	This vehicle is to replace an eight year old, hard to maintain vehicle for the Public Health Nurses when making home visits.

FINCOM also recommended and Town Meeting approved appropriating \$200,000 from Free Cash to the Municipal Capital Stabilization fund. The appropriation of Free Cash to the Municipal Capital Stabilization fund is part of the long term strategy to meet the capital requirements challenges. The intent is to make this fund strong enough to meet capital requirements that cannot be supported by annual Free Cash appropriations, rather than defer those requirements until they reach a critical point of failure.

Our starting Free Cash total prior to the STM was \$1,489,221. Upon completion of the STM, Town Meeting voters approved total appropriations of \$484,257 from Free Cash. The remaining amount in Free Cash after the STM is \$1,004,964.

*Respectfully submitted,*

Jerome McGovern, Chair

Andrea Sweed, Secretary

Ken Arnold, Marjorie Immonen, Mark Keilen, Arthur Robison, and Kelly Williams, Members

## Report of the Fire Department

Annual Report for the Fire Department activities and status of your Fire Department from July 1, 2012 to June 30, 2013.

### Fire Department Response Overview FY2013:

Structure Fires	22	Vehicle Fires	14
Outside Fires	81	Fire/Other	81
Hazardous Conditions	128	Good Intent	61
Service Calls	190	False Alarms	111
Inspections	653		
Property loss	\$18,510		

### Emergency Medical Services Overview FY2013:

Total Responses	1225
Persons Transported	931
Billable transports	\$948,671.00

Total incidents: 2836

### Permits Issued:

26B New home fire alarm	58
26F1/2 Home resale	126
CMR 4 Oil Burner systems	42
CMR 6 LP Gas storage	53
CMR 9 Flammable liquids	35
CMR 13 Explosives	22
Miscellaneous	54
Reports	12
Burning permits	494

Total permit fees collected: \$21,200

### Department Activity:

Overall work load remains at a constant level, as the department continues to receive support of funding, additional personnel will continue to be requested which will provide for staffing of Station 2 with an ambulance hopefully within the next budget cycle. This goal will allow the town two ambulances staffed around the clock with Firefighter/Paramedics. A new all-wheel drive ambulance has been put in service, this truck is equipped with an electric stretcher that reduces patient carries and associated risks. The second ambulance was also upgraded with the equipment.

Apparatus:

<b>Vehicle</b>	<b>Condition</b>
Car 1 2012 Explorer	Excellent
Car 2 2008 Expedition	Good
Car 3 1999 Crown Victoria	Poor
Engine 1 2013 Class A pumper	Excellent
Engine 2 1985 Class A pumper	Fair
Engine 3 1994 Class A pumper	Good
Ladder 1 1997 Aerial Ladder	Excellent
Tanker 1 2500 gal. Tanker	Good
Rescue 1 2010 Rescue	Excellent
Rescue 2 2012 Rescue	Excellent
Squad 1 2001 F450	Good
Squad 2 1994 F350	Good

Personnel:

Our department is currently staffed with 21 full time personnel, administrative assistant and 10 paid on call positions. We have added two new career positions which by the end of calendar year 2014 each shift will be staffed with 4 firefighters and a Captain most of whom carry paramedic certification. Presently, the Fire Department is structured at:

Chief of Department  
James J. McMorrow

Deputy Fire Chief  
David H. Wiklund

Administrative Assistant  
Betsy Mayhew

Captain Michael Heinz	Captain Robert Harrison
Captain Anthony Marino	Captain Kenneth Jefferson
FF/Medic J. Cuddihy	FF/EMT D. Dow
FF/Medic P. Connolly	FF/EMTI N. Gray
FF/Medic J. Donovan	FF/EMT B. Harrison
FF/Medic C. Duvarney	FF/EMT J. Wilanson
FF/Medic M. Galasso	FF/EMT A. Tranquilino
FF/Medic R. Holst	FF/EMT B. Hall
FF/Medic R. Juergens	FF J. Heinz
FF/Medic R. Maduskuie	
FF/Medic P. McMorrow	
FF/Medic J. Monboquette	
FF/Medic R. Torrey	
FF/Medic M. Wainwright	
FF/Medic R. Kirby	
FF/Medic M Sabourin	
FF/Medic E. Dufort	
FF/Medic W. Cavalieri	

Thank you to the members of the Fire Department for your commitment and dedicated service, we will continue to strive to provide the highest level of services to our residents and visitors.

*Respectfully submitted,*

James J. McMorrow, Fire Chief

## Report of the Fiske Public Library

Fiske Library continues to be extremely busy with an average of 50 new registrations each month. Our collection has become more diverse in response to requests for eBooks and downloadable materials that patrons can access from home. Our Overdrive program provides audiobooks that can be loaded onto computers and iPhones for later use. The Friends have generously provided the Overdrive titles as well as three computers for in-house use and extra copies of best-selling titles.

We now offer college enrichment courses accessed from home, paid for by the Friends of the Fiske.

We appreciate the museum passes and programs paid for by the Sweatt Fund and the Friends, as well as the Wrentham Cultural Council.

Thank you to our Staff, Trustees and Friends for all you do to make Fiske Library flourish.

### Circulation Statistics

Books	62,267
Audiobooks	3601
Videos	4442
E-Books	5176
Downloadable Audio	2963

(Statistics not Included for Database Use)

*Respectfully submitted,*

Mary Tobichuk, Library Director

## Report of the Historical Commission

The Wrentham Historical Commission is responsible for collecting, preserving and maintaining town history. The major activities for the Commission in 2013 were:

Old Fiske Museum - The Commission continued working with the Cultural Council to plan for the opening and ongoing operations of the town museum located in the old Fiske Library. This year, the Historical Commission and Cultural Council purchased an additional exhibit case, display panels, head forms and other museum related exhibit materials from phase two of the Sweatt fund request. Also approved from these funds, is an upgrade to the wiring and light fixtures in the two museum galleries. This project is currently in the planning stages.

Museum Openings - The Historical Commission and Cultural Council scheduled several museum openings during the year with main events being held for Memorial Day, Wrentham Day & a Holiday Open House. The theme presented by the Historical Commission this year was "Wrentham Works", which featured several Wrentham businesses including the Straw Hat factory, Bennett Chair Co, Crosby Valve & Winter Brothers and many Wrentham dairies & restaurants. Additional small displays were added during the year, such as an interesting assortment of war posters. Many visitors enjoyed these exhibits throughout the year.

Donations and Archives - The Commission continued to accept a variety of town related memorabilia from various sources including many Wrentham residents and their relatives. This year the Historical Commission received two generous donations designated for the preservation and maintenance of the Wampum House. One in memory of Joseph & Ruth MacDougald, advocates for the preservation of Wrentham history for many years, and the other from the Wrentham Historical Society. A sampler wrought in 1796, by Wrentham resident Patty Guild, was also donated by the Society. The Commission purchased an upgraded computer system to assist with the archiving of Town artifacts and memorabilia.

Wampum House - This year the first phase of the preservation and repair to the outside structure of historic Wampum house, located on South Street, was completed. Renovations included foundation repair, replacement of 3 sills, corner post and siding. The front entrance was rebuilt and original front door restored. The next phase will involve the repair & restoration of the windows. The interior first floor rooms are in good general repair needing only painting & cleaning. Wampum House is one of the historic sites in town that the school children visit as part of their Wrentham history project.

Demolition Permits - Two demolition permits for structures older than fifty years were received and considered. Both were approved.

Public Education & Resources - The Commission provided assistance to the Wrentham Elementary Schools with their plans for a Wrentham history day which included visits to some historic sites in town. As part of the ongoing plaque program for older homes, 5 residents applied for and received plaques. These are mounted on the outside of the home, identifying original owners & date the home was built. Information is available on the Town website.

*Respectfully submitted,*

Susan Harris  
Secretary, Wrentham Historical Commission

## Report of the Housing Authority

The Wrentham Housing Authority has sixty-six apartments dedicated to senior/disabled housing and fifteen apartments for families. All senior/disabled units are one bedroom while the family units are two, three and four bedrooms. A town resident or a person who works in town has a priority over non-residents for acceptance using the state guidelines. The Department of Housing and Community Development publishes specific guidelines for all authorities to follow in determining an applicants' eligibility and the amount of rent they will be charged.

Applicants who qualify for our senior/disabled housing pay 30% of their adjusted monthly income for rent which includes all utilities except for telephone and cable television. Family housing tenants pay 27% of their adjusted monthly income, minus a heat allowance of \$500-\$700, and also pay for gas and electricity. To qualify for the senior/disabled housing, you must be sixty years of age or older or have a permanent, documented disability with adjusted net income of \$45,500.00 or less for one person. For two people, the income can be no more than \$52,000.00.

Family housing income limits range from \$52,000.00 for two people up to \$85,000.00 for a family of eight.

During our last fiscal year, (7-1-12/6-30-13) we placed fourteen tenants in our senior/disabled housing at Bennett Gardens. During the same time period, we placed five tenants in our family development.

We are continuing the extensive upgrading to our senior complex with the Capital Planning Funds. This year windows in four of our buildings have been replaced, rear storm doors were replaced in five buildings and all exterior front doors were replaced in the 667-2 complex. All exterior front doors have now been replaced. Eighteen units have had kitchen counters and faucets replaced. We will be continuing further work as it is approved by DHCD.

We have continued to extensively remodel all units that have not been done over the past few years when they are vacated as the work being done cannot occur when the apartment is occupied. WHA is also funding new landscaping for each building as it is completed with the windows and doors.

The Board of Commissioners meet once a month for their regular meeting at the Community Building located at One Garden Lane. The meetings are held on the second Tuesday of the month and start at 1:00 PM. Special meetings are held periodically, as needed. All meetings are posted well in advance at the Town Hall, Town Website and at the Community Building.

Any resident or person who works in Wrentham may call the office, 508-384-2054, or come to see us between 9:00 AM and 2:00 PM for more information or to obtain applications.

Respectfully submitted,

Robert Morrill, Chairperson  
Margaret Peterson  
Charles Booth  
Nancy Siegel, Executive Director, Secretary Ex-Officio

Mary Geromini, Treasurer  
Marjorie Hooper, Vice Chairperson

## Report of the Metropolitan Area Planning Council

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The Metropolitan Area Planning Council (MAPC) is the regional planning agency serving the people who live and work in the 101 cities and towns of Greater Boston. With a mission to promote smart growth and regional collaboration, MAPC's work is guided by our regional plan, "MetroFuture: Making a Greater Boston Region." Founded in 1963, MAPC celebrated its 50th Anniversary this year.

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The past year marked a half-century of promoting smart growth and regional collaboration in Greater Boston. It was also the five-year anniversary of "MetroFuture: Making a Greater Boston Region," our plan for development and preservation through 2030. We have celebrated by breaking ground in diverse, innovative areas of planning.

MAPC continues to lead in environmental, land use, and transportation planning. We augment more traditional planning with projects in clean energy, public health, economic development, and housing planning. MAPC is well positioned to help our region stay at the forefront of equity and sustainability.

### Pursuing a Sustainable Future

Some of MAPC's most vital work this year has been in implementing MetroFuture, as funded by the final phase of our Sustainable Communities grant, and in collaboration with the Metro Boston Consortium for Sustainable Communities. The consortium has grown considerably: it is now 170 members strong, and it includes municipalities that are home to nearly 80% of the region's population.

As the grant comes to a close in June 2014, more than 60 projects have been completed or will be wrapping up. They cover areas as varied as state policy campaigns, community organizing, transit-oriented development (TOD) planning, and bicycle and pedestrian network analysis.

A major emphasis of the Sustainable Communities projects and MetroFuture is incorporating comprehensive public participation into all our work. We held more than 140 public meetings over the past three years, drawing 4,000 participants. We have engaged our constituents in many ways—from organizing walking tours of communities to holding focus groups in different languages, partnering with local organizations, and using simple, direct messaging.

MAPC is committed to assisting municipalities in making smart decisions that will help guide future growth. Our smart-growth projects this past year included: a zoning analysis for South Street Mall area in Wrentham showing alternative options that could be implemented through zoning and transportation changes; an open space and recreation plan for Winthrop; and a zoning analysis for mixed-use development in the Saugus Mill District—a plan that will preserve historic mill structures, maintain existing industrial jobs, create opportunities for affordable housing, and provide public access to the Saugus River.

### *Highlights from Sustainable Communities Projects Over the Past Year*

- Plan Malden Square: A set of strategies to revitalize downtown Malden was the desired outcome of this Sustainable Communities-funded collaboration between Harvard's Graduate School of Design, MAPC, and the City of Malden. The recommendations we developed have spurred Malden to request proposals for the redevelopment of the City Hall site, and the city has applied for and won a \$3 million grant through the MassWorks Infrastructure program to help support the project.

- The Institute on Leadership in Equity and Development (ILEAD) educates participants on sustainable and equitable development and teaches them how to advocate for outcomes in their own communities. MAPC and project partners designed the curriculum and held the training sessions in Dorchester, Lynn, and Somerville.
- Quincy Wollaston TOD: At the Wollaston station in Quincy, MAPC analyzed the potential for transit-oriented development and made recommendations to promote new growth. In November 2013, Quincy followed those recommendations and approved a residential development proposal with reduced parking requirements.
- Salem Point Neighborhood Visioning Project: MAPC used the online game Community Plant to facilitate a grassroots, neighborhood-level visioning process. With residents, we developed an action agenda to improve the quality of life in the Point neighborhood. Mayor Kimberley Driscoll is committed to the agenda outlined in the report, and is seeking grant resources to boost implementation locally.
- Everett Community Visioning Project: MAPC worked with Everett's Department of Planning and Development, community organizations, and Everett residents to create a community vision for Everett's future. Because of the city's changing demographics, we pursued extensive community engagement outreach to ensure that the immigrant communities and long-time residents were able to provide input about the city's future.

### Expanding Transportation Choice

A reliable and diverse transportation system for everyone—regardless of age, income, or ability—is an ongoing focus of MAPC's work. A Greater Boston with a dynamic, multi-modal transportation system will enhance the region's prosperity, equity, and overall quality of life.

#### *Projects that Improve Options and Access to the Region's Transportation Network*

MAPC worked with the cities of Quincy, Melrose, and Beverly to create plans for building mixed-use, mixed-income development around three MBTA transit stations that would increase access to the region's transportation system and help lower combined housing and transportation costs for households.

In collaboration with the Massachusetts Water Resources Association, MAPC is opening the region's aqueducts to the public and developing trails for walking and biking. MAPC is coordinating bicycle and pedestrian improvements in several communities. The aim is to build a regional pedestrian and bicycle network that improves connectivity throughout the region with safe access to major walking and biking destinations.

One of the few regional bike-share programs in America, the Hubway Bike Share system has grown to nearly 130 stations in Boston, Cambridge, Brookline, and Somerville. By October 2013 more than 1.5 million trips had been taken and users have collectively burned almost 70 million calories. Hubway will stay open year-round for the first time as Cambridge pilots winter operations in 2013-2014.

MAPC's Regional Trail Map ([trailmap.mapc.org](http://trailmap.mapc.org)) is a singular resource for pedestrians and cyclists who want to explore our region. It offers municipalities a new perspective on their walking and biking connections with neighboring communities, while inspiring stakeholders to strengthen those connections.



In collaboration with the Roxbury Great Neighborhoods Partners, MAPC performed a parking analysis on the Grove Hall business district, a residential and commercial area located in the Roxbury neighborhood of Boston. The study determined parking availability, usage and turnover; assessed whether existing parking meets the needs of the community; and provided recommendations regarding better use of existing parking.

### Improving Public Health

Our public health department continues to look at investing in the wellness of the region's residents and to help build healthy communities in both traditional and unexpected ways. MAPC did work this past year to increase the access of low-income residents to the fresh food found at farmers markets. With the help of a Middlesex County Community Transformation Grant, MAPC implemented a program that allows vendors in five towns to accept SNAP cards and WIC vouchers. As part of the project, MAPC collected data on current usage of SNAP and WIC at the markets, as well as data on the barriers that keep SNAP and WIC participants from using the benefits. The data will help develop best practices and recommendations for roll-out of the program throughout the state.

The MAPC public health division continues to build our Health Impact Assessment (HIA) practice. This emerging tool of the HIA is used to maximize the positive health effects of a proposed project, plan, or policy, while minimizing or mitigating negative impacts. MAPC completed two important HIA projects in 2013. Healthy Neighborhood Equity Fund (HNEF) MAPC analyzed a proposed new private equity fund intended to support mixed-use development in transit-oriented locations. Our HIA results helped define health-related metrics for developers that will frame the potential social and economic changes that could result from HNEF-supported projects. Speed Limits MAPC analyzed the potential effect of lowering the default speed limit on local roads from 30 to 25 miles per hour and the potential positive public health impact it could have by preventing traffic fatalities and injuries.

### Leading the Way on Clean Energy

MAPC is helping municipalities enter the clean energy field by assisting cities and towns that have little or no dedicated staff. With the launch of our online Clean Energy Toolkit, MAPC has made it easier for municipalities to implement clean energy at the local level and realize savings through their efforts. One such effort in Sudbury included obtaining solar energy management services through a regional procurement process. Another has been the changing over of Arlington, Natick, Chelsea, and Woburn to LED streetlights—a switch that has allowed the municipalities to reduce overall energy consumption. This effort entailed the conversion of approximately 7,300 high pressure sodium and mercury vapor streetlights to LED. Combined, the four LED projects will result in an annual energy savings of approximately 2.1 million kilowatt-hours and greenhouse gas reductions of 1.8 million pounds of carbon dioxide. Our joint procurement helps secure more competitive prices, leading to a shorter overall payback period.

### Enhancing Public Safety

MAPC works in tandem with the Northeast Regional Advisory Council (NERAC) to offer vital public safety resources. This work is supported by the U.S. Department of Homeland Security's Homeland Security grant program through the Massachusetts Executive Office of Public Safety and Security. In one recent NERAC project, MAPC worked with the neonatal intensive care units (NICUs) of 11 hospitals about how to evacuate babies and infants from the facilities during major weather events. Each hospital received a "babypod" infant module that puts a child patient in a controlled and secure environment for transportation. One or two people can carry the babypod, freeing up rescue staff to help others. This program is one step toward ensuring the region is prepared for significant weather events.

## Collaborating Across Municipal Lines

Regional collaboration remains at the core of the value MAPC offers to the region. We help municipalities work across borders in order to save money, gain efficiencies, and improve the quality of services to residents.

### Regional Collaboration Project Highlights 2013

- With funding by a generous grant from the Executive Office of Public Safety and Security (EOPSS), MAPC is helping Chelsea, Everett, Medford, Melrose, and Somerville to consolidate their emergency communications functions into a single operation.
- MAPC is establishing Regional Housing Services Offices. These will be especially useful for small towns that lack full-time housing staff.
- Under the leadership of Arlington, MAPC is supporting the regional acquisition of high-resolution aerial imagery for use in municipal geographic information system (GIS) applications.
- MAPC is helping Lexington make its animal control facility available to Bedford and other neighboring towns.
- MAPC is providing technical assistance to Ashland and Hopkinton as they plan to merge their fire departments.

### Protecting Parks, Farms, Habitats, and Watersheds

MAPC advocates for growth in cities and town centers, but part of our work is also helping to protect valuable landscapes, places to play, habitats for flora and fauna, farms that grow food for local consumption, and water resources.

In partnership with the Neponset River Watershed Association and the environmental engineering firm Weston & Sampson, MAPC evaluated how municipalities in the Neponset and surrounding watersheds can address changes in state water management regulations. Our study, funded by a grant from the Massachusetts Department of Environmental Protection, was a comprehensive look across many different water sectors such as waste, drinking, and storm, serving as a great model for total water management planning.

We recommended a series of steps to reduce the environmental impact of water supply activities along the Neponset, Charles, Taunton, and Ten Mile Rivers. We advised the municipalities to develop scenarios to address potential future water needs, evaluate existing water conservation practices, take steps to increase water-use efficiency, analyze the pumping of well water to reduce potential environmental impacts, and retrofit existing roadways and parking lots to capture clean and polluted stormwater runoff that was going directly to waterways. MAPC also developed a Comprehensive Agricultural Plan in the Minuteman Advisory Group on Interlocal Coordination (MAGIC) subregion.

Our goal was to increase the economic viability of farming and protect sustainable farms and agricultural soils close to metropolitan markets. Preserving agricultural land creates and maintains jobs, discourages low-density development in these areas, and protects local food production—which ultimately decreases the energy needed to ship food from distant locales.

### Democratizing Data and Technology

MAPC continues its pioneering use of data and technology to support informed decision making.

The Data Services Department developed new population and housing demand projections for the region and its municipalities that predict trends as far into the future as 2040. We completed an analysis of 16 million vehicle inspection records and created a detailed picture of driving patterns in Massachusetts. We compiled a statewide atlas of land parcels and assessor's data. In partnership with the Massachusetts Department of Public Health, we launched ourhealthymass.org, a new online data portal with information about public health outcomes and programs.

MAPC worked with MassDOT to upgrade and re-launch MASafeRoutesSurvey.org. This online school-commute survey tool will be the principal assessment and performance measurement tool for the state's Safe Routes to School (SRTS) program. The upgraded site is now available to any school in Massachusetts. It can generate automated reports for school and district administrators with information about mode choice, distance to school, and greenhouse gas emissions, along with a map of survey responses that can help local SRTS programs identify infrastructure improvements and other initiatives.

The year 2013 saw the first full-scale application of MAPC's new scenario-modeling platform. Created for general use with the support of the Barr Foundation, this new tool allows communities to create multiple land-use scenarios and compare them on a variety of metrics, including greenhouse gas emissions, affordable housing production, tax revenue, vulnerability to sea-level rise, and impacts to neighboring communities. We used the tool in Hingham, which is developing a new master plan. MAPC created scenarios for three focus areas and shared them with stakeholders to solicit feedback and inform ongoing planning discussions in town. The final scenario model will be delivered to the town in 2014 for its use in future planning activities.

### Creating Jobs and Homes

A critical component of MAPC's work is encouraging economic development in smart growth locations. In 2013, MAPC conducted an interactive visioning Charrette for East Dedham Village. The session was focused on establishing a more thriving and vibrant community. The use of a "visual preference collage" helped participants to determine a desired vision for the neighborhood.

The exercise built on investments within the town that included the Mother Brooks Arts and Community Center, new recreation and park areas, and a growing creative arts presence.

Another important aspect of an equitable and sustainable region is ensuring that there is a diverse array of housing choices throughout the region. MAPC works with municipalities on housing production plans that guide policies and strategies to develop affordable housing. We recently helped Belmont, Lexington, and Watertown create a multi-municipal analysis of housing needs and housing-market demand and develop local strategies to produce affordable housing that is responsive to the regional, as well as the local, needs and market.

### Fair Housing Toolkit

In keeping with our mission to promote equity in the region, MAPC and the Fair Housing Caucus of the Sustainable Communities Consortium partnered with an outside vendor to develop a Fair Housing Toolkit. The toolkit includes practical examples of how municipalities and developers can proactively ensure inclusion, diversity, and equity by promoting access to housing opportunities.

During 2014, MAPC and its partners will lead trainings with the toolkit, which includes a sample curriculum for workshops to "affirmatively further fair housing" throughout the region.

## TOD Fund

MAPC recognized the need to establish new tools to finance housing and economic development in transit-oriented communities. Even with supportive plans, zoning, and infrastructure investments, TOD projects face barriers to attracting the capital necessary for many aspects of the development process: pre-development, design and engineering, acquisition, construction, and permanent financing.

Through Sustainable Communities funding, we convened a committee of experts and stakeholders to advance the creation of two new funds: a debt fund operated by the Local Initiative Support Corporation (LISC) that will open for business in 2014, and an equity fund designed by the Massachusetts Housing Investment Corporation (MHIC) and Conservation Law Foundations Ventures (CLFV) that will focus on projects that improve the health of local residents. The Executive Office of Housing and Economic Development (EOHED) has already invested \$1 million in the debt fund, and is considering investment in the equity fund at a later date.

## Creating a More Equitable Region

Five years ago, MetroFuture: Making a Greater Boston spelled out a vision of a sustainable and equitable future that we continue to pursue. Residents want a region that serves all people and provides ample opportunities to thrive. Demographic and social changes make equity more important to the region's future than ever before: the well-being of the region will depend increasingly on the well-being of people who have historically lacked resources and opportunities.

Among these groups are low-income communities, immigrants, members of racial/ethnic minority groups, and older residents. Indicators show that inequities exist throughout our systems— affecting areas such as income security, educational achievement, and access to affordable housing.

Over the last year, MAPC has created its State of Equity in Metro Boston Policy Agenda, a document that provides a roadmap for advancing equity and that has been endorsed and approved by the Sustainable Communities Steering Committee.

The Policy Agenda builds on findings from 2011's State of Equity Indicators Report and seeks to expand the constituency for social equity in the region.

The recommendations are divided into three sections: Invest in Its Places, Invest in Its People, and Build More Equitable Public Systems. To accomplish these goals, MAPC and its partners will engage a wide variety of the region's residents— both those who have traditionally participated in planning processes and those from communities that have been historically underserved by planning. MAPC will work to change the structural drivers behind the region's inequalities and advocate for policy solutions that will help us realize the vision of MetroFuture.

## Reaching Out to Immigrant Entrepreneurs

Immigrant entrepreneurs play a vital role in the economies of the cities and towns in our region. The businesses they run are important to the livelihoods and quality of life in their neighborhoods, providing jobs, goods and services, tax revenue, and giving back to the community in myriad ways. MAPC and its partners have sought to support these local job creators by pursuing policy changes, training municipal officials and non-profit staff, and creating connections with bankers and organizations that offer financial services to support immigrant entrepreneurs.

MAPC sponsored an Immigrant Entrepreneurs Forum as part of our “Friends of MetroFuture Walks & Talks” program. The forum, which took place at the Chelsea Collaborative, focused on the role of immigrant startups in advancing smart growth, the challenges the entrepreneurs face, the potential for collaborative opportunities, and the policy implications to support this subsector.

MAPC also collaborated with the Immigrant Learning Center, the Massachusetts Association of Community Development Corporations, and MassINC on a project in Lynn. This project focused on building relationships among immigrant businesses, municipal officials, and non-profit community-based organizations in order to help immigrant entrepreneurs in Lynn succeed. The project included a training workshop on reaching and engaging immigrant entrepreneurs and a targeted training for municipal and non-profit professionals.

#### Advancing the State's Policies in Line with MetroFuture

In 2013, MAPC played a leading role in a campaign to increase state investment in our chronically underfunded multi-modal transportation system. MAPC held a series of regional forums, bringing together business leaders, municipal officials, activists, lawmakers, and the media to examine the importance of transportation investments.

Additionally, MAPC organized a rally on the steps of the State House that drew hundreds of people, placed op-eds in regional newspapers, testified at legislative hearings and MassDOT listening sessions, and created email alerts that resulted in thousands of constituents reaching out to their legislators. Ultimately, Governor Deval Patrick and the Legislature agreed to invest \$600 million more per year to help stabilize the MBTA’s finances and invest in critical public transit and roadway improvements.

The new revenue will eliminate much of the MBTA’s structural deficit, significantly increase funding for Regional Transit Authorities, and pay for additional capital expenditures, including maintenance, repair, and some targeted expansions. We estimate this bill covers about 60% of what we need—a great first step, but more advocacy lies ahead for MAPC and its allies.

MAPC is working on a bill to incentivize “Complete Streets” infrastructure—sidewalks, bike lanes and crosswalks—in cities and towns by creating a certification process with a modest pot of additional funding.

During the budget process, MAPC will continue to advocate for the Shannon Community Safety Initiative grant program, which serves at-risk youth in communities experiencing gang violence.

MAPC facilitates the Metro Mayors Shannon Grant Collaboration, which leads a statewide coalition focused on youth violence and provides funding for youth programming and targeted enforcement.

Looking ahead to 2014, MAPC plans to focus on zoning reform legislation to create a modernized planning framework for the state and water infrastructure finance reform. We will continue to support the goals of our “MetroFuture: Making a Greater Boston Region” plan, by providing the tools needed for municipalities to create healthy, strong, and more vibrant communities.

Visit [www.mapc.org](http://www.mapc.org) throughout the year for news and updates about our work.

# Report of the Norfolk County Mosquito Control Project

NCMCD operations apply an Integrated Pest Management (IPM) approach to mosquito control that is rational, environmentally sensitive, and cost effective.

Surveillance - We are engaged in an intensive monitoring process through weekly field collections and data analysis in collaboration with the Massachusetts Department of Public Health (MDPH) to detect for disease-vectoring mosquitoes. Virus isolations assist us in focusing our surveillance to hot zones thereby allowing us to alert nearby towns of a potential epidemic.

Virus Isolations in the town:	
WNV in Culiseta melanura	9/4/2013
WNV in Aedes vexans	9/4/2013
WNV in Coquillettidia perturbans	9/4/2013
Requests for service:	223

Water Management - Communication with residents and town/state/federal officials, site visits, monitoring, wildlife management, and land surveys while maintaining regulatory compliance is integral to the management of waterways that may contribute to mosquito breeding. Pre- to post-management documentation allows us to assess the efficacy of our work.

Culverts cleared	10	Drainage ditches checked/hand cleaned	1,025 ft
Intensive hand clean/brushing*	660	Mechanical water management	0
Tires collected	0		

\* *Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand.*

Larval Control - When mosquito larval habitat management is not possible, larval mosquito abatement is the most environmentally friendly and effective method of disease control. An intensive monitoring program, aides in our decision to effectively target culprit locations.

Spring aerial larvicide applications	(April)	609.1 acres
Summer aerial larvicide applications	(May – August)	0 acres
Larval control - briquette & granular applications by hand		9.2 acres
Rain basin treatments – briquettes by hand (West Nile virus control)		295 basins
Abandoned/unopened pool or other manmade structures treated		0 briquets

Adult Control - Adult mosquito control is necessary when public health and/or quality of life is threatened either by disease agents, overwhelming populations, or both. Our rigorous surveillance program, along with service request data and state of the art GPS and computer equipment, allows us to focus our treatments to targeted areas.

Adult aerosol ultra-low volume (ULV) applications from trucks	3,731 acres
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*Respectfully submitted,*

David A. Lawson, Director

## Report of the Norfolk County Registry of Deeds

The Registry of Deeds is the principle office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents each year, and is a basic resource for title examiners, mortgage lenders, municipalities, homeowners, and others with a need for land record information.

The Registry operates under the supervision of the elected Register, William P. O'Donnell. In over two hundred years of continuous operation, the Registry's objectives have remained the same; accuracy, reliability and accessibility for the residents, businesses and communities of Norfolk County.

In over two hundred years of continuous operation, the Registry's objectives have remained the same; to maintain the accuracy, reliability and accessibility of our communities land records for the residents and businesses of Norfolk County.

### 2013 Registry Achievements

- Register William P. O'Donnell and his staff continue to visit town halls, senior centers and civic groups across Norfolk County. Register O'Donnell held office hours at the Wrentham Town Hall on June 20<sup>th</sup>.
- The Registry of Deeds full service telephone and walk-in Customer Service and Copy Center continues to provide the residents and businesses of Norfolk County with quality real time customer assistance in all area of Registry operations.
- Electronic recording continues to expand with 31,639 documents recorded electronically and 7.26million in recording fees collected in 2013.
- The internet library of images accessible to the public through the Registry of Deeds online research system at [www.norfolkdeeds.org](http://www.norfolkdeeds.org) continues to expand as all documents back to the first documents recorded in Norfolk County in 1793 are available for viewing.
- Multiple technological improvements were implemented in FY13 including ongoing upgrades to the registry server and the introduction of an improved Registry of Deed's website. The Registry's website [www.norfolkdeeds.org](http://www.norfolkdeeds.org) is regularly updated and enhanced to include recent news, resources for homeowners, real estate statistics, media information and answers to frequently asked questions.
- Improvements to the physical and structural appearance of the historic Registry Building continued with the installation of new central air conditioning throughout the facility and additional shelving units which will serve to meet the demands of future record book storage.
- Register O'Donnell hosted several free computer seminars at the Registry to provide hands on training to members of the public and trade groups on land record research using the Registry's new website technology.

Real estate activity in Wrentham, MA during 2013 saw increases in sales and sales volume along with reductions in foreclosure activity.

There was a 12% decrease in documents recorded at the Norfolk County Registry of Deeds for Wrentham during 2013 at 3,061 which was 431 fewer documents than the 2012 total of 3,492.

The total volume of real estate sales in the Town of Wrentham during 2013 was \$117,067,441.00 which doubled to 2012 average. The average sale price of deeds over \$1,000 (both residential and commercial properties) was up in Wrentham by 63% in 2013 at \$612,918.54 which showed a \$235,745.50 increase over 2012.

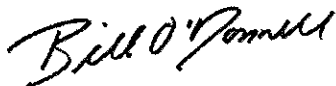
The number of mortgages recorded on Wrentham properties in 2013 was down by 24% from 2012 at 696 with total mortgage indebtedness decreased by 11% to \$248,180,942.00 during 2013.

There were 3 foreclosure deeds filed in Wrentham during 2013 which showed a 73% reduction in filings, while the number of notice to foreclose mortgage filings decreased to 13 notices in 2013 compared to 20 in 2012 which was 35% fewer notices.

Finally, homestead activity decreased slightly in Wrentham during 2013 with 220 homesteads filed representing a 1% increase from the 2012 total of 217.

The modernization and business improvements that have enhanced our ability to provide first rate customer service to residents and businesses of Norfolk County will continue. I have been and always will be committed to an efficient customer service oriented operation here at the Registry. It is a privilege to serve as your Register of Deeds.

*Respectfully submitted,*

A handwritten signature in black ink that reads "Bill O'Donnell". The signature is written in a cursive, slightly slanted style.

William P. O'Donnell  
Norfolk County Register of Deeds



## Report of the Planning Board

Overview: The Wrentham Planning Board, established under Massachusetts General Laws Chapter 41, Section 81A, is an elected board comprised of seven members, each with a three year term. In Massachusetts, a Planning Board's primary responsibilities include:

- Administering subdivision regulations. A subdivision is a parcel of land that is divided into two or more lots and generally requires the construction of a new road.
- Serving as the Site Plan and Special Permit Granting Authority for development proposals in the business and commercial districts.
- Serving as Special Permit Granting Authority for the Town's Earth Removal, Watershed Protection and Aquifer Protection Bylaws.
- Reviewing and proposing amendments to the Town Zoning Bylaws.

Planning Board Membership: During FY2013, the following residents served on the Wrentham Planning Board:

1. Thomas Wrynn, Chairman
2. John Fragola, Vice Chairman
3. George Smith, Clerk
4. Alex Lyon
5. Gregg McCombs
6. Michael McKnight
7. Everett Skinner, Jr.

Elections: Annual elections in April 2013 resulted in the re-election of Tom Wrynn and Michael McKnight to the Planning Board.

Staff: The volunteer Planning Board is supported by two part-time staff members: Town Planner Paige E. Duncan, AICP (26 hours per week) and Administrative Assistant Diana Gray (11 hours per week). The Planning Office is open four days a week (closed Mondays) because the Planning Board, Zoning Board of Appeals and Conservation Commission share an office, and share coverage of the counter in order to provide the maximum possible public office hours despite the part-time status of all department employees.

Meetings: The Planning Board holds its regular monthly meetings on the first and third Wednesdays of each month. All meetings are posted and open to the public. Meetings are held in the Town Hall unless otherwise posted.

FY2013 Projects Reviewed by the Planning Board: Projects approved during the year include: A Special Permit for 5 Cushing Drive for a 10,500 square foot building addition; Site Plan Approval for Franklin Country Club for pool area redevelopment; an Open Space Development 4-lot residential subdivision known as Wyllie Estates, which will be accessed through the Town of Franklin (this project review required extensive coordination with Franklin officials); a Kennel license for an educational canine facility at 25 Commercial Drive; and Special Permit/Definitive Plan Approval for a two-lot subdivision served by a common driveway at 415 Washington Street. Approval was also granted to allow the removal of several trees on scenic roads, as requested by the Tree Warden. Permitting efforts and reviews associated with the demolition of the Tyco building in downtown Wrentham were completed, and five Approval Not Required (ANR) plans were also approved during the year. A request to erect three (3) thirty-thousand gallon propane tanks on 579 Washington Street (Route 1) was denied by the Planning Board.

Subdivisions: There are three subdivisions under active construction monitoring in Wrentham: Toils End/Fox Run (off Park Street), Amberfields (off Hancock Street) and Ridge Estates (off Creek Street). The Planning Board, in coordination with the new DPW Superintendent Mike Lavin, continues to monitor these projects through their various construction phases. Other older projects continue to be developed, but have required minimal involvement of the Planning Board in the past year.

Zoning Changes: In FY2013, the Planning Board sponsored several zoning bylaw amendments for Town Meeting approval. These amendments, all of which were approved, included a Special Use District for Adult Entertainment, Solar Photovoltaic Installations, and a Temporary Moratorium on Registered Marijuana Dispensaries. Parking requirements also were updated. Early in FY 2013, the Planning Department was notified that zoning changes sponsored by the Planning Board, and approved by Town Meeting in June 2012, were approved by the Massachusetts Attorney General's Office.

After several years of being out of date due to lack of funding, and with the assistance of the Assessor's Office, an updated Zoning Map, dated June 2013, is now available to the public.

Economic Development: In addition to serving as permit granting/reviewing authority for subdivisions and commercial projects, the Planning Office frequently serves as the first point of contact for businesses seeking to locate or expand in Wrentham. The Town Planner often assists these businesses in finding suitable sites for locating within the Town. Such an effort involves coordination with the Economic Development Commission (EDC) and the Building Commissioner (who acts as Zoning Enforcement Officer in Wrentham). Consistent with a focus on economic development, during the summer of 2013, the Planning Office utilized the service of a planning intern, Vincent Hayes, from Framingham State University to gather data and develop an inventory for developable commercial land within Wrentham. This service was provided pro bono to the Town, and has provided the EDC and the Planning Board a resource for future economic development efforts.

Other Planning Department Efforts: The Planning Department was involved in numerous planning/government related activities during FY2013. For example, the Board dealt extensively with the Wrentham Outlet Mall and the Police Chief in an effort to have video surveillance equipment installed on the Mall property. This video equipment was installed, and the Police Department is able to monitor the cameras from dispatch. These cameras were required as part of the Planning Board's annual review of the Mall's permit for early opening on the day after Thanksgiving.

Wrentham's Regional Planning Agency is the Metropolitan Area Planning Council (MAPC), which services 101 cities and towns in the greater Boston area. MAPC offers funding and services through a competitive grant program known as District Local Technical Assistance (DLTA). DLTA funding helps promote regional collaboration, economic development, better land use and zoning, and environmental protection across the Commonwealth. In early 2012, after a grant application by the Town Planner, Wrentham was awarded \$22,500 in planning services, plus \$8,000 in additional MAPC transportation staff assistance, to conduct a build out and traffic mitigation analysis for the Wrentham Outlet Mall area, plus a visioning effort for downtown Wrentham. In November 2012, a visioning workshop was held for the public to obtain input on the vision for the future of downtown Wrentham. Input obtained will assist in developing zoning regulations to ensure that all future development is consistent with the townspeople's vision for the area. MAPC has provided reports on these studies.

The Planning Office has also provided support to the Smart Sewering project being contemplated by Wrentham and a newly formed Smart Sewer Committee. The Charles River Watershed Association (<http://www.crwa.org/aboutus.html>) has developed a "Smart Sewering" approach to wastewater treatment over the past several years. This approach includes selecting an area of a community that is most appropriate for development to occur and establishing wastewater infrastructure within this selected area in order to limit growth and development to this area only. With this approach, towns can promote targeted development without suffering the sprawl explosion of community-wide or regional sewage infrastructure. Environmental benefits are considerable. Two areas of Wrentham are being considered for smart sewerage; the Outlet Mall area and Downtown Wrentham. No decisions have been made but the possibility is continuing to be evaluated.

Other efforts on which the Planning Department focused their efforts include coordination with the developers of Wrentham Crossing and MassDOT on the slip ramp design project; assisting several landowners with drainage problems/solutions relating to nearby developments; active participation in the Town Government Study Committee's efforts throughout the year; and updating the Planning Board website once the town website was upgraded and re-launched.

Public Comment: The Planning Board welcomes public comments, participation, and recommendations concerning the Board's activities. All Planning Board meeting agendas are posted no less than 48 hours prior to a meeting. Meeting notices can be found on the Town's website or in Town Hall. For additional information regarding meeting agendas or other questions, please call the Planning Office at 508 384-5441. Please also check our website at [www.wrentham.ma.us](http://www.wrentham.ma.us) under *Planning Department*. Bylaws and regulations can be found under *Forms and Templates* on the Planning Board's website.

*Respectfully submitted,*

Tom Wrynn, Chairman  
Wrentham Planning Board

# Report of the Police Department

## Official Roster

Chief of Police  
James E. Anderson

### Lieutenants

Michael J. Robillard                      William R. McGrath  
George C. Labonte

### Sergeants

Richard L. Mayhew                      James M. Barrett  
Jeffrey T. Smith                      Barry R. McGrath

### Patrolman

Robert B. O'Connell                      Stephen W. Hearon                      Stephen P. Saulnier  
Todd S. Schwalbe                      Scott D. Ellis                      Christopher Cowley  
Jonathan A. Coliflores                      David K. Halloway                      Derick R. Cassidy  
Peter M. Lown                      Daniel R. Morris

### Permanent Intermittent Police Officers

Edward G. Fitzgerald                      William B. Leary

### Special Police Officers

Paul A. Schwalbe                      Richard J. Gillespie                      Fredrick S. True  
Robert Forsythe                      Joseph Collamati, Jr.                      Robert K. Casavant  
Peter W. Preston                      Patrick W. Griffin                      Sheila Joyce  
Grace Conforti                      Thomas Vigorito

### Administrative Assistant

Grace Conforti

### IT Administrator/ Special Police Officer

Darrell True

#### Mission Statement:

The Wrentham Police Department is committed to working in partnership with the citizens of Wrentham to provide the highest level of public safety and services to the community. The members of the Department are empowered to enforce the laws of the Commonwealth of Massachusetts and the By-Laws of the Town of Wrentham. We are committed to respond effectively to the changing needs of the community, improve the quality of life and reduce the fear of crime in our community.

I hereby submit the twelve month Report of the Police Department for July 1, 2012 through June 30, 2013.

The Wrentham Police Department handled 12,099 incidents in FY 13. Included in this total were 170 arrests, 274 criminal complaints issued, 47 restraining orders, 13 harassment orders, 85 letters of disinvite and 15 people taken into protective custody. The Department processed 314 licenses for firearms.

A total of 1780 motorists were issued civil citations for traffic violations and 278 parking tickets were processed.

The following revenues were generated for the Town as a result of police activity:

Motor Vehicle Fines	\$ 57,522
Parking Tickets	\$ 18,625
Firearm Permits	\$ 25,800
Insurance Report Requests	\$ 1,678
Detail Administrative Fees	\$ 49,699
Cruiser Use for Details	\$ 21,420
Court Fines/Costs of Prosecution	\$ 7,652
Total	\$ 182,396

The Police Department was the beneficiary of four competitive grants totaling \$ 977,141:

Public Safety Communication Regionalization Grant	\$ 921,218
State 911 Support and Incentive Grant	\$ 32,923
State 911 Equipment Grant	\$ 10,000
State 911 Leadership Award	\$ 10,000
EOPSS Pedestrian Grant	\$ 3,000

The Wrentham Police and Fire Department are in the process of housing a Regionalized 911 Public Safety Communications Center with the communities of Franklin, Norfolk and Plainville. It makes sense to look at opportunities to share resources and reduce duplication of efforts with neighboring towns to provide better services to our residents.

As such Wrentham Police has partnered with Metropolitan Law Enforcement Council, NORPAC, and Greater Boston Police Council which provides numerous law enforcement resources to Wrentham in times of emergencies.

In October 2012 we participated in an "Active Shooter" training exercise at the Wrentham Village Premium Outlet Mall and we were joined by other law enforcement agencies, Wrentham Fire Department, members of the media and students from King Philip High School.

In the past year we also offered community programs such as D.A.R.E. in the elementary and KPJR school system, T.R.I.A.D. for senior citizens and Female Awareness and Self Protection Training.

The Department has also participated in charity basketball and softball games with the staff of the Wrentham Public Schools to raise money for the S.W.I.S.H. Foundation (Students with Illness Score Help) and the Wrentham Food Pantry.

The Wrentham Police Department has begun the process of Certification and Accreditation of the Department. This process is a self-assessment of policy and procedures, rules and regulations and management to establish professional standards and best business practices for police departments to meet.

The Wrentham Police Department has adopted a community policing philosophy based on the concept that police and citizens work together to create a partnership to solve contemporary community problems related to crime and improve the quality of life of everyone who lives, works, or travels through Wrentham. Strategies include walking beats, bicycle and motorcycle patrols, neighborhood walk and talks, and citizen surveys.

Staffing continues to be an issue with this department. We currently have fewer officers today than we did nine years ago. The Town received a grant from the Edward J. Collins, Jr. Center for Public Management and a 2013 statistical analysis concluded the police department was understaffed compared to the size of the community, retail space and number of motorists that travel through Wrentham.

The Department has entered the age of social networking to keep our residents and area agencies informed. You can follow us on Facebook, Twitter and eBlogger:  
<http://wrenpd.blogspot.com>

Finally, I would like to thank the members of the Wrentham Police Department and their families for their sacrifices and dedicated effort in serving the citizens of Wrentham. Their selfless effort and commitment requires many personal sacrifices with family and friends that most people never witness nor understand. Department members continue to provide the best services possible and we should all be grateful for such a dedicated and skilled workforce.

*Respectfully submitted,*

James E. Anderson  
Chief of Police

## Report of the Public Health Nurses

Throughout the year our nurses department provided services to help maintain and ensure the physical and emotional health, safety and wellbeing of our residents. Some of the services we have provided include:

Home Visits - 664 home visits were made to assess and care for our residents.  
Office Visits – 1105 visits were made to our office at Town Hall

Some of the services we provided include vital sign monitoring, glucose testing, cholesterol screenings, administration of injectable medication and vaccines, dressing changes, suture removal, health education and teaching, nursing assessments as well as referral services to name just a few.

BP Clinics – Blood Pressure Clinics are held monthly at the Senior Center for residents of any age. 201 residents attended.

Flu clinics – 8 Clinics were held to administer the seasonal flu vaccine. We also offered daily home and office visits for those unable to attend our clinics. Our office continues to participate in the State Flu Vaccine Reimbursement Program which resulted in \$13,743.00 being placed into the Town's General Fund.

Communicable Diseases – In compliance with the MA General Laws all communicable disease reports received by the Board of Health and the Massachusetts Department of Public Health are investigated by the Public Health Nurses. Reported Communicable Diseases in FY13:

Lyme 45	Group B Strep 2	Streptococcus 2	Salmonella 2
Influenza 36	Legionellosis 1	Giardiasis 1	Pertussis 1
Varicella 2	Hepatitis B 2	Hepatitis C 6	Shigellosis 1
Cryptosporidiosis 1	Campylobacteriosis 2	Rocky Mountain Spotted Fever 1	
Human Granulocytic Anaplasmosis (HGA) 2			

I would like to thank Board of Health members Debra Dunn, Everett Skinner and Dr. Brian Kelly as well as my co-worker Joanne Cobb, R.N., for all their continued hard work and support throughout this year.

Sincerely,

Judy Fenton, R.N.  
Senior Public Health Nurse

## Report of the Public Works Department

The Department of Public Works is responsible for maintaining the Town's public roadways; sidewalks; storm water drainage system; the Town common and parks; Town owned cemeteries; the boat landing and roadway; Crocker Pond area; Trout Pond area; general maintenance of the Town owned buildings and properties; solid waste and recycling contracting and management; public shade trees; the Yard Waste Drop-off; Public Works and other Town departments vehicle maintenance; maintaining the fuel storage and delivery system for all Town vehicles; snow and ice control; contracting and managing the school, Town Hall and Public Safety's waste water treatment facility; and the municipal water system.

This year the department experienced a profound loss with the unexpected passing of John "Jack" Manchester. Jack was a key member of the Public Works Department serving as the Assistant Superintendent of Public Works and the Water Superintendent. He had been dedicated to providing quality service to the residents of Wrentham since joining the department in 1974. He leaves behind an amazing legacy of ensuring residents received clean and safe drinking water that likely will not be matched again by any one individual. Jack's work and dedication will be felt for many years going forward. His work ethic and dedication to the residents is something we all can aspire to hope to achieve someday. He is and will continue to be missed greatly by our department and many members of the Wrentham community.

The Highway Division has continued to rebuild failing catch basins and performed street sweeping town wide as required by the Town's Storm Water Permit. The Highway Division performed asphalt repairs to all Water Division excavations, berm repairs, aprons, trenches, and patching around town as necessary. In addition, they have continued to do a fantastic job maintaining our public parks, cemeteries and the grounds of our public buildings. This year the catch basin cleaning was outsourced through Truax to allow the Town to properly handle and document the material cleaned from the basins.

The Department has continued to put forth an effort to educate its employees and provide for a safer work environment for both our employees and the general public. Individuals or all were educated in subjects such as: Chain Saw Safety, excavation safety, snow and ice control best practices, arborist training, confined space training, water distribution system training, cross connection surveyor training, backflow prevention testing training, continuing education in the water system treatment and distribution and supervisor training. This year our Tree Warden, Cemetery Foreman Raymond Rose, passed the Arborist exam and became a Certified Arborist. Having this specialized skill in-house is a fantastic benefit to the community and a requirement once our resident population exceeds 12,000.

This was an exciting Fall Town meeting this year. Residents have approved the reconstruction of the sidewalks in downtown, the replacement of the water main and full street reconstruction of Elysium Street and the installation of the tank mixers in our water storage tanks. Couple with our state aid, next year will be a busy construction season.

*Respectfully submitted,*

Michael Lavin, Superintendent



## Report of the Public Works Department – Water Division

Total gallons of water pumped:	357,359,200 gallons
Total hours pumps operated:	11,419.2 hours
Number of customer service calls:	1,330
Number of emergency water call backs:	34
Number of meters replaced:	33
Number of water main breaks and service leaks repaired:	8
Number of hydrants in use as of 6/30/11:	878
Number of water services as of 6/30/11:	3,828
Total amount of water revenue generated:	\$1,958,607.87

New water mains installed:		
Franklin Street (Route 140)	16-in. Ductile Iron	2,600 feet
Franklin Street (Route 140)	12-in. Ductile Iron	75 feet
Franklin Street (Route 140)	10-in. Ductile Iron	25 feet
Franklin Street (Route 140)	8-in. Ductile Iron	50 feet
Franklin Street (Route 140)	6-in. Ductile Iron	30 feet
East Street (Meadowview Estates)	8-in. Ductile Iron	41 feet
Total feet of new water mains installed:		2,821 feet
Total miles of water main in use as of 6/30/13:		91.41 miles

### Precipitation Report

Month	Liquid	Snow
July 2012	2.53 in.	
August 2012	3.61 in.	
September 2012	4.57 in.	
October 2012	5.64 in.	
November 2012	1.03 in.	7.00 in.
December 2012	4.56 in.	11.00 in.
January 2013	2.08 in.	5.25 in.
February 2013	6.04 in.	29.75 in.
March 2013	2.19 in.	26.50 in.
April 2013	1.73 in.	
May 2013	4.66 in.	
June 2013	10.45 in.	
<b>TOTAL</b>	<b>49.09 in.</b>	<b>79.50 in.</b>

The Late John R. Manchester  
Asst. Supt of Public Works/  
Water Division Superintendent

Dean R. Johnson  
Acting Asst. Supt of Public Works/  
Water Division Supervisor

*John (Jack) R. Manchester, 61, died unexpectedly, Tuesday, October 1, 2013. He was the Assistant Superintendent of Public Works/Water Superintendent for the Town of Wrentham. He was a dedicated Town employee for over 39 years. The Town lost a valuable employee who gave his all 24/7 to the residents. He left us too soon and will be sorely missed.*

# Report of the Public Works Department - Water Division Revenue

TOWN OF WRENTHAM													
WATER DIVISION REVENUE													
DATE:	July 1, 2012 through June 30, 2013								FISCAL YEAR				2013
	CHARGES COMMITTED & BILLED				MONIES COLLECTED								
Month	Monthly, District & Final Usage	Final Reading Fee	Turn On/Off	Labor Repair	New Service	Sprinkler Fees	Cross Conn. Fees	Capital Fees	Other Usage	Misc	Permit	Entry Fee	Totals
JUL	112,697.30	390.00	90.00	289.05	357.58			9,158.18	260.00	90.00	150.00	5,000.00	128,482.11
AUG	136,292.00	330.00	135.00	29.59	1,360.30			10,491.93	21,225.65	1,425.00	0.00	7,500.00	178,789.47
SEP	145,945.12	510.00	0.00	209.44	1,046.42			9,212.73	12,908.10	100.00	150.00	7,500.00	177,581.81
OCT	177,863.16	210.00	35.00	0.00	729.18			10,969.46	134.00	1,147.50	50.00	10,250.00	201,388.30
NOV	197,628.50	210.00	200.00	366.61	363.06		9,300.00	11,549.34	500.00	145.00	850.00	10,000.00	231,112.51
DEC	200,793.90	450.00	430.00	90.00	1,514.02			13,641.61	20,446.15	1,112.50	100.00	2,500.00	241,078.18
JAN	122,994.40	300.00	0.00	0.00	926.50		6,800.00	9,149.26	20.00	920.75	100.00	0.00	141,210.91
FEB	113,815.70	240.00	0.00	0.00	1,016.16	33,600.00	100.00	9,702.87	354.00	1,526.29	0.00	0.00	160,355.02
MAR	100,264.39	510.00	135.00	198.95	225.00			9,230.58	324.00	180.00	50.00	0.00	111,117.92
APR	98,326.90	30.00	0.00	0.00	666.12			10,969.46	0.00	600.00	100.00	2,500.00	113,192.48
MAY	108,935.50	270.00	175.00	278.40	870.33			11,651.93	492.86	50.00	400.00	7,500.00	130,624.02
JUN	124,386.90	240.00	360.00	73.39	405.00			12,869.85	90.00	0.00	2,750.00	2,500.00	143,675.14
TOTALS:	1,639,943.77	3,690.00	1,560.00	1,535.43	9,479.67	33,600.00	16,200.00	128,597.20	56,754.76	7,297.04	4,700.00	55,250.00	1,958,607.87
TOTAL CHARGES COMMITTED & BILLED =													\$1,834,606.07
GRAND REVENUE TOTAL =													\$1,958,607.87
TOTAL FEES COLLECTED =													\$124,001.80

# Report of the Public Works Department – Pumping Stations

<b>WRENTHAM</b>														
<b>D.P.W. WATER DIVISION</b>														
<b>REPORT OF PUMPING STATIONS</b>														
<b>JULY 1, 2012 - JUNE 30, 2013</b>														
													FISCAL YEAR : 2013	
MONTH	PUMP #2		PUMP #3		PUMP #4		PUMP #5		PUMP #6		TOTAL		TOTAL	
	GALLONS	HOURS	GALLONS	HOURS	GALLONS	HOURS	GALLONS	HOURS	GALLONS	HOURS	GALLONS	HOURS	GALLONS	HOURS
Jul-12	5,256,800	201.6	14,671,300	504.4	9,754,400	326.7	25,090,600	643.9	317,700	45.0	55,090,800	1,721.6	55,090,800	1,721.6
Aug-12	1,820,700	68.4	6,616,800	226.6	12,048,000	403.0	23,239,600	596.8	580,300	82.8	44,305,400	1,377.6	44,305,400	1,377.6
Sep-12	983,000	35.1	195,500	6.8	9,853,300	330.0	22,761,500	584.7	793,800	113.1	34,587,100	1,069.7	34,587,100	1,069.7
Oct-12	232,700	8.8	14,700	0.9	9,872,700	330.1	13,994,100	360.2	675,900	97.5	24,790,100	797.5	24,790,100	797.5
Nov-12	631,900	23.9	19,100	0.8	10,712,200	358.2	8,373,100	215.7	558,200	79.6	20,294,500	678.2	20,294,500	678.2
Dec-12	2,377,000	89.0	3,866,000	132.6	5,426,300	181.4	11,028,900	283.7	764,700	109.0	23,462,900	795.7	23,462,900	795.7
Jan-13	578,500	21.8	5,000	0.1	10,214,100	341.5	9,640,800	248.0	498,300	70.9	20,936,700	682.3	20,936,700	682.3
Feb-13	190,000	7.2	13,200	0.5	4,070,400	136.2	14,502,000	373.3	411,000	58.2	19,186,600	575.4	19,186,600	575.4
Mar-13	7,984,300	296.8	955,600	33.2	2,054,700	68.9	10,102,100	260.1	489,400	68.9	21,566,100	727.9	21,566,100	727.9
Apr-13	4,921,800	183.7	346,900	11.9	9,590,900	320.8	9,356,000	241.0	583,400	82.7	24,799,000	840.1	24,799,000	840.1
May-13	466,200	17.4	5,900	0.2	8,801,300	294.8	24,446,900	627.8	700,900	100.2	34,421,200	1,040.4	34,421,200	1,040.4
Jun-13	8,773,500	327.1	5,031,100	172.9	5,421,700	181.6	14,226,100	365.3	466,400	66.5	33,918,800	1,113.4	33,918,800	1,113.4
<b>TOTALS</b>	34,196,400	1,280.8	31,741,100	1,090.9	97,820,000	3,273.2	186,761,700	4,800.5	6,840,000	974.4	357,359,200	11,419.8	357,359,200	11,419.8

Grand Total Gallons Pumped: 357,359,200

## Report of the Recreation Committee

Recreation Department enjoyed another positive year running programs for all age groups. Also, overseeing and maintaining all of our recreation facilities to provide a safe place for all people from the area to experience.

Director: Jeffrey Plympton      Assistant Director: Donna Burt      Secretary: Sharon Eagan

### Recreation Committee

Chuck Adelsberger – Chair  
Lynne Adams  
Mark Champagne  
Jane D’Amico  
Dolores Duffy  
Patrick McMorrow  
Simon “Chip” Walker  
Mark Cuddy  
Raymond Palmer  
John Jackson – Associate Member  
Greg McMorrow – Associate Member

### Facilities Managed and Maintained by Recreation Department include:

Sweatt Field Complex  
Sweatt Beach  
William A. Rice Recreation Complex

### Programs and Events Managed by Recreation Department include:

Norfolk / Wrentham Youth Basketball  
Wrentham Flag Football  
Wrentham Rugby  
Concert on the Common (Sponsored by the Sweatt Fund)  
Wrentham Day  
Wrentham Wroad Wrace  
Summer Playground – children’s camp  
Senior Citizen and Town Employee Cookout (Sponsored by Eaglebrook Saloon)  
Aerobics  
Swimming Lessons at Sweatt Beach  
Sweatt Beach  
Floor Hockey  
Kayaking – Canoeing – Paddle Boarding (Eastern Mountain Sports)  
Major Lacrosse & Softball Tournaments

### Organizations involved with our facilities include:

Wrentham Youth Baseball and Softball Association  
Wrentham Youth Soccer Association  
King Philip Youth Lacrosse Association  
King Philip Regional High School Athletic Teams  
Wrentham Elementary Schools  
Wrentham Men’s Softball League  
Softball Tournaments  
Outside User Groups – Travel Teams  
Major Corporations

### Financial Accounts:

The recreation department uses four accounts to support our daily operation.

1. Town Budget: \$151,077
2. Revolving Account: services / supplies / labor
3. William Rice Gift Account: Supports projects at Rice Complex
4. Playspace Gift Account: Future playground at Rice Complex

Money collected from User Fees is placed in Recreation Revolving Account. In 2013, Recreation collected over \$150,000 to balance our budget. In Town user fee is \$65 per player per season. In the future, the Recreation Committee would like to collect less from our in-town users and gain support from our tax base. The Town of Wrentham will make an effort to decrease these high fees by increasing the Recreation Budget for FY2014.

### William Rice Recreation Complex:

The Recreation Committee continues to make progress completing the Town complex. Currently, the complex is at 65%. Two volleyball courts are in place by Eagle Scout Edward Washington. With the addition of a new building (office space, bathrooms, concessions) that is under construction, we continue to complete our initial plan in the upcoming years. Three additional baseball fields, six acre open space field, walking path, synthetic multi-purpose field, additional parking and roadway, additional bathrooms and irrigation will complete our goal to have the best recreation complex in the Commonwealth of Massachusetts.

Recreation Committee continues to fundraise, as well as, receive donations from our Towns people. The following have been major supporters to our effort.

1. Eaglebrook Saloon: Chuck Horne
2. Distinctive Creations: Charles Fruci
3. Cooke – Pacheco Electric: William Cooke

*Respectfully submitted,*

Jeff Plympton, Recreation Director

## Report of the Southeastern Regional Services Group

The Southeastern Regional Services Group (SERSG) was initiated in 1993 with a mission “to serve as a catalyst and implementer for member communities that desire to act jointly to solve governmental problems or to deliver services to their citizens more effectively or efficiently.” The nineteen member communities of SERSG benefit from shared administrative services provided by a regional administrator. Lara Thomas has served as regional administrator of SERSG since 2004. SERSG’s work is supported by dues from the member communities.

Annual procurements designed to save municipalities time and money are a major part of SERSG’s services. Cooperative procurements for Office Supplies, Paper, DPW Supplies and Water and Sewer Treatment Chemicals were held in the spring of 2013. More than thirty different supplies are procured for the Wrentham DPW. In the fall, SERSG coordinated procurement of more than twenty categories of DPW Services.

As a participant in SERSG’s office supply contract, Wrentham now enjoys a discount of 76.52% off non-excluded office supplies in the United Stationer’s Supply wholesaler’s catalog and more than 50% off ink and toner cartridges. Based on first quarter FY14 figures, Wrentham could save more than \$20,000 annually off list prices for office supplies through the SERSG contract.

The estimated value of supplies and services procured for the Wrentham DPW totaled more than half a million dollars during 2013. In addition to the savings of time due to SERSG handling the entire procurement up until contract execution, additional savings per year can result from contract pricing. For example, SERSG’s price of \$81.90 per ton for FOB cold patch asphalt is lower than the average price available on the state bid for a nearby plant by more than \$100 per ton. Liquid potassium hydroxide on the state contract costs about 5 cents per gallon more than SERSG’s price. A survey of five varieties of delivered stone items indicates SERSG’s prices were lower than the lowest state contract price by an average of more than \$5.50 per ton. State contract pricing for sodium hypochlorite is almost 80 cents per gallon more than the SERSG contract. The lowest price increment for Ultra Low Sulfur Diesel purchases on the state contract is more than 3 cents per gallon while SERSG’s increment is less than 2 cents per gallon.

In addition to an annual survey on snowplowing rates and payment policies, SERSG sponsored a hoisting license training in April at a significantly reduced rate for SERSG members. A grant proposal for \$365,000 was also submitted by SERSG to develop a stormwater collaborative using funding from the Commonwealth’s Community Innovation Challenge Grant program. Grant awards will be announced in February 2014. SERSG also moved to space in Mansfield Town Hall in June 2013 in an effort to save money for the organization.

Finally, monthly meetings of the Board of Directors and the Highway and DPW Superintendents continued to provide valuable opportunities for representatives from member communities to share concerns and receive ideas and feedback about a wide variety of issues affecting municipalities.

## **Report of the South Norfolk County Arc**

Over the past year, The Arc of South Norfolk (formerly The South Norfolk County Arc or SNCARC) has provided advocacy and support to individuals diagnosed with intellectual and developmental disabilities (I/DD). The Arc of South Norfolk continues to carry out the organization's mission in promoting and protecting the human rights of people with I/DD and actively supporting their full inclusion and participation in the community throughout their lifetimes.

With funding through the Town of Wrentham, The Arc of South Norfolk provides supports and services to citizens of Wrentham who are disabled by I/DD including autism. The Arc of South Norfolk is a private, non-profit, membership-based organization founded in 1954 by local parents. For more than half a century The Arc of South Norfolk has been, and continues to be, governed by the family members of the individuals we serve. It is a testament to the good works we perform that the town of Wrentham, along with the other towns we serve, continues to provide the vital funding support as it has done for over thirty years. Our mission is, "To advocate for and provide supports and services to people disabled by intellectual and other developmental disabilities and to their families."

Supports and services provided to the citizens of Wrentham include:

### Family Support and Respite Care:

The Arc provides temporary in-home or out-of-home professional care and training for children and adults with intellectual or other developmental disabilities on a planned or emergency basis. It operates after-school/school vacation week programs for children, provides a wide range of support groups for families and operates a resource center for parents and professionals at our facility in Westwood. We are excited about our new Adult Foster Care program that is currently in progress for adults who cannot live safely alone but want to live in a family setting.

### Family Autism Center:

Our Family Autism Center implements high quality programs, services and environments for all persons with an Autism Spectrum Disorder. This program provides individuals with autism, their families and the general community with information and referral services, educational services, parent and sibling support groups and a resource library with Internet access.

### Autism and Law Enforcement Education Coalition (ALEC)

ALEC is a nationally recognized training program for First Responders relative to Autism Spectrum Disorders (ASD). ALEC training helps foster a deeper understanding of ASD among public safety and law enforcement personnel. Training is available for police officers, ER and courtroom personnel, EMT's and firefighters, using curriculum and videos specific to each group. Presenters are first responders with direct knowledge of ASD through a family member.

### Social-Recreational Programs:

The Arc provides special after-school and evening education classes, sports activities, social clubs and events, and special summer programs for individuals with developmental disabilities. A principal component of these programs is one-to-one volunteer friendships (citizen advocacy).

### Advocacy:

The Arc provides specialized education, information and referral services, social support, as well as legal, financial and other consultation support. This program also provides self-advocacy training to individuals and advocacy support to families with members who are disabled by intellectual or other developmental disabilities.

### Harbor Counseling Center:

The Arc provides behavioral and other psychological counseling and psychiatric services for adults with intellectual and other developmental disabilities and their families.

### Residential Management:

The Arc provides Residential Management Services for residential homes and apartments housing individuals with intellectual and other developmental disabilities.

### Day Habilitation Program:

The Arc provides educational and therapeutic services for adults with severe and multiple developmental disabilities. The program works to help individuals improve their communication skills, physical well-being, domestic and self-care skills, community living skills and social skills. This program includes a component for elderly individuals I/DD. Its primary objective is to enable these individuals to continue to maintain their functional and social skills and to meaningfully participate in the life of their community.

Services supported by The Arc of South Norfolk through its affiliate, Lifeworks:

### Vocational Training and Job Placement Programs:

*Lifeworks Employment Services* provides vocational rehabilitation for people with I/DD age 18 and over. These services include vocational evaluation, work adjustment training, sheltered employment, transitional or supported employment and competitive job placement and follow-up support.

### Residential Programs:

*Lifeworks Residential Programs* provides home-like environments and supervision, care and training in independent living skills, functional academics and social skills. These programs include community residences and supervised apartments (both with 24-hour staffing) and cooperative apartments (with staff assistance less than 24 hours per day).

Wrentham residents who wish to visit or learn more about our programs or who wish to request services for someone challenged with intellectual or other developmental disabilities should contact us at (781) 762-4001.

*Respectfully submitted,*

Daniel J. Burke  
President and CEO



## **Report of the Town Common Landscape and Memorials Committee**

During 2013, the improvement of Sweatt Park has continued to be a priority. This year we purchased 14 park benches to replace the ones that were broken and missing throughout Sweatt Park. These benches were installed by the DPW and Todd Duffy from the Committee and now match the ones in the Upper and Lower Commons. Additionally, two new larger capacity barrels were installed along the paths in Sweatt Park.

Tree Specialists, Inc. updated the Tree Inventory for the Upper Common, Lower Common and Sweatt Park. The report lists the trees currently on the common: their species, overall condition and prioritizes any related maintenance issues. This report will be the basis from which the Committee plans its tree care and maintenance plan and expenditures for the coming years.

*Respectfully submitted,*

Kathleen McDonald, Chairperson

## Report of the Wrentham Public Schools – School Committee

The Wrentham Public School Committee comprises five members, elected at large for three year terms. For the school year 2012 - 2013, our committee members were Michelle Rouse, Vice Chair, Dr. Tracey Murphy, Eric Greenberg, Lynn Desrochers, and Edward Goddard, Esq., Chair. The School Committee maintains charge of the Wrentham Public Schools (Pre-K through Sixth Grade) and the buildings and grounds under the control of the Wrentham Public Schools. The School Committee works closely with the Superintendent of Schools.

For the school year 2011 - 2012, the Wrentham Public Schools provided education to 1,180 students. Delaney Elementary educated 710 students in Pre-K through Grade 3 under the leadership of Principal Dr. Melissa Peterson. Roderick Elementary educated 470 students under the leadership of Principal Stephen Grenham.

The School Committee establishes educational goals and policies for the Wrentham Public Schools, consistent with legal requirement and statewide goals and standards established by the Massachusetts Board of Education. Our budget priorities for the 2012 – 2013 school year were:

- High academic achievement and learning opportunities for all students including special education.
- Excellence in teaching.
- Enhance early childhood education.
- Increase revenue generation to help offset a challenging funding environment.
- Integrate mandated Common Core requirements.
- Implement mandated revised Teacher Evaluation methods.

The School Committee reviews and approves the Wrentham Public School's annual budget. The budget supports the Wrentham Public Schools' educational priorities and other system needs. The operating budget for 2012 – 2013 school year was approved in June, 2012.

The School Committee hires the Superintendent of Schools to serve as the educational advisor and chief executive officer in charge of overseeing the administration of the school system in a manner consistent with district goals and policies. Under the Superintendent's leadership and the support of his Administrative team, an outstanding group of teachers and paraprofessionals, the Wrentham Public Schools have seen significant increase in student achievement district wide. Our students, teachers, and the leadership team of Dr. Melissa Peterson, Mr. Stephen Grenham, Mrs. Becky Stockbridge, and Mrs. Karen McNamara, continue with their excellent performances in focusing on student achievement and teacher professional development.

The School Committee thanks the Wrentham Community and Town Government for its support and specifically commends our teachers and parents for their dedication, leadership and commitment to the Districts' students.

The School Committee will continue to work diligently to establish educational goals, policies, and maintain an annual budget that best provides each student with the knowledge and skills to reach his or her full potential. As the philosopher Plato said, "The direction in which education starts a man will determine his future in life." The School Committee strives to use the education provided by the Wrentham Public Schools as a positive compass for our students.

*Respectfully submitted,*

Edward J. Goddard, Esq. Chairman - Michelle Rouse, Vice Chair - Dr. Tracey Murphy –  
Eric Greenberg - Lynn Desrochers

## Report of the Wrentham Public Schools – Superintendent

On behalf of the Wrentham School Committee and the entire school community, I submit our report for 2012-2013. The 2012-2013 school year opened with an enrollment of just under 1,180 students in Preschool through Grade 6. The entire staff and students work hard every day to model our core values of *respect, responsibility, communication, collaboration and continuous growth and learning*.

As the Interim Superintendent, it has been my pleasure to work with the dedicated teachers and staff of the Wrentham Public Schools for the 2013-2014 school year.

### Professional Development and Improvement Efforts

The quality of our teachers and administrators is very important to the Wrentham Public Schools. Professional Development took place throughout the 2012-2013 school year. Teachers participated in job embedded professional development each week. Teachers collaborated to design lessons, review student work, and discuss improvements. This model of professional development has proved very beneficial for teachers as the focus on providing students with multifaceted learning experiences through consistent teaching practices and curriculum. In addition, each grade level team focused on a targeted and measurable student centered goal that was monitored and assessed for effectiveness.

### Accountability

Wrentham continues to show strong overall achievement scores on the MCAS. The school community is working diligently to improve student achievement, not only on state testing but in everyday learning. The District continues to use test data to improve curriculum and instruction and we anticipate additional gains to continue. The 2013 MCAS results and a three year comparison follow this report.

### School Organizations

The District's non-profit organizations, the Wrentham Elementary Schools Trust (WEST) and the PTO continue to generate additional revenue to provide learning experiences for our students and activities that bring families together. In 2012-2013, WEST funded grants to teachers that provided innovative programs for our students. Our PTO continues to raise and disburse funds for field trips, purchase classroom supplies, and provide enrichment for students. We thank these organizations for providing assistance to our school district.

On behalf of the school community, I would like to thank the citizens of Wrentham for their continued support of education. Our children greatly benefit from the importance you place on educating the future.

It is with a great deal of pleasure that I announce that Dr. Allan Cameron will begin his appointment as Superintendent of the Wrentham Public Schools on July 1, 2014.

*Respectfully submitted,*

Christopher H. Martes, Ph.D.  
Interim Superintendent of Schools

<b>GRADE 06 ENGLISH LANGUAGE ARTS</b>			
<b>PERFORMANCE LEVEL</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
ADVANCED	28	40	35
PROFICIENT	60	43	52
NEEDS IMPROVEMENT	9	16	12
WARNING	3	1	1

<b>GRADE 04 ENGLISH LANGUAGE ARTS</b>			
<b>PERFORMANCE LEVEL</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
ADVANCED	20	23	28
PROFICIENT	59	48	56
NEEDS IMPROVEMENT	16	25	12
WARNING	4	4	4

<b>GRADE 06 MATHEMATICS</b>			
<b>PERFORMANCE LEVEL</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
ADVANCED	37	45	45
PROFICIENT	39	42	41
NEEDS IMPROVEMENT	20	9	11
WARNING	5	3	3

<b>GRADE 04 MATHEMATICS</b>			
<b>PERFORMANCE LEVEL</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
ADVANCED	20	16	28
PROFICIENT	46	42	44
NEEDS IMPROVEMENT	31	37	23
WARNING	4	5	4

<b>GRADE 05 ENGLISH LANGUAGE ARTS</b>			
<b>PERFORMANCE LEVEL</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
ADVANCED	28	25	36
PROFICIENT	56	49	52
NEEDS IMPROVEMENT	18	21	19
WARNING	1	5	3

<b>GRADE 03 READING</b>			
<b>PERFORMANCE LEVEL</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
ABOVE PROFICIENT	24	31	23
PROFICIENT	49	54	51
NEEDS IMPROVEMENT	23	12	23
WARNING	5	3	3

<b>GRADE 05 SCIENCE AND TECHNOLOGY</b>			
<b>PERFORMANCE LEVEL</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
ADVANCED	32	45	41
PROFICIENT	44	37	31
NEEDS IMPROVEMENT	23	15	27
WARNING	2	3	2

<b>GRADE 03 MATHEMATICS</b>			
<b>PERFORMANCE LEVEL</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
ABOVE PROFICIENT	20	47	41
PROFICIENT	60	36	39
NEEDS IMPROVEMENT	17	12	17
WARNING	4	5	3

<b>GRADE 05 MATHEMATICS</b>			
<b>PERFORMANCE LEVEL</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
ADVANCED	38	33	35
PROFICIENT	43	39	37
NEEDS IMPROVEMENT	14	19	22
WARNING	5	8	5

## Report of the Wrentham Public Schools – Principals

We are pleased to submit our annual report which includes the staffing, enrollment, and programs implemented at the Wrentham Public Schools during the 2012 – 2013 school year.

SCHOOL COUNCIL - The Wrentham Public Schools School Councils were comprised of the following members during 2012 – 2013:

### Roderick School:

Stephen S. Grenham (Principal)  
Eileen DeWitt (Parent)  
Roberta Hugus-Cohen (Parent)  
Jennifer Moon (Teacher)  
Eileen Cloutier (Teacher)

### Delaney School:

Melissa D. Peterson (Principal)  
Marguerite Fifolt (Parent)  
David Gresham (Parent)  
Cindy Jones (Teacher)  
Kathy Ahern (Teacher)

Based on results compiled from a survey distributed to parents, staff, and the community, the School Council updated and revised the School Improvement Plan for the 2013-2016 school years. An additional goal was added to the five original major goals that had been previously established:

- Goal #1: Curriculum and Instruction: to raise the academic achievement of all students.
- Goal #2: Community: to continue to develop an inclusive and vibrant school culture.
- Goal #3: Staffing Resources: to provide an equitable number of staff-based on the enrollment of our student body.
- Goal #4: Facilities and Physical Environment: to ensure a safe attractive and functional school facility.
- Goal #5: Technology: to provide hardware, software, and teacher professional development to support a 21<sup>st</sup> century education.
- Goal #6: Communication: to develop and enhance the home/school connection.

These six goals provided the structure for the updated three year School Improvement Plan. Strategies and activities were created under each goal to guide the improvement process. In addition, a list of the items that have been removed from the original plan due to completion was updated.

Some examples from the updated plan included:

- Promote open communication between school and families via use of webpage, newsletters, emails, or phone calls, Principals' and Superintendent's Blog
- Adjust main entrance in Delaney to bring visitors directly into the main office
- Conduct Principals' Coffees to keep parents/community involved and current (up to date) regarding school happenings
- Ensure that all W.P.S. curriculum aligns with current MA curriculum frameworks & Common Core
- Refer to core values when making school based decisions

## ENROLLMENT AND STAFF

We began the 2012 – 2013 school year with eleven hundred and sixty-two (1162) students divided into 10 preschool classes, seven kindergartens, seven first grades, seven second grades, eight third grades, eight fourth grades, eight fifth grades, and eight sixth grades. We said goodbye to Diane Mahoney (6th grade teacher), Erica Dunn (Speech & Language Pathologist), Cindy Jones (music teacher), and Dr. Jeff Marsden.

New staff members for 2012 – 2013 included: Mary Elizabeth Clark (preschool teacher), Stephen Hughes (3<sup>rd</sup> grade teacher), Niki Sabatini (3<sup>rd</sup> grade teacher), Courtney Tufts (3<sup>rd</sup> grade teacher), Eileen Cloutier (5<sup>th</sup> grade teacher), and Stacey Farrell (5<sup>th</sup> grade teacher).

## Wrentham Public Schools PTO

Our PTO was extremely active providing a Fall Fundraiser, year-round Soup Labels/Box Tops/Ink Cartridges collections, Halloween Costume Party, Frosty's Wish List, Read Across Wrentham, 2nd & 3rd grade Boys' Teamwork Night, 2nd & 3rd grade Girls' Valentine's Dance, Book Fairs, Disability Awareness, Spring Fundraiser, 4th and 5th grade Sports Night, monthly Staff Appreciation days, Memorial Day/Special Person's Day, Art Gallery, Annual Art Show, Sixth Grade Graduation, Sixth Grade Yearbook, and Sixth Grade Yearbook Celebration.

Our Board of Directors for 2012 – 2013 was as follows:

President – Alisa West

Vice President – Heidi Anderson

Treasurer – Lisa Munn

Secretary – Jill Gould

Teacher Representatives – Margo Quaglia and Jenn Moon

## CONCLUSION

Our quest for excellence at the Wrentham Public Schools could only be realized through the collaborative efforts of our many contributors. We were fortunate to receive the unwavering support of the following benefactors: the Wrentham Public Schools School Committee, Dr. Marsden, Mrs. McNamara, Mrs. Stockbridge, Mrs. Gilbert, and Mrs. Nickerson. Our staff and parents always worked as a unified force on behalf of our students. Mrs. Linda Chambers, Mrs. Toni Rando, Mrs. Eileen Monahan, and Mrs. Rhonda Granchelli (secretaries) and Mrs. Karen Prew, Mrs. Kerry Richardson, and Mrs. Julie Cashman (nurses) were superior performers on whom we could depend implicitly.

We conclude this year's report by publicly recognizing and thanking Cindy Jones, Diane Mahoney for their years of continuous excellence on behalf of our community. We are sad to see them leave the Wrentham Public Schools, but we are all proud and happy for them as they embark on their much deserved retirement. They will certainly be missed.

*Respectfully submitted,*

Dr. Melissa D. Peterson, Principal

Mr. Stephen S. Grenham, Principal

## Report of the King Philip Regional High School

It has been another eventful year in the King Philip Regional School District. The School Committee and I would like to express our sincere thanks to the towns for supporting the Regional School District in these challenging financial times. Your financial support allowed us to reduce class size in English and lab sciences at the high school. We would also like to inform you of our successful collective bargaining with the King Philip Teachers Association which helped to reduce the cost of health care for our staff. The high school received a new principal, Dr. Lisa Oliveira, who has been working in the district for several years as the middle school assistant principal. We have also been working to improve our curriculum and align it with the Common Core initiative launched last year in the state.

The current district profile for King Philip reflects a history where the district has shown consistent performance on statewide assessments in the areas of English Language Arts and Mathematics. Comparisons of 2013 performance in ELA indicate that overall, 89% of our students have met or exceeded the standards for proficiency versus 69% at the state level. Comparisons of 2013 performance in Math indicate that overall, 69% of our students have met or exceeded proficiency standards versus 61% at the state level. Comparisons of 2013 performance in Science indicate that overall, 64% of our students have met or exceeded proficiency standards versus 54% at the state level. The goal of the statewide accountability system is to have all schools and districts narrow proficiency gaps in half by the 2016-2017 school year, relative to the aggregate group (all students) and to a high needs subgroup. The last MCAS test is traditionally given at the tenth grade level where English results reflect 96% proficiency, Math results reflect 89% proficiency, and Science and Technology Engineering reflect 90% proficiency. Longitudinal trends indicate all King Philip students have been able to meet or exceed the proficiency level required to earn their high school diploma. This has been accomplished with students taking the standard MCAS, MCAS retest, or through an Educational Proficiency plan. District and School results are reasons to celebrate the continued work that is being done to support student learning at 7-12 grade levels.

King Philip has received distinction on the AP<sup>®</sup> District Honor Roll for simultaneously increasing access to Advanced Placement<sup>®</sup> course work while increasing the percentage of students earning scores of 3 or higher on AP Exams. In 2012-2013, our high school students took AP exams in Art, English, Foreign Language, History and Social Science, Math and Computer Science, and Science and Technology. AP exams reflected extremely high percentages of students scoring 3 or better occurred in English (86-89%), World History (96.6%), Calculus AB (97.6%), and Biology (81.8%). In addition, the district's student's successes in academic achievement can also be measured by their competitiveness for acceptance to post-graduate institutions of learning. A focus in the district building academic rigor and the instructional frame continues today.

King Philip Regional High School became involved in many community service initiatives which took place over the 2012-2013 school year included: the food drive with donations collected at the KP GAPS and Drama production of *Miracle on 34<sup>th</sup> Street*. The National Honor Society participated in letters to Santa to assist the Wrentham Post Office in making many local children happy for the holidays. Further efforts by the National Honor Society included raising over 200.00 for the Red Cross and collecting over 66 coats for the Coats for Kids program. KP Student council continues to serve underprivileged children through hosting the annual holiday party. Students from the David A. Ellis Elementary school located in Roxbury Massachusetts joined us this year for a wonderful celebration. Our Student Success Leader, Kip Lewis began creating a peer tutoring program for elementary students. Many of our athletes traveled to the elementary school to tutor after school.

## Student Academic Achievements

Our students continue to earn accolades for their outstanding academic performances. William Rigdon was high school valedictorian and Brianna Abbott salutatorian. Both students were outstanding leaders. Senior Gordon Winget was the recipient of this year's Daughters of the American Revolution Good Citizen Award as he demonstrated the qualities of dependability, service, patriotism and leadership. The faculty nominated Gordon and he was chosen amongst a list of nominees by his peers. The National Merit Scholarship Corporation recognized the following students for their exceptional academic promise. Matthew Crafton, Jessica Daly, Evan Gee, Nathan Gee, Alyssa McAuliffe, Ashay Patel, Sean Pazurchek, Jeffrey Werlich. Students Brianna Abbott, Matthew Del Mastro, Matthew Nicholson, Rachel Walker and Amelia Winer were awarded commended status. Commended students placed in the top five percent of more than 1.5 million students who entered the 2013 competition.

Each year the State of Massachusetts awards the John and Abigail Adams Scholarship to members of the senior class. This is a non-need based undergraduate tuition waiver to attract more high-performing students to Massachusetts public higher education. Eighty- three members of the senior class received this award. These students were designated as scoring advanced on at least one sub test and advance or proficient on the second. Additionally, they ranked in the top 25% of students in our district based on their combined MCAS score.

King Philip Regional High School inducted thirty-seven new members into our National Honor Society on November 18, 2012. These students are recognized for their scholarship, leadership, service and character. Our very own Loreen Meyer was recognized with the Cubist Science Education Leadership Award and Ann Lambert was a finalist for the Massachusetts Teacher of the Year. Also, Mrs. Neva Brown was awarded the Unsung Hero award from Saint Michael's College. This was a very special award as the nomination came from a former student. Last but certainly not least, Jim Leonard was named the 2012 Northeast Sectional Coach of the Year.

KPTV has been making a name for itself taking home Emmy awards for their hard work. Chad Narducci won two Emmy awards, one for his commercial, "Fight Back Computer Science" and one in the student production craft category. Chad is continuing his education in the field of film-making at Columbia College of Hollywood. Samantha Magnarelli along with the whole crew won honorable mentions for their work on various productions.

Twenty-one pieces of art won recognition from the Scholastic Art Awards committee. Receiving a Gold Key Award was Elizabeth Mahoney and Austin Sherman while Charles Altieri, Lauren Gilleland and Michael Young won Silver Key Awards. Honorable mention awards went to Christina Allan, Charlotte Benson, Katherine Doughty, Ryan Dunn, Sarah Fuller, Victoria Hope, Miranda Luce, Alexandra Pacor, Victoria Norman, Elizabeth Pearson, Sarah Radford and Megan Stambaugh.

DECA proved yet again that it is an asset in developing twenty-first century learning skills in our KP students. This year KP DECA has qualified 28 written projects that moved on to the international competition. In addition, Matthew Capobianco was elected as a Massachusetts State DECA Officer on the Massachusetts DECA State Action Team.

King Philip Music Programs have once again earned top honors surpassing their accomplishments of last year. After seven months of hard work the King Philip Marching Band, The Pride and the Passion took first place in the US Bands National Championship. Our younger academicians are also making King Philip very proud! Karthik Karnik, Michaela Downey and Robbie Hepburn participated in the History Bowl for the first time in KPHS history. They competed against much larger and seasoned teams and still took second place advancing to the National Competition in Washington, D.C.



Finally, King Philip High School's Student Council was awarded the 2013 National Gold Council of Excellence Award. This has been something they have worked on for a few years. In previous years they have earned Silver but this year they took gold and we are very proud of them!

Two King Philip Middle School Science teams, the Smarticle Particles, and Nano-knows-it –all, coached by Dr. Michele Austin, Mrs. Kelly Fecteau, and Mrs. Emily Leone, performed very successfully in the 7<sup>th</sup> annual Science Trivia Challenge scoring higher than some of the participating high school teams. The teams traveled to MIT during last April vacation. Nano Knows It All Team members included: Sonia Deodas, Jeffrey Yatsuhashi, Stephen Malacaria, and Teddy Garron, Smarticle Particle Team members included Sathwik Karnik, Eshaan Patel, Tim Lengel, Nick Ihley, and Anna Brabazon.

As part of a joint English and History curriculum venture, all Grade 8 middle school students benefitted from a Wrentham Cultural Council Grant that allowed internationally known guest speaker, Janet Applefield to visit students in assembly. Janet speaks drawing upon her own life experiences with the Holocaust. Students learn powerful lessons about the dangers of prejudice and the importance of standing up to any kind of discrimination and injustice.

Middle School student, Sathwik Karnik was named as the Massachusetts state Geography Bee Champion, receiving a fully paid trip to Washington, D.C. to compete in the National Championship where he came in 1st place in the country. Mr. David Quinn, Advisor for the Middle School Geography Club, also accompanied Sathwik to Washington, D.C. As part of the honors bestowed upon Sathwik, he received a fully paid trip to the Galapagos Islands as well as a \$25,000 scholarship and a lifetime membership to National Geographic. Thanks to the Geographic Alliance of Massachusetts, the Alliance Team of Dr. Arelen Kowal and Dr. Vernon Domingo made a presentation to Grade 7 students. Part of the presentation included an opportunity to step inside a giant 20 foot globe. Sathwik Karnik was also named one of the Red Sox Childhood Heroes and was featured at a pre-game ceremony in June of 2013.

### Course Offerings

The school district regularly reviews its course offerings to ensure that its students are in the best possible position to receive outstanding experiences that expand their academic skills and enable them to compete, at the highest level, for post-graduate education and employment opportunities. The district offers an articulated sequence of programs from Grade 7 through Grade 12.

In the fifth year of changes to its sequence of courses available to students, the Foreign Languages Department continued to make adjustments to the content of its third and fourth year courses. This year was the second year that placement in fifth year course offerings in French and Spanish were available to high school students. As a result of the changes to date, more students are enrolled in third and fourth year foreign language courses.

### Co-Curricular and Extra Curricular Activities

Students participate in a wide range of co-curricular and extracurricular activities. Both schools have active Student Councils that provide leadership and sponsorship of school activities and community service activities. The middle school student council provides leadership for a wide variety of community service and charitable fundraising activities.

The King Philip Middle School New England Math League results showed that our Grade 7 scores ranked 5/101 schools in New England participating. Grade 8 school scores reflected that we rank 23/99 schools in New England participating. The top scores in Grade 7 were Sonia Deodas (1<sup>st</sup>); Sathwik Karnik (2<sup>nd</sup>); Brendan Clarke and Nathan Holmes (3<sup>rd</sup>); and Kevin Clifford and Nick Ihley (4<sup>th</sup>). The top scores in Grade 8 were: Stephen Malacaria (1<sup>st</sup>); Shane Quinn (2<sup>nd</sup>); John DeWitt (3<sup>rd</sup>); and Jillian Heasley and Eshaan Patel (4<sup>th</sup>). Sonia Deodas placed 2<sup>nd</sup> and Sathwik Karnik placed 18<sup>th</sup> among all New England contestants,

Sonia Deodas, Grade 7 student, was placed on the Distinguished Honor Roll for her scores on the American Mathematics Competition for the AMC-Grade 8 and the AMC-Grade 10A and Grade 10B. Sonia was also mentioned on the Leaderboard 3<sup>rd</sup> tier for her participation in the Mandelbrot Competition. The Mandelbrot Competition is named in honor of Yale University mathematician Benoit Mandelbrot and is a highly challenging mathematics competition for primarily high school students. It is often regarded as a predecessor to the Olympiad-level American mathematics competitions. The King Philip Middle School Math Team of 17 members placed first in the Intermediate Math League Noether Division. The team met weekly to practice advanced math skills that were applied to problems during five meets throughout the school year. KPMS received first place wins at each meet under the teacher direction of Mrs. Joan Badger. The assistant coach was Karthik Karnik, KPMS sophomore. Members of the team included at Grade 8: Teddy Garron, Stephen Malacaria, Eshaan Patel. Members of the team included at Grade 7: Brendan Clarke, Mitch Cormier, Sonia Deodas, Daniel Hedberg, Nicholas Ihley, Philip Kaelbling, Sathwik Karnik, Sarah Kaunfer, Chloe Manzi, Samuel May, Nicholas Simmons, Jugal Singh, and Mason Snead.

KP Drama & GAPS proudly presented a holiday treat for the whole family. *Miracle on 34<sup>th</sup> Street* was performed by the students under the direction of Mr. Joseph Ferreira. Christopher Woycik played the part of Fred Gailey while Kyle Bechet played Kris Kringle. The production was a hit! KP Drama and the Grady Auditorium proudly presented *The Birds*. Middle school students presented performances of *Thoroughly Modern Millie* to enthusiastic audiences in the sold-out middle school auditorium under the direction of advisor Jamie Osborne.

The middle school music program continues its high standards of excellence with MICCA medals for the 7th Grade Band (Gold), 8th Grade Band (Gold), and the chorus (Gold) with all groups being given the opportunity to perform at Symphony Hall in Boston. The high school's Symphony Band and Chorus earned gold medals and the concert band a silver medal at the annual MICCA Festival. The King Philip Middle School Chorus ended the year with an invitation to perform at Salve Regina University in Newport, Rhode Island. Salve's Choral Director, Mr. Donald St. Jean, engaged our choral members in a high level master class.

As a regional school district we were honored to be able to send three Grade 8 students, one from each of our partner towns to participate in the Governor's Project 351 Initiative. The purpose of Project 351 was to assemble a congress of Grade 8 youth representing each city and town in Boston for dialogue and participation in service project. Project 351 Sarah Butts—representing Plainville, Tim Watson—representing Norfolk, and Dylan Casassa—representing Wrentham were selected by the school administration for their enduring characteristics of humility, integrity, compassion, commitment, and generosity of spirit. Ultimately, our students learned that 351 Grade 8 students working together across the Commonwealth can really make a difference.

King Philip Middle School seventh graders raised \$13,500 for the children of St. Jude's Children's Research Hospital by participating in the Math-A-Thon. St. Jude's is the world's premier pediatric cancer research center. As part of the fundraiser, every seventh grader completed the 250 problems in the Math-A-Thon booklet for additional math review; over three hundred students also collected sponsors. Kyle Guenthner was our top fundraiser; he raised \$361, Matt Shiels collected \$310, and Nils van den Boogaard brought back \$260, while Brynn Yarbrough collected \$255. Erin Daly raised \$250. These were the top five fundraisers from King Philip Middle School. Since 2006, King Philip has raised \$75,000 for St. Jude's organization. Other notable community activities at the middle school included our canned food drive. Led by KPMS Student Council Advisors Whitney Hartwell and Ali Susi along with Student Council members, this year's drive brought in almost 4500 food items to benefit families in Norfolk, Plainville, and Wrentham. Additionally, our Council worked hard to provide 14 Thanksgiving baskets with turkeys and trimmings for 14 local families. To celebrate community spirit and emphasize caring in our community, we had a full school gathering in the gym with teachers and students being recognized.

King Philip Middle School had two Destination Imagination Teams that were awarded the privilege of going to the National DI Competition. The team "Wind Visible Challenge" Scientific Challenge included; exploring how the science of wind energy could be used to make kinetic art move; designing and creating kinetic art that moves during the presentation creating and presenting an original story that features an "invisible visitor", integrating wind energy research into the story; using idea-creation and idea directing tools to develop and choose options. Team members included: Brian Crowley; Sammy DeWitt; Caitlin Gonser; Nick Ihley; Lauren Poirier; and Emily Wilson. The team "Change in Reality- Improv included; creating a 5 minute improvisational skill about life after a dramatic change and how the characters adapt to this change; learning about different communication techniques and integrating one into the skill using only white t-shirts, washable markers and team members to create all costumes, sets and props; creating a slogan from three randomly selected nouns; using idea-creation and idea-directing tools to develop and choose options. Team members included: Maddie Crago; Maggie Ellis; Sydney Keane; Riley Magane; Chloe Manzi; Lauren McSweeney; and Rachael Veilleux.

King Philip Athletics finished strong again in many programs this year. The KP Warrior Football team was the Hockomock Kelly Rex Champion for the second year in a row. They were led by seniors, Brian Jones, PJ Lyons, Billy Getchell, Joey Cochrane, Sam McDonald and Michael Winbourne. Fall was a great season for the Girls Volleyball team as they made it to the semi-finals in the state tournament. Brigid Murray was instrumental in leading the team to its best record, 12-6. The KP Warrior Golf team had a strong season. Kyle Carnase, Kevin Cronin and Michael Pergola participated in the Hockomock Golf Championship. Kyle Carnase qualified for the MIAA Division 2 State Golf Championship. Wrestling had a stand out performer, as Kevin Byrne wrestled in the sectional championship of the state sectional tournament. Katie Paul not only kept the KP Gymnastics team alive through her recruiting efforts but qualified for the State Tournament due to her stellar performance throughout the season. Our girls' basketball team had their best finish in years. They were led by juniors Ellen Wagner and McKenzie Richardson. McKenzie had a terrific game scoring 21 points against Mansfield, leading the warriors to their first win over Mansfield ever. Spring brought about accolades in girls softball, track and field and girls and boys tennis. KP Track and field saw Hannah McNeil break the school record in the mile during the spring season. Matt Nicholson was a consistent winner in matches all season. His wins helped KP guarantee a tie for the league championship. Girls' softball also tied for the league championship under the strong presence of senior pitcher Anna O'Neill and Senior Tori Constantin. Nick Roberts set the school record for goals in a boy's lacrosse game. He scored 9 goals against Milford.

Finally, Brianna Abbott and Matt Nicholson were chosen as the 2013 scholar athletes. Brianna was ranked in the top five of the senior class and is a three sport athlete. She has participated in basketball, winter track and spring track. She was named the captain of the spring track team and was the unsung hero of winter track. Matt was ranked in the top ten academically and is a 5 sport athlete. He has participated in soccer, basketball, baseball, tennis and cross country.

#### Staff Recognition and Academic Programs

The teaching staff continues to achieve recognition through teacher-of-the-year awards and competitive grants. High School Science teacher Mrs. Ann Lambert was selected for membership into Aula Laudis Northeastern Section of the American Chemical Society. This honor society was established in 1985 for high school chemistry teachers. Mrs. Lambert was selected for membership due to the fact that she has had several student winners in the Avery-Ashdown competition over the years. In addition she has led workshops, held leadership roles in national organizations and has published articles. Mrs. Lambert was also selected as a finalist for the Massachusetts Teacher of the year award. We are so very proud to have her here at KP!

Mrs. Cathie Carneiro was named Educator of the Year and Mrs. Pam Buchanio the Layperson of the Year by the King Philip Teacher's Association. Their dedication to the students of King Philip Regional High School stands out on a daily basis. Both individuals go above and beyond in promoting academic and personal excellence in our students. Our teacher/coach Mr. Jim Leonard was selected as the 2012 Softball coach of the year based upon excellence of character, impact upon students and community. As such he is the nominee to the National Federation of High Schools National Coach of the Year Award.

#### Staff Changes

The following staff members were new to the high school: Mrs. Rebecca Ascoli, Mr. Dennis Durkin, Mr. Joseph Giancioppo, Ms. Hannah Merchant, Mrs. Erin Monnell, Mr. Timothy O'Connor, Mrs. Lori Tobin, Mr. Joseph Webster and Mrs. Sonja Metcalf joined us from KPMS. We welcome them to our family.

The following staff members were new to the middle school: Mr. Sean Jones (former MS Teacher Assistant becomes a KPMS History Teacher), Mrs. Alison Reyes (ELA/Math Teacher), Mrs. Kathy Curtin (Science/Special Education), Mr. Jacob Kravitz (Science), and Mr. Jim Tighe (Math).

#### Staff Development

Student learning is central to the focus of King Philip Regional School District. The district continued to emphasize its focus on accountability. Directed by building leadership teams, department based professional learning communities regularly meet throughout the year to discuss specific aspects of curriculum, instruction, and assessment. These collaborative meetings are guided by S.M.A.R.T action plans that are developed early in the school year. Though departments are at different stages of collaboration and depth of their action plans, progress toward a more reflective professional practice has become more evident through the analysis of data within each department and within each school.

The district is in the second year of a major review and update of curriculum within each of departments. Beginning with the 2012-2013 school year, all Massachusetts' classrooms are expected to make the transition to the new ELA/Literacy and Mathematics MA Frameworks. The Frameworks which includes the Common Core Standards. These new standards are designed to prepare students for college and careers after high school.

The district has stepped up its mentoring program by requiring teachers entering their second year in the King Philip District to take Research for Better Teaching's Studying Skillful Teaching Course which is offered at King Philip during the summer and fall months. With the Department of Secondary and Elementary Education requiring implementation of the new Educator Evaluation model, both the district administrators and teaching staff received training in this model. There were specific areas of the training that introduced all faculty to the new rubric for teacher evaluation, self-assessment, SMART goal and Educator Plans, and the process for gathering evidence, observations and giving feedback as part of the Educator Evaluation process.

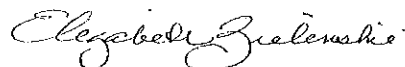
Town of Wrentham Enrollment – 2013  
Wrentham Students Enrolled in King Philip Regional School District

As of October 1	FY2013
Apportionment Percent for the following Fiscal Year	40.90%
Wrentham Enrollment	888
Total District Enrollment	2,171

School Committee

The School Committee has continued to work positively with the three member towns to develop a responsible budget while offering King Philip Regional School District students the best possible educational and extracurricular programs given the current fiscal crisis. The Committee has remained sensitive to local budget constraints and continues to be transparent with its budget and with the school district's requirements. On behalf of the School Committee, thank you for your continued support as we strive to provide our young people with a solid foundation for success in their future endeavors.

Sincerely,



Dr. Elizabeth Zielinski, Superintendent  
King Philip Regional School District

## **Report of the Tri-County Regional Vocational Technical School**

The School Committee reorganized in July of 2012, and re-elected Jonathan Dowse from Sherborn as its Chair, Robert Wilkinson from Plainville as its Vice Chair, and Donna Cabibbo from Millis as its Secretary. Monthly meetings continued to be held on the third Wednesday of each month at the school. Subcommittee meetings were held as needed.

Tri-County's secondary program, postsecondary program and continuing education program experienced continued enrollment growth. The ongoing increase in numbers is recognition of our successful three-fold mission: high vocational standards to train the workforce; high academic standards to prepare students for college; and high community service standards to prepare good citizens. These standards are visible in the achievements of our students and in their services throughout our member towns.

In these difficult economic times, the vocational and civic skills of our students are extremely helpful when plumbing, carpentry, electrical and other programs work on public sector buildings and projects to save our towns labor costs. The vocational skills of our students can also be witnessed by a visit to Tri-County to take advantage of services such as Culinary Arts, Cosmetology, Auto Collision and Auto Technology.

The academic skills are visible in our students' achievements such as hosting the state-wide Vocational Mathematics Competition, participating with MIT in the NASA HUNCH (High School Students United with NASA to Create Hardware) program or scoring well in the High Schools That Work Assessment. Their academic skills are also evident when all students have passed MCAS since 2005 or when 67% of the graduating class continues on to further education.

Their citizenship skills are also to be observed throughout the member towns as each one performs his/her annual mandatory community service. Look for them as they undertake projects to improve their local community oftentimes utilizing skills learned in their respective program majors here at Tri-County RVTHS. We were especially proud to be honored for excellence in energy and environmental education at the State House.

Recognition belongs not only to Tri-County's students and staff but to its School Committee as well. Through the ongoing efforts of various subcommittees, the Tri-County School Committee has been able to accomplish several significant milestones. Planning continues for Tri-County's Science Lab renovation project due to begin summer of 2013. In addition, and most impressively, with the guidance of the School Committee, Tri-County has been able to operate school on a required minimum contribution budget. In other words, for the last five years, Tri-County has not asked member towns to contribute anything more than what the State has determined each town must contribute for the education of its students at Tri-County. The Committee recognizes the economic stress prevalent in our member towns and works collaboratively for the betterment of all.

### **Graduation**

Two hundred twenty-three students graduated in a notable afternoon ceremony on Sunday, June 9, 2013. Superintendent-Director, Stephen Dockray, presided over the ceremony. School Committee Chair, Jonathan Dowse, and School Committee member, Steven Trask, presented diplomas to the graduates. Adele Sands, Director of Student Services, presented scholarships and awards to deserving seniors. The grand total of scholarships and awards for the class of 2013 was \$822,000.

## **Guidance & Special Education Services**

In September, 2012, Tri-County welcomed 1019 students to the new school year. The respective number of students from member towns was as follows: Franklin – 229, Medfield – 10, Medway – 65, Millis – 26, Norfolk – 44, North Attleborough – 264, Plainville – 102, Seekonk – 69, Sherborn – 3, Walpole – 60, and Wrentham – 61.

During the 2012-2013 school year, the Guidance department continued its programs to provide information to students, parents, sending schools and district communities. The Guidance department provided counseling for students in career pathways and postsecondary education. Tri-County continues to work with the Department of Elementary and Secondary Education on its development of *Your Plan For The Future*, a no-cost, comprehensive college and career planning portal designed to help Massachusetts students manage their educational and career pathways.

In 2013 Tri-County was once again to the Circle of Champions by *Your Plan For The Future*. Tri-County earned this distinction by performing in the top ten percent of Massachusetts high schools that engaged students and parents through *Your Plan for The Future* during the 2012-13 school year. Tri-County's counselors, faculty, and staff were recognized for helping students better prepare for college and careers.

Tri-County hosted Career Days for Grade 8 students from the regional districts. The Guidance department, with assistance of personnel from the Massachusetts Educational Financing Authority (MEFA), presented programs on college preparation.

The Special Education department has been working diligently to develop a more comprehensive service delivery structure. General education and special education faculty have met together for professional development in order to establish new methods of instruction, including co-teaching. Other professional development included transition planning, Functional Behavior Assessments and Behavior Support Plans, data collection for Response to Intervention, and Educational assessments. The special education department also completed its 6-year Coordinated Program Review and has submitted progress reports to the Department of Elementary and Secondary Education.

The Special Education Parent Advisory Council met monthly on a variety of topics. In November the SEPAC approved their new bylaws. Parent workshops included presentations on anxiety, adaptive driving, and central auditory processing disorders.

## **Academics**

Tri-County Regional Vocational Technical High School continues to earn wide-spread recognition for academic and vocational success by combining rigorous and challenging academic courses with modern vocational studies. The initiatives implemented through *High Schools That Work* allow Tri-County to be recognized as a forerunner in vocational education. Implementation of the newest technology as well as innovative vocational technical programs ensures student success. Their success is measured in the classroom and ultimately in a chosen career path whether it is higher education, entrance in their vocational trade or military careers.

All students completed the Mass Core Curriculum requirement which is the Department of Elementary and Secondary Education recommended academic program for college and career readiness.

56 seniors from the Class of 2013 were awarded John and Abigail Adams Scholarships. These scholarships are awarded to students who achieve two advanced scores or one advanced and one proficient score on the Grade 10 English Language Arts, Mathematics, and Biology MCAS exams.

In the spirit of continuous improvement, Tri-County brought in EdTechTeacher four times this year in an effort to bring 21<sup>st</sup> century skills to our teachers. All Academic and many of our Vocational teachers spent a full professional development day learning how to improve technology use in their classrooms. SMART Board training started each of the four workshops and then in depth instruction on how to incorporate all the useful components of technology within SMART Board use was covered. Teachers also practiced using the CPS Clickers and Document Camera during this workshop. At the conclusion of each day, teachers were given the opportunity to design a lesson incorporating at least one new idea they learned from the EdTechTeacher workshop. Teachers enjoyed learning how to embed video into their powerpoints, use of Animoto, class DoJo, and many other types of interactive learning were some of the favorite parts of the workshop that many teachers now use on a regular basis.

In an effort to successfully transition to the new Common Core State Standards (CCSS), Tri-County continued to train teachers in rewriting current curriculums using the Understanding by Design (UbD) model. Teachers were trained in groups with other members of their department in History, Science, Math, and English. Two sets of three day workshops were offered and teachers were able to “unpack” the standards, learn the benefits of UbD writing, practice in academic teams, and upon completion of the three day workshop, each group produced one unit for their department. Curriculum work continues this summer to rewrite more units with the UbD concept. Teachers are writing units based on Curriculum Maps they wrote this year in an effort to not only transition to CCSS, but also to better prepare students for the transition to the PARCC exam from MCAS.

Another area of recognition was the local Voice of Democracy Contest. The Voice of Democracy Contest was created in 1947 to foster patriotism by allowing students in grades 9 through 12 to voice their opinions on an annual theme. Many of our local students participated by composing essays, stories, and scripts based on a theme. In November 2012, three Tri-County students were chosen as local winners of the VFW Post 3402 Voice of Democracy Contest based on recordings of their essay scripts addressing the theme, “Is the Constitution still relevant?” All three students moved on from the local competition to districts and finished in 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> place.

Finally, Tri-County continued its leadership efforts within the vocational math community by hosting the Sixteenth Annual Vocational Mathematics Competition in the Kenneth Custy Gymnasium with over 25 teams competing from vocational schools from throughout the State. Topics covered are Algebra I, Geometry, Algebra II, and Related Technical Math. Tri-County’s Mathematics team placed first in the competition and was able to bring the trophy back to Tri-County after coming in third last year.

### **Vocational Technical Programs**

Students in the Vocational Technical Programs experienced many successes, both school wide, and in their individual career areas. The grade 10 students from every vocational program completed the 10-hour OSHA training program in November. The training included interactive, specialized training in construction and general industry health and safety standards. All students passed the required exam and received a 10-hour OSHA card.



Tri-County students again achieved success at the State Skills USA Competition. A team of Medical Careers students designed a program to educate students about the dangers of driving while under the influence of alcohol or drugs. The team competed in the Career Pathways Showcase event by presenting their program and won a gold medal. They then traveled to Kansas City to represent Tri-County at the Skills USA national competition. Another team of students from Tri-County achieved a gold medal in the Job Skills Demonstration Competition and they too competed at the National Skills USA competition this past June.

Tri-County again received a grant from the U.S. Army to help fund the Robotics Team. The EMC Corporation also sponsored our Robotics team. The Robotics team, named "Tri Force" was busy this year competing at the *FIRST Robotics* Competition in April at Boston University, at the *Beantown Blitz* Competition at Northeastern University, and at the WPI Robotics Competition.

The CIS students competed at Bristol Community College and came away with many medals and awards in their respective computer literacy categories.

Auto Collision Repair: Students in the Auto Collision Repair program continued to serve the needs of the community and the Tri-County District by repairing vehicles under the supervision of their instructors. This past year the students restored a 1964 *Sicard snow blower* for the town of Sherborn. Students participated in field trips to emphasize the diverse career opportunities for students pursuing a career in this field. In preparation for the school year 2012-2013, the students prepared an estimate to repair a 1999 Jaguar for the Medway Senior Center. We are proud that the Auto Collision Program met all standards for continued NATEF Certification at the mid-cycle review.

Auto Technology: Auto Technology continued to maintain school vehicles, and repaired and serviced cars, trucks and motorcycles owned by residents in the eleven-town district. Students participated in the AYES shadowing program by observing employees in local auto repair shops, to learn the many aspects of the career. Through Tri-County's affiliation with AYES, two 2012 Volkswagen Passats were donated to the program and will be used by students to perform problem solving diagnostics and repair.

Both Collision Repair and Auto Technology continue to be ASE Certified from the National Automotive Technicians Education Foundation. This nationally recognized certification is considered to be the highest achievement known in the Automotive Industry.

Carpentry: The Carpentry students were busy working at several outside community projects this past year. Students built a footbridge for the Franklin DPW and constructed picnic tables for the Franklin Fire Department. The students in our Carpentry program also built 25 signs for the WWII Memorial Park in North Attleboro as well as 2 display cases for the Sherborn Fire Department. Many seniors received their pre-apprenticeship cards through the Massachusetts Division of Apprenticeship Training. The cards were issued to students who successfully completed all requirements for graduation from a Chapter 74 approved Carpentry program and achieved at least a 3.0 GPA.

Computer Information Systems: Students in the CIS Program again successfully completed many certification exams, such as MOS, IC and A+. The CIS students also partnered with the Engineering students on the Robotics Team, developing the computer codes to allow the robot to function.

Construction Craft Laborer: The program, now in its fourth year, graduated thirteen students. Six graduates of the program will begin the apprenticeship program at the NELTA Training Center in Hopkinton this summer. Grade eleven students received Hazard Communication Training and received a certificate of successful completion. Also, all students enrolled in the Construction Craft laborer Program continued to build the outside classroom at the site of the former Tri-County tennis courts.

Cosmetology: The Cosmetology Program continues to operate a full service hair and nail salon for members of the eleven towns in our district. Several Senior Citizen groups enjoyed hair and nail services by the grade 11 and 12 Cosmetology students. The students traveled to Assisted Living Centers in district communities to provide services to the residents. They also participated in Teacher Appreciation Week at an elementary school in Plainville where they offered manicures to the teachers. The grade 9 and grade 10 students welcomed many guest speakers to promote various career opportunities for both men and women in the beauty industry. The grade 12 students once again were successful in passing the Massachusetts Board of Cosmetology exam and are gainfully employed in salons.

Culinary Arts: Gerry's Place Restaurant and Bake Shop continue to offer lunch and baked goods to the public, Tuesdays through Fridays, when school is in session. Many senior citizen groups enjoy lunch at Gerry's Place Restaurant during the school year. Students attended field trips at a variety of venues to learn about the diverse career opportunities in the food and hospitality industry. Students in the Culinary Arts Program received their certification in Serve Safe, OSHA, as well as meeting all standards set forth by the American Culinary Foundation.

Dental Assisting: Students in Dental Assisting took the DANB Infection Control Exam and the Radiography Exam this past year as a requirement of the curriculum. The students in the Dental Assisting Program also volunteered to assist at the Community Health Day in Walpole. Students in grades 11 and 12 participated in a required clinical practicum at local dental offices. Grade 9 and grade 11 students participated in professional development seminars at the Yankee Dental Conference in Boston January 2013.

Early Childhood Careers: The Preschool Program and the Toddler Program were again fully enrolled, serving children from our sending towns. The students participated in a required field placement at local child care centers and public kindergarten classrooms to expand their experiences working with young children. Along with certifications in CPR, First Aid and OSHA, students in Early Childhood Careers achieved certificates for successful completion of the *Strengthening Families* workshop. Graduates of the Early Childhood Careers Program continue to pursue careers in the field of education by becoming gainfully employed in private centers immediately upon graduation or attending a four year college in order to teach in public schools.

Electrical: Students in the Electrical Program are learning all aspects of both residential and industrial application. The grade 9 and grade 10 Electrical students practice their skills in the vocational shop. Juniors and seniors in the program work on live projects in the Tri-County school building and in outside projects. Students also gain valuable training in renewable and sustainable technology by practicing installation and monitoring energy conservation at the photovoltaic PV system which was constructed on the Tri-County grounds. Students prepare for the State Journeyman license examination as they successfully complete both the theoretical and shop aspects of the program. Students will accrue up to 300 hours of Electrical Code instruction and 1,500 hours of practical application toward their license requirements upon graduation.

Engineering Technology: The Engineering Technology Program incorporates Digital Electronics, Introduction to Engineering Design, Principles of Engineering, Computer Integrated Machining, and Architectural Design into their curriculum. With Project Lead the Way Certification, the students are able to transfer their skills from Tri-County to many PLTW affiliated colleges upon graduation. The Engineering Robotics team, known as the Tri-Force Robotics Team, competed once again in the *FIRST Robotics* Competition held at Boston University, in the *Beantown Blitz* Competition, held at Northeastern University, and at the WPI Robotics Competition. The Tri-County engineering students were also chosen as one of only twenty four high school teams to design research for the International Space Station. The competition included a simulation and ground contest where the teams tested algorithms for the SPHERES satellites to accomplish tasks relevant to future space missions. In fact, this past April, six students traveled to NASA in Houston, where they tested their prototype aboard the zero gravity aircraft.

Facilities Management: Students in the Facilities Management Program gained skills in the many aspects of managing and maintaining a large industrial complex. They are required to take a CAD course in order to read and interpret blueprints, and perform important maintenance here at the school. They gained experience in renovating classrooms, replacing ceiling tiles, and performing landscaping projects on Tri-County school grounds.

Graphic Communications: The Graphic Communications students continued to provide design and print services for Tri-County as well as for in-district municipalities. Projects included the Town of Plainville letterhead stationery and the Medfield Public Schools school forms. The Graphic Communications students also created a logo design for the town of Seekonk. They continued to provide services to other non-profit organizations in the eleven town district, including printing the monthly newsletter for the Franklin Senior Center. Design, pre-press, and printing skills are honed by students enrolled in this program. State of the art technology is used to enable students to be competitive as they pursue careers in this high demand industry.

HVAC&R: Students are trained in all aspects of heating, cooling and ventilation of both residential and commercial buildings. Students took the EPA 608 certification exam as an integral part of the curriculum this past school year. With this certification, graduates from the HVAC&R program will be well prepared for high paying employment and further education. Students who complete 2,000 hours as a refrigeration apprentice and achieve a trade certificate upon graduation may sit for the Refrigeration Technician's license exam.

Medical Careers: Once again, all students in the Medical Careers program passed the Certified Nursing Assistant state examination at the end of their junior year. They also received Home Health Aide certification at the end of their senior year. Students also successfully completed the Pharmacy Technician on-line course during their senior year. The grade 10 students received Epi-pen training leading to a certificate. All students in the program were trained in medical office technology skills as well as basic healthcare knowledge. Tri-County continued to enjoy a partnership with HMEA (Horace Mann Educational Associates) this past year, which allowed the students to gain experience working with developmentally delayed young adults. Students also participated in a clinical practicum at local skilled nursing centers and hospitals. The students who graduate from this program have many career opportunities in the highly competitive health field.

Metal Fabrication: The Metal Fabrication Program is now in its third year. Students in grade 10 have received many AWS certifications, including GMAW-V, GMAW-O, GTAW-ST and GTAW-SS. Students will also learn the fundamentals of metal fabrication and joining processes. State of the art welding equipment allows students to become adept at oxy-acetylene, shielded metal arc, gas metal arc, flux core arc, and gas tungsten welding processes. Students are also being trained in the fundamentals of forming metals, and performing cutting operations.

Plumbing: The Plumbing students practiced their skills in residential and commercial plumbing in the shop. Tri-County continues to have an articulation agreement with the Plumbers and Pipe Fitters Local Union 4 that allows our students the opportunity for advanced placement in the apprenticeship training program. The Plumbing students in grade 11 completed the Tier I Plumbing course and the seniors completed Tier II. Students in the Plumbing program worked closely with the Director of Facilities to install new state of the art eye wash stations in every vocational program this past year.

### **Continuing Education**

Tri-County offers both Postsecondary and Adult Education courses through its Continuing Education Office. The majority of adults served through the various continuing education programs are from within the school district; however, students represent cities and towns from all over Central and Eastern Massachusetts, as well as Rhode Island.

Post-secondary programs available on either a day or evening schedule include both, Cosmetology and Practical Nursing. Additional postsecondary courses available with an evening schedule include Aesthetics, Manicuring and Certified Nursing Assistant programs. Tri-County's postsecondary programs were recently granted accreditation by the Commission of the Council on Occupational Education. Tri-County offers access to Federal Financial Aid in the form of Pell Grants to qualifying students in our Practical Nursing and Adult Cosmetology programs with about one-third of our students taking advantage of the PELL grants. This offering continues to improve community access to these programs through this need based support.

Adult Day Cosmetology: There were fourteen graduates from the Adult Day Cosmetology program in 2013. Tri-County students once again were successful competing in SkillsUSA sending students to the national competition. The Adult Day Cosmetology program is a full-time program that follows the high school calendar and runs from September to June. All phases of cosmetology are introduced the first half of the year. The student learns hairstyling, cutting, permanent waves, coloring, manicuring and skin care. This program provides students with the mandated 1,000 hours of schooling and prepares them to pass the State Board of Cosmetology's licensing exam. Registration for the program begins in the spring and details are available by contacting the Continuing Education office at Tri-County.

Evening Cosmetology: In June 2013, seven students from the Evening Cosmetology program participated in the postsecondary graduation exercises held on Friday evening June 21. The program's curriculum mirrors the day program in content but is spread out in more sessions due to the limited hours at night. This program also provides its students with the 1000 mandated hours and prepares the students to pass the licensing exam. This is still a one-year program that begins in September and runs until the end of June. Classes are held Monday thru Friday evenings from 5:00 to 10:30 p.m.

Adult Day Practical Nursing: Graduating 26 students in 2013 the Practical Nursing program continues to flourish. This is a full-time day program which follows the high school calendar as classes are held from September through June. The Practical Nursing program at Tri-County is designed to prepare graduates for the National Council Licensure Examination for Practical Nurses (NCLEX-PN), which tests for entry-level competency. Successful completion of this examination permits practice as a Licensed Practical Nurse (LPN). Registration for this program requires that prospective students take the TEAS (Test of Essential Academic Skills) exam. The pre-admission tests are administered from October to January. Details are available by contacting the Practical Nursing office at Tri-County.

Adult Evening Practical Nursing: Tri-County's two year evening program is graduated 15 students this past June with a new class beginning the program in September 2013. The evening Practical Nursing program is a part-time, two-year program that is held on Tuesdays, Wednesdays and Thursdays, 4:00-9:30 p.m. After successful completion of the course, the students are eligible to sit for the NCLEX-PN examination for licensure. Successful completion of this examination permits practice as a Licensed Practical Nurse.

Adult Education Program: The evening Adult Education program at Tri-County consists of more than 90 different courses which are offered in the fall and spring semesters. Registration for fall courses takes place during August and September. Registration for spring courses takes place in January and February. Continuing Education course information can be found in brochures available to the public via direct mail and local newspapers. Continuing Education program information is also included on the Tri-County RVTHS website at <http://www.tri-county.tc>, or by calling the Continuing Education office.

### **Student Activities (excluding SkillsUSA)**

National Honor Society: The Peter H. Rickard Chapter of Tri-County inducted 12 new members on October 17, 2012 raising the number of members to 26 for the 2012-2013 school year. These students participated in many fund-raising and community service activities during the year. Among these activities were campaigns for Pennies for Patients and Cradles to Crayons. NHS members organized these drives, which the entire student body participated, collecting clothing for Teens for Jeans, raising money for the Leukemia Society and collecting school supplies for local disadvantaged children.

On Tuesday, April 23, the National Honor Society hosted the annual "Leadership Breakfast" honoring Tri-County students who have served in various leadership roles, both elected and appointed during the school year. On Wednesday, May 29 NHS activities culminated with the organization and presentation of Tri-County's twenty first Honors Night held in the Kenneth Custy Gymnasium.

### **Student Government**

Student Advisory Committee: The student body elected seven students to membership on the Student Advisory Committee. The principal appointed one of these elected members to attend the monthly school committee meetings, where he reported on student concerns and activities. Students from this group also served on the Tri-County School Council. Three others served on the High Schools That Work Site Committee. These seven students also served as ex officio members of the Student Council. The student body elected two students to represent Tri-County on the Regional State Student Advisory Committee. These students met once a month at Assabet Valley Regional Technical High School with students from other schools in the Central Massachusetts region.

Class Officers: The sophomore, junior and senior classes elected a President, Vice-President, Secretary, and Treasurer for their respective classes for the new school year. The freshman class elected officers in January after their last exploratory. Under the supervision of the Class Advisors, officers scheduled, organized and conducted monthly after-school meetings to plan activities which included the Freshman Class Trip, Freshman/Sophomore Semi-Formal, the Junior/Senior Prom and the Senior Week activities. The class officers heard and communicated students' ideas to the Student Advisory Committee, and also served as ex-officio members of the Student Council.

Student Council: Each class elected four representatives to the Student Council. These students, along with the class officers and Student Advisory Committee members, served as the overall student governing body committed to the principle of student government. The group met weekly after school, and discussed issues and activities affecting the student body. The Student Council served as a liaison between the student body and the school administration. They provided a means for student statement in school affairs. Under the supervision of the Student Council Advisors, this group was also accountable for conducting and ensuring fair elections for Class Officers, the Student Advisory Committee, and the at-large Student Council membership. The Student Council served as leaders for the student body, sponsoring and organizing social activities which included Freshman Orientation in August, assisting the Athletic Director in planning Homecoming in November and sponsoring the many Spirit Week activities and working on the Tri-County vegetable garden. In addition, the Student Council planned and coordinated civic, social, fundraising, and community service activities, provided input to the administration on student handbook revisions and acknowledged administrators and teachers throughout the school year.

### **Extra Curricular Activities**

There are 10 extra-curricular activities at Tri-County. This past year, the T.C. Green Club was added in order to provide students with the opportunity to participate in activities which revolve around recycling initiatives and sustainable food production. All of the clubs provided students with after school opportunities to explore and enjoy various interests. Tri-County worked to provide a myriad of opportunities for all students during the extended week day and many weekends. The Drama Club performed *Romeo and Juliet*, allowing students to showcase their acting talents; and the Music Club offered students who play instruments a chance to share their abilities. Additionally, the Math Club and Robotics Club participated in interscholastic competitions where students put both their academic and vocational experience to the test.

### **Summary**

Tri-County Regional Vocational Technical High School is proud to provide a quality career education to the residents of its eleven member towns. Tri-County students are highly visible in our sending districts in a variety of roles. They serve as interns, summer employees, and cooperative education students and have completed a number of outside projects within our member communities. Each of these experiences assists our students in demonstrating what they have learned in their vocational programs.

Vocational training is only part of our success. Academic preparation is noted through the growing number of scholarships acquired from local associations and organizations, as well as the increased number of students now attending college upon graduation. Tri-County continues to prepare students as good citizens and this is witnessed through the actions of individual accomplishment of students through the mandated community service graduation requirement, as well as community service projects organized through a number of extra-curricular organizations. In addition to participating in the annual *Holiday Gift Drive*, Tri-County sponsored its first electronics recycling day on Earth Day. District residents were able to bring their unwanted electronics to Tri-County to be disposed of in an environmentally safe way. Recycling funds were used to expand the school garden. Over 350 pounds of produce from the school garden were donated to a local food bank in the summer of 2012. In another outstanding example of community school collaboration, Medical Careers students, SADD, and Post-Secondary Cosmetology students worked with Franklin Fire and Franklin Police to stage a mock car crash. The mock car crash provided a vivid example of the dangers of drinking and driving.

Tri-County is your town's vocational technical school. Our goal is to prepare our students to be good citizens who serve their community. Many of the programs offered at Tri-County are available to the public and service programs are open to residents. Our facilities continue to be available to town administrators for meeting use.

Projects for member towns which were completed by Tri-County students included: *Franklin*, Carpentry students built a foot bridge for the Franklin Sculpture Garden and picnic tables for the Recreation Department; *Medway*, Carpentry and Electrical students completed work on the rehabilitation of the farmhouse for the Medway Community Farm; *Medfield*, Carpentry students built a shed for Parks and Recreation; *North Attleboro*, Carpentry students built 25 signs for the WW I Memorial Park, *Sherborn*, Carpentry students built 2 display cases for the Fire Department and Auto Collision Repair students restored a 1964 Sicard (self-propelled rotary snow blower) for the DPW; and the Graphics Program provided printing services for several towns.

Tri-County students also completed many projects located here at the school: Plumbing students installed eye wash stations in all vocational shops and an outside water source for our school garden; Electrical students installed lighting in various areas including the wiring for our newest vocational offering, Legal and Protective Services; Carpentry students built raised beds to expand our school garden; Construction Craft Laborers students added another handicapped accessible sidewalk near the tennis courts; and Construction Craft Laborer and Carpentry students built two dugouts on the school's baseball field.

Tri-County lives by its mission statement, specifically in the charge to prepare tomorrow's workforce; to provide a solid academic foundation for further education; and to prepare good citizens. Over the past year, this mission statement continued to move from words on a page, to action.

## Report of the Zoning Board of Appeals

The Wrentham Zoning Board of Appeals held public hearings and acted on the following applications for the period July 1, 2012 through June 30, 2013.

<u>Location</u>	<u>Type</u>	<u>Action</u>	<u>File #</u>
Shears Street	Special Permit	Granted	2013-01
Washington/Thurston St.	Special Permit	Granted	2013-02
361 East Street	Special Permit	Granted	2013-03
840 Franklin Street	Special Permit	Granted	2013-04
11 Lake Street	Variance	Granted	2013-05
127 Gilmore Road	Variance	Granted	2013-06
65 Lake Street	Special Permit	Granted	2013-07

*Respectfully submitted,*

Gregory Sexton, Chairman  
Leo E. Immonen, Clerk  
Shawn Gough, Member  
Walter Pelrine, Associate Member

Keith Langer, Vice Chairman  
Gerald Danca, Member  
William Casbarra, Associate Member  
John Redman, Associate Member



## Municipal Directory

Accountant	508-384-5406
Animal Control Officer	508-384-2121
Board of Assessors	508-384-5408
Board of Health	508-384-5480
Board of Selectmen	508-384-5400
Building Commissioner	508-384-5421
Collector/Treasurer	508-384-5413
Conservation Commission	508-384-5417
Constables	508-384-5415
Council on Aging	508-384-5425
Emergency – Police and Fire	911
Police Department	508-384-2121
Fire Department	508-384-3131
Emergency Management	508-384-6980
Finance Department	508-384-5413
Fiske Public Library	508-384-5440
Housing Authority	508-384-2054
Moderator	508-384-1141
Planning Board	508-384-5441
Public Health Nurses	508-384-5485
Public Works Department	508-384-5477
Recreation Committee	508-384-5427
Recycling	508-384-5418
Schools	
Wrentham Elementary School	508-384-5439
King Philip Regional Middle School	508-541-7324
King Philip Regional High School	508-384-1000
Tri-County Regional Vocational High School	508-528-5400
Norfolk County Agricultural High School	508-668-0268
Town Administrator	508-384-5400
Town Clerk	508-384-5415
Tree Warden	508-384-5477
Veterans Services	508-384-8333
Zoning Board of Appeals	508-384-6320

